



**PROVISION OF SOFTWARE DEFINED WIDE AREA NETWORK SERVICES AND INTERNET ACCESS
FOR THE MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS**

CONTRACT NO: UGU-05-1693-2025

NAME OF BIDDER:

CONTACT PERSON:

TELEPHONE N° :

FAX N° /EMAIL ADD.:

ADDRESS :

BID CLOSES: 12H00 ON FRIDAY, 30 MAY 2025

Note: This bid document must NOT be separated;

Annexures are to be attached to the back of the document.

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BID NOTICE

**PROVISION OF SOFTWARE DEFINED WIDE AREA NETWORK SERVICES AND INTERNET ACCESS TO THE MUNICIPALITY
FOR A PERIOD OF THIRTY-SIX (36) MONTHS**

Contract No: UGU-05-1693-2025

Bids are hereby invited from qualified service providers to Provide Software Defined Wide Area Network Services and Internet Access to the municipality for a period of thirty-six (36) Months.

Bid documents are obtainable from the Ugu District Municipality office in Port Shepstone at No. 28 Connor Street as from **Tuesday, 29 April 2025**, at a non-refundable payment of R1000.00 (No cheques will be accepted). The bid will also be advertised on the municipality's website and documents can be downloaded from the website and the e-tender portal, free of charge.

Bids completed in accordance with the conditions indicated in documents, must be sealed and endorsed with the relevant contract number and be deposited in the official tender box at the foyer of Ugu District Municipality on 96 Marine Drive, Phase 2 Building, Oslo Beach not later than **12h00 on Friday, 30 May 2025**, at which time bids will be opened in public. Bids that are submitted late, incomplete, unsigned or by facsimile, electronically, couriered or not completed in black ink will be rejected and not accepted for further evaluation. Bids submitted must be valid for a period of **90 days**

A compulsory briefing session will be held at **Ugu District Municipality 28 Connor Street Boardroom** on **Friday, 16 May 2025** at **09: 00**. Bidders who fail to attend this compulsory meeting will not be considered for further evaluation.

All questions relating to the tender can be e-mailed to: Network Administrator, Siya Bulala at Siya.Bulala@ugu.gov.za, ICT Officer Michael Bliss at Michael.Bliss@ugu.gov.za or the ICT Manager, Norma Grobler at Norma.Grobler@ugu.gov.za

Functionality, Price and Preference will be used for evaluation.

Minimum points of 60% must be obtained for eligibility. Bids scoring less than 60% will not be evaluated further. The following, will form criteria utilised for functionality assessment:

Criteria	Maximum Allocated Points
Previous implementation history of SDWAN within the last 5 years	20
Previous implementation history of Internet Services (ISP)	20
SD WAN AND INTERNET SPECIFICATION HAS BEEN MET (TABLE A & B & C = TOTAL)	50
TECHNICAL SUPPORT	10
Total	100

Ugu District Municipality subscribes to the Preferential Procurement Regulations **2022**, pertaining to the Preferential Procurement Policy Framework Act (PPPFA) principles whereby a bidder's submission will be evaluated according to the sum of the award of points in respect of the tender value and **Specific Goals**.

Functionality, Price and Preference will be used for evaluation. The 80/20 preferential point system will be applicable, with 80 points for price and 20 points for Specific Goals (*See below table*), in terms of revised Preferential Procurement Regulation in effect from **16 January 2023 Gazette Notice No. 47452 dated 04 November 2022**.

Points to be allocated as follows:

	Categories	Weight	80 20	POE
1	Ownership	60%	12	
2	Reconstruction & Development Programme	30%	6	
3	Other Specific Goals-	10%	2	

PROVISION OF SOFTWARE DEFINED WIDE AREA NETWORK SERVICES AND INTERNET ACCESS TO THE MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS

CONTRACT NO: UGU-05-1693-2025

		100%	20	
#	Specific Goal(s)	Weight	80 20 PP	POE
	Ownership Categories :			
1	Broad Based Black Economic Empowerment:			
	1. BBBEE Level 1	100%	12	BBBEE Certificate/ Affidavit
	2. BBBEE Level 2	80%	10	
	3. BBBEE Level 3 to 8	40%	6	
2	Promotion of Local Business(s)			
	1. Enterprise Located within the District Municipality - Rural	100%	6	Municipal Utilities/ Lease Agreement Affidavit (Rural)
	2. Enterprise Located within the District Municipality - Urban	67.7%	4	
	2. Enterprise Located within the Province	33.3%	2	
3	Other Specified Goals			
	1. Enterprise 100% owned by Youth/Women/Disabled/ Military V	100%	2	ID/Authorized Letter of Confirmation (Disabled/Military Veteran)

The Council reserves the right not to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid, or to reject all bids and cancel the notice to tender.

Kindly note: Regulation 44 of Municipal Supply Chain Management Regulations states that the Municipality may not make any award to a person who is in the service of the state

VO MAZIBUKO
ACTING MUNICIPAL MANAGER
UGU DISTRICT MUNICIPALITY

MBD 1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF UGU DISTRICT MUNICIPALITY					
BID NUMBER:	UGU-05-1693-2025	CLOSING DATE:	30 MAY 2025	CLOSING TIME:	12H00
DESCRIPTION	PROVISION OF SOFTWARE DEFINED WIDE AREA NETWORK SERVICES AND INTERNET ACCESS TO THE MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS				

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX:
SITUATED AT STREET ADDRESS

UGU DISTRICT MUNICIPALITY					
93 MARINE DRIVE					
PHASE 2 BUILDING					
OSLO BEACH					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	Yes No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		Yes No
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS ISERVICES IWORKS OFFERED?	Yes No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS ISERVICES IWORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE		<i>As per the Pricing</i>
SIGNATURE OF BIDDER		DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT	SCM Unit		CONTACT PERSON	Ms N Grobler	
CONTACT PERSON	Ms N Mabaso		TELEPHONE NUMBER	039-688 3465	
TELEPHONE NUMBER	039-688 5906		FACSIMILE NUMBER	N/A	
FACSIMILE NUMBER	N/A		E-MAIL ADDRESS	Norma.Grobler@ugu.gov.za	
E-MAIL ADDRESS	Ntabiso.Mzotho@ugu.gov.za				

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED)
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS AND ARE REQUIRED TO SUBMIT VALID TAX CLEARANCE CERTIFICATE.
2.2	IN BIDS WHERE CONSORTIA I JOINT VENTURES I SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

Please attach copies of the following documents. Failure to provide the following duly completed and up to date documents and certified where applicable will lead to automatic disqualification.

- **Company registration documents.**
- **Tax Reference Number and Pin**
- **All Declarations Forms**
- **ID Document (for sole proprietors)**
- **Joint Venture Agreement (where applicable)**
- **Proof of payment for Municipal Services**
- **Central Supplier Database Registration**
- **Form of Offer**
- **Pricing Schedule**
- **ICASA ECNS and IECS License**

SBD 4 - BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:
.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:
.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name) _____in
submitting the accompanying bid, do hereby make the following statements that I
certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of Bidder

MBD 6.1 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the **80/20** preference point system.
- b) The **80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)} & \mathbf{or} & \mathbf{P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)}
 \end{array}$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING

PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_S = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or } P_S = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
- Pt = Price of tender under consideration
- Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state) PART A B	Number of points claimed (80/20 system) (To be completed by the tenderer)
Ownership:		
BBBEE Level 1	12	
BBBEE Level 2	10	
BBBEE Level 3-8	6	
Empowerment		
1. an EME or QSE which is at least 100% owned by black people;		
2. an EME or QSE which is at least 51% owned by black people;		
3. an EME or QSE which is at 25% - 50% owned by black people;		
RDP		
1. Enterprise Located within the District Municipality - Rural	6	
2. Enterprise Located within the District Municipality - Urban	4	
2. Enterprise Located within the Province	2	
Other Specific Goal		
1. Enterprise 100% owned by Youth/Women/Disabled/Military V	2	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

April 2025

MBD 7.2

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution) _____ in accordance with the requirements and task directives I proposals specifications stipulated in Bid Number _____ at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.
2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Specific Goal(s) Contribution in terms of the Preferential Procurement Regulations 2022;
 - Declaration of interest;
 - Declaration of Bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of
 - Contract; (ii) General Conditions of
 - Contract; and (iii) Other (specify)
3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.
5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
6. I confirm that I am duly authorized to sign this contract.

NAME (PRINT) : _____

CAPACITY: _____

SIGNATURE : _____

NAME OF FIRM: _____

DATE: _____

WITNESSES

1 _____

2 _____

DATE: _____

CONTRACT FORM · RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. I, _____ in my capacity I in my capacity as

.....accept your bid under reference
 number.....

dated _____ for the rendering of services indicated hereunder
 and/or further specified in the annexure(s).

2. An official order indicating service delivery instructions is forthcoming.

3. I undertake to make payment for the services rendered in accordance with the terms and
 conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	SPECIFIC GOAL LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorized to sign this contract.

SIGNED AT _____ ON _____

NAME (PRINT) _____

SIGNATURE _____

OFFICIAL STAMP

WITNESSES

1 _____

2 _____

CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES

DECLARATION IN TERMS OF CLAUSE 112(1) OF THE MUNICIPAL FINANCE MANAGEMENT ACT (NO.56

OF 2003) - (To be signed in the presence of a Commissioner of Oaths)

***FAILURE TO SUBMIT ANY PROOF AS REQUIRED, WILL INVALIDATE THE TENDER**

I, _____, _____ (full name and ID no.), hereby acknowledge that according to SCM Regulation 38(1)(d)(i), the Municipality may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the Tenderer or any of its directors/members/partners to Ugu District Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.

I declare that I am duly authorised to act on behalf of _____ (name of the firm) and hereby declare, that to the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.

I further hereby certify that the information set out in this schedule and/or attachment(s) hereto is true and correct.

The Tenderer acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified.

Director / Shareholder /
partner.....

Physical /residential address of the Director /shareholder /
partner.....

Municipal Account
number(s).....

Director / Shareholder /
partner.....

Physical /residential address of the Director /shareholder /
partner.....

Municipal Account
number(s).....

Physical address of the
Business.....

Municipal Account number(s).....

.....

Signature Position Date

NB: Bidders who reside/whose businesses are situated in the rural area and are not liable for any Municipal Payment for Services MUST submit an Affidavit (SAPS) in confirmation of their declaration.

NB: Bidders who are tenants and are not liable for any Municipal Payment for Services MUST submit a valid Lease Agreement

NB: Bidders who reside/operating their businesses in a property situated in an urban/ township area that they do not own or rent MUST submit the Municipal Account for the owner and an Affidavit from the owner confirming same.

COMMISSIONER OF OATHS

Signed and sworn to before me at....., on thisday of2025

by the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience.

COMMISSIONER OF OATHS:-

Name & Surname.....

Signature.....

Position:

Address:.....

**COMMISSIONER OF
OATHS STAMP**

ATTACH COPY OF THE LATEST MUNICIPAL ACCOUNT OR AFFIDAVIT OR LEASE AGREEMENT

[Failure of a Bidder to submit this will invalidate the bid]

FORM OF OFFER AND ACCEPTANCE

A. OFFER

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works:

PROVISION OF SOFTWARE DEFINED WIDE AREA NETWORK SERVICES AND INTERNET ACCESS TO THE MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS

Contract Number: UGU-05-1693-2025

The Bidder, identified in the Offer Signature block below, has examined the documents listed in the Specifications and addenda thereto as listed in the Tender Schedules, and by submitting this Offer has accepted the Conditions of Bid.

By the representative of the Bidder, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance, the Bidder offers to perform all of the obligations and liabilities of the Contractor under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

The offered total of the prices inclusive of Value Added Tax is: ***(As per the Pricing Schedule)***

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the Tender Data, whereupon the Tenderer becomes the party named as the Contractor in the Conditions of Contract identified in the Contract Data.

Signature: *(of person authorized to sign the bidder)*.....

Name: *(of signatory in capitals)*.....

Capacity: *(of Signatory)*.....

Name of Bidder: *(organisation)*.....

Address:

Telephone number: **Fax number:**

Witness

Signature:

Name: *(in capitals)*..... **Date:**.....

[Failure of a Bidder to fully complete and sign this form will invalidate the bid]

B. ACCEPTANCE

By signing this part of the Form of Offer and Acceptance, the Employer identified below accepts the Tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the Conditions of Contract identified in the Contract Data. Acceptance of the Tenderer's Offer shall form an agreement between the Employer and the Tenderer upon the terms and conditions contained in this Agreement and in the Contract that is the subject of this Agreement.

The terms of the contract are contained in

Part 1 Agreement, and Specifications (Agreement to be finalised after award)

Part 2 Pricing Schedule

and the schedules, forms and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the Specifications and any addenda thereto listed in the Tender Schedules as well as any changes to the terms of the Offer agreed by the Tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Agreement. No amendments to or deviations from said documents are valid unless contained in this Schedule, which must be duly signed by the authorised representatives of both parties.

Notwithstanding anything contained herein, this Agreement comes into effect on the date when the Tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any). Unless the Tenderer (now Service Provider) within five days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this Agreement, this Agreement shall constitute a binding contract between the parties.

Signature:.....

Name: *(in capitals)*.....

Capacity:

Name of Employer *(organisation)*

Address:

Witness:

Signature:

Name:

Date:

TERMS OF REFERENCE - THE PROVISION OF SOFTWARE DEFINED WIDE AREA NETWORK (SD WAN) SERVICES AND INTERNET ACCESS TO THE MUNICIPALITY FOR A PERIOD OF 36 MONTHS

1. INTRODUCTION:

Ugu District Municipality seeks the services of a suitably qualified network and internet services provider to supply the Municipality with SD WAN Network Connectivity and Internet Access for a period of 36 months as per the terms of reference. SDWAN and Internet services are currently being supplied to the Municipality of which the contract will terminate on 30 June 2025 and thereafter the successful bidder awarded this tender, will resume services from 1 July 2025 for a period of 36 months. This implementation and associated transfer/new installation of services from 3rd parties should be done prior to 20 June 2025, allowing for testing lead time.

2. SD WAN REQUIREMENTS (SECTION A)

Ugu District Municipality requires the following services.

	Site Name	Co ordinates	Link Capacity
1	Disaster Centre Office (Port Shepstone area)	30°45'8.83"S 30°26'6.12"E	200mbps SD-WAN Access (Primary – Fibre) 100mbps SD-WAN Access (Backup - Proven Redundant Route – Microwave or Fibre) Velocloud 620 or Equivalent Router High availability SLA Premium Support 50 Users
2	Connor Street Head Office (Port Shepstone area)	30°44'23.1"S 30°27'04.9"E	500 Mbps SD-WAN Access (Primary – Fibre) 100mbps SD-WAN Access (Backup - Proven Redundant Route – Microwave or Fibre) Velocloud 620 or Equivalent Router High availability SLA Premium Support 100 Users
3	Oslo Beach Office (Port Shepstone area)	30°46'03.9"S 30°26'23.4"E	500 Mbps SD-WAN Access (Primary – Fibre) 100mbps SD-WAN Access (Backup - Proven Redundant Route – Microwave or Fibre) Velocloud 620 or Equivalent Router High availability SLA Premium Support 160 Users
4	Park Rynie Office	30°19'06.1"S 30°44'16.4"E	100 Mbps SD-WAN Access (Primary - Fibre or Microwave) LTE SD-WAN Access (Backup) Velocloud 620 or Equivalent Router High availability SLA Premium Support 50 Users
5	Harding Office	30°34'39.8"S 29°52'55.3"E	100 Mbps SD-WAN Access (Primary - Fibre or Microwave) LTE SD-WAN Access (Backup) Velocloud 620 or Equivalent Router

	Site Name	Co ordinates	Link Capacity
			Standard Support 30 Users
6	Marburg Workshops (Port Shepstone area)	30°45'12.6"S 30°25'25.4"E	100 Mbps SD-WAN Access (Primary - Fibre or Microwave) LTE SD-WAN Access (Backup) Velocloud 620 or Equivalent Router Standard Support 70 Users
7	Ugu Sports and Leisure	30°48'12.0"S 30°21'58.8"E	100 Mbps SD-WAN Access (Primary - Fibre or Microwave) SD-WAN Access (Backup - LTE) Velocloud 620 or Equivalent Router Standard Support 20 Users
8	Bhobhoyi Water Office	30°44'10.0"S 30°23'34.5"E	50 Mbps SD-WAN Access (Primary - Fibre or Microwave) SD-WAN Access (Backup - LTE) Velocloud 620 or Equivalent Router Standard Support 20 Users
9	Umthamvuna Water Treatment Works	30°53'37.1"S 30°08'57.7"E	50 Mbps SD-WAN Access (Primary - Fibre or Microwave) SD-WAN Access (Backup - LTE) Velocloud 620 or Equivalent Router High availability SLA Premium Support 10 Users
10	Margate Waste Water Treatment Works	30°51'03.2"S 30°21'53.4"E	100 Mbps SD-WAN Access (Primary - Fibre or Microwave) SD-WAN Access (Backup - LTE) Velocloud 620 or Equivalent Router Standard Support 20 Users
11	Harding Water Treatment Works	30°35'05.2"S 29°52'28.9"E	20 Mbps SD-WAN Access (Primary - Fibre or Microwave) SD-WAN Access (Backup - LTE) Velocloud 620 or Equivalent Router High availability SLA Premium Support 10 Users
	Remote Sites		20Mbps SD-WAN Access (Primary – Fibre, Microwave or LTE)
12	Scottburgh Waste Water Treatment Works	30°17'39.0"S 30°45'15.2"E	Where Fibre, Microwave or LTE is not feasible, vSAT can be utilised. Velocloud 620 or Equivalent Router Standard Support 5 Users on each site
13	Ramsgate Waste Water Treatment Works	30°53'31.5"S 30°20'12.8"E	
14	Uvongo Waste Water Treatment Works	30°49'15.0"S 30°23'04.2"E	

	Site Name	Co ordinates	Link Capacity
15	Shelly Beach Waste Water Treatment Works	30°47'58.7"S 30°23'56.2"E	
16	Mbango Waste Water Treatment Works	30°44'44.5"S 30°26'14.3"E	
17	Gamalakhe Water Office	30°48'02.6"S 30°20'35.9"E	
18	Harding Waste Water Treatment Works	30°33'56.5"S 29°53'06.9"E	
	Telemetry Sites		Internet Connectivity Link provided by the Municipality. SDWAN Access integration to be provided by the bidder.
19	Vulamehlo Water Treatment Works	30°19'39.2"S 30°19'53.0"E	Velocloud 620 or Equivalent Router Standard Support 1 Users on each site
20	St Helens Rock Pump Station	30°42'18.7"S 30°23'27.1"E	
21	Umtamvuna Pump Station	30°53'40.6"S 30°07'08.0"E	

3. **BIDDERS MUST INCLUDE A DETAILED PROPOSAL for SD WAN (SECTION A) AND CONFIRM ALL THE BELOW MENTIONED TOPICS ARE AVAILABLE OR NOT:**

NO.	SD WAN	MINIMUM REQUIREMENTS	SCORE	BIDDER TO INDICATE YES OR NO
1	Service Requirements for the 21 sites listed in SD WAN REQUIREMENTS (SECTION A)	Links 1:1 Contention on all SD WAN links <i>excluding sites listed in the Remote sites list and Telemetry sites list</i>	1	
2		Links Uncapped , Unshaped for all the links in the listed sites in	1	
3		Links No AUP/FUP limits	1	
4		Links Centralised Hosted Solution Management	1	
5		Links Ability to source and integrate 3 rd party Direct Internet Access	1	

NO.	SD WAN	MINIMUM REQUIREMENTS	SCORE	BIDDER TO INDICATE YES OR NO
		links, outside of this contract if required		
6		Links Active / Passive Redundancy for links that require High Availability	1	
7		Reporting Real-time monitoring of all WAN links, including detailed visibility into network traffic patterns, link performance, and bandwidth utilization across all sites.	1	
8		Reporting Link Availability per Month	1	
9		Reporting Service Desk/Change Control Logs per month	1	
10		Reporting Monthly Executive Summary of ACTUAL link utilisation versus contracted service type and bandwidth per site	1	
11		Reporting Bi-Annual Report showing CPE and Hosted equipment configurations (Password security config, Admin Users, Admin Activities, Device configs, Version Updates etc)	1	
12		Reporting In-depth application performance analytics, including real-time and historical data on application behaviour across the network	1	
13		Reporting Security Incident Reporting	1	
14		Alerting	1	

NO.	SD WAN	MINIMUM REQUIREMENTS	SCORE	BIDDER TO INDICATE YES OR NO
		SMS and Email Alerts required on Link Failure and Restoration		
15		Alerting Read Access to all CPE and Orchestrator Equipment	1	
16		Security Integrated firewall features ➤ Intrusion Detection	1	
17		Security Integrated firewall features ➤ Intrusion Prevention	1	
18		Security Integrated firewall features ➤ Anti Malware	1	
19		Security Integrated firewall features ➤ Web content filtering (With AD/Entra ID Integration)	1	
20		Security Integrated firewall features ➤ SIEM Integration	1	
21		SDWAN Diagram Service Provider to include a diagram depicting the proposal in a diagrammatic format.	1	
22		Technical Support ➤ 24x7 Technical support must be provided by the successful bidder. ➤ Installation and Configuration of the Network Services that will be performed by the successful bidder.	1	
23		VLAN implementations when required	1	
24		Additional Services ➤ 24x7 Network Management	1	

<u>NO.</u>	<u>SD WAN</u>	<u>MINIMUM REQUIREMENTS</u>	<u>SCORE</u>	<u>BIDDER TO INDICATE YES OR NO</u>
		➤ The Service Provider must plan and design the solution in a way that will minimize impact on the Municipality at time of inception and provide a detailed project plan prior to implementation.		
25		High Availability SLA Sites listed with 'High Availability SLA' must include provisions for financial penalties in the event of downtime or failure to meet a monthly availability target of 97% uptime. These penalties should account for the business impact and ensure the service provider's commitment to maintaining optimal operational uptime.	1	
	SUB TOTAL SECTION A		25	

****BIDDERS TO INDICATE YES OR NO AND SHOULD THE BIDDER BE SUCCESSFUL THESE REQUIREMENTS WILL BE CONTRACTUALLY DELIVERABLE. THIS TABLE WILL BE AGGREGATED TO FORM THE FUNCTIONALITY SCORE IN THE FUNCTIONALITY TABLE.**

4. A DETAILED PROPOSAL FOR INTERNET CONNECTIVITY (SECTION B) MUST BE INCLUDED IN THE BID SUBMISSION

<u>NO</u>	<u>SD WAN</u>	<u>MINIMUM REQUIREMENTS</u>	<u>SCORE</u>	<u>BIDDER TO INDICATE YES OR NO</u>
1	Service Requirements for the 21 sites listed in <u>INTERNET CONNECTIVITY (SECTION B)</u>	Service Dedicated 1:1 Contention	1	
2		Service 500mbps Internet Breakout, Uncapped and unshaped	1	
3		Service 24/7 Helpdesk Support	1	
4		Service DNS Transfer & Hosting & Management Portal for 3	1	

NO	SD WAN	MINIMUM REQUIREMENTS	SCORE	BIDDER TO INDICATE YES OR NO
		Domains – ugu.gov.za, ugu.org.za, ugu.co.za		
5		Service *.ugu.gov.za Wildcard SSL Certificate	1	
6		Security Next Generation Firewall ➤ Malware, exploits, and malicious websites protection (Unified Threat Management)	1	
7		Security Next Generation Firewall ➤ SD WAN Optimisation	1	
8		Security Next Generation Firewall ➤ Web content filtering with single sign on Active Directory and Entra ID Integration	1	
9		Security Next Generation Firewall ➤ Application Prioritisation (eg MS Teams, VoIP, etc)	1	
10		Security Next Generation Firewall ➤ Centrally Managed	1	
11		Security Next Generation Firewall ➤ Site firewall inclusive of intrusion prevention and intrusion detection services	1	
12		Reporting – Automated as well as ad-hoc Traffic Analyses Reports ➤ Dedicated Traffic Analyzer	1	
13		Reporting – Automated as well as ad-hoc Traffic Analyses Reports ➤ Bandwidth per user per month	1	
14		Reporting – Automated as well as ad-hoc Traffic Analyses Reports	1	

<u>NO</u>	<u>SD WAN</u>	<u>MINIMUM REQUIREMENTS</u>	<u>SCORE</u>	<u>BIDDER TO INDICATE YES OR NO</u>
		➤ Sites visited by user per month		
15		Reporting – Automated as well as ad-hoc Traffic Analyses Reports ➤ Bandwidth by IP	1	
16		Reporting – Automated as well as ad-hoc Traffic Analyses Reports ➤ Top sites per month	1	
17		Reporting – Automated as well as ad-hoc Traffic Analyses Reports ➤ Top Users per month	1	
18		Reporting – Automated as well as ad-hoc Traffic Analyses Reports ➤ Top protocols	1	
19		Reporting – Automated as well as ad-hoc Traffic Analyses Reports ➤ Malicious event Statistics per Month	1	
20		Reporting – Automated as well as ad-hoc Traffic Analyses Reports ➤ Bi-Annual Report showing CPE, Firewall and Hosted equipment configurations (Password config, Admin Users, Admin Activities, Device configs, Version Updates etc)	1	
21		Service ➤ 8 Public IPv4 Addresses	1	
22		Alerting ➤ Read Access to Firewall Policies and configurations	1	
23		Technical Support The Service Provider must provide Technical support ➤ Installation and Configuration of the	1	

<u>NO</u>	<u>SD WAN</u>	<u>MINIMUM REQUIREMENTS</u>	<u>SCORE</u>	<u>BIDDER TO INDICATE YES OR NO</u>
		<p>Internet Connectivity and Network Services that will be performed by the nominated ISP.</p> <ul style="list-style-type: none"> ➤ The ISP will provide knowledge transfer and training for technical and support staff. ➤ 24/7 help desk availability to log faults with the ISP ➤ Office hours support resolution to faults reported 		
	SUB TOTAL SECTION B		23	

BIDDERS TO INDICATE YES OR NO AND SHOULD THE BIDDER BE SUCCESSFUL THESE REQUIREMENTS WILL BE CONTRACTUALLY DELIVERABLE. THIS TABLE WILL BE AGGREGATED TO FORM THE FUNCTIONALITY SCORE IN THE FUNCTIONALITY TABLE.

5. **A DETAILED PROPOSAL FOR APN CONNECTIVITY (SECTION C) MUST BE INCLUDED IN THE BID SUBMISSION**

<u>NO</u>	<u>APN</u>	<u>MINIMUM REQUIREMENTS</u>	<u>SCORE</u>	<u>BIDDER TO INDICATE YES OR NO</u>
1	<u>APN CONNECTIVITY (SECTION C)</u>	<p>100GB APN FOR TELEMETRY SITES AND AD HOC CONNECTIONS</p> <p>Migration of Vodacom Corporate APN solution required for connecting Telemetry and Ad Hoc sites. The current APN, hosted by Vodacom must be migrated, to this contract. Disruption to the APN network must be minimized. Expansion of APN to include MTN and Cell C networks must be available.</p>	1	

<u>NO</u>	<u>APN</u>	<u>MINIMUM REQUIREMENTS</u>	<u>SCORE</u>	<u>BIDDER TO INDICATE YES OR NO</u>
2		APN integration – APN IP addresses to be pingable from within the SDWAN Network for Monitoring or a Monitoring solution must be provided so that APN sites with issues can be identified and rectified timeously.	1	
	SUB TOTAL SECTION C		2	

****BIDDERS TO INDICATE YES OR NO AND SHOULD THE BIDDER BE SUCCESSFUL THESE REQUIREMENTS WILL BE CONTRACTUALLY DELIVERABLE.**

6. **THIS TABLE WILL BE AGGREGATED TO FORM THE FUNCTIONALITY SCORE IN THE FUNCTIONALITY TABLE.**

<u>NO</u>	<u>APN</u>	<u>MINIMUM REQUIREMENTS</u>	<u>SCORE</u>	<u>BIDDERS SCORE</u>
	SUB TOTAL SECTION A	As per table	25	
	SUB TOTAL SECTION B	As per table	23	
	SUB TOTAL SECTION C	As per table	2	
	TOTAL SCORE (USED IN FUNCTIONALITY ASSESSMENT)	Aggregated	50	

7. **BRIEFING SESSION/SITE INSPECTION**

- a. A briefing session WILL BE held for this bid at Ugu District Municipality Offices 28 Connor Street Boardroom on Friday 16 May 2025.
- b. All questions relating to the tender can be e-mailed to: Network Administrator, Siya Bulala at siya.bulala@ugu.gov.za, ICT Officer Michael Bliss at Michael.Bliss@ugu.gov.za or the ICT Manager, Norma Grobler at Norma.Grobler@ugu.gov.za.

8. **DEFINITIONS**

SD WAN	Software Defined Wide Area Networks
ISP	Internet Service Provider
VPN	Virtual Private Network
VRF	Virtual Routing and Forwarding
QoS	Quality of Service

Mb	Megabit
Gb	Gigabit
CPE	Customer Premise Equipment
IDS/IPS	Intrusions Detection Services/Intrusion Prevention Services
High Availability	Ability to for a designated site to operate if primary links fail, and including a 97% uptime SLA.
Premium Support	Highest level of support provided for the resolution of faults
Standard Support	Standard level of support provided for the resolution of faults
APN	An 'Access Point Name' (APN) is the name of a gateway between a mobile network (4G and 5G) and another computer network.

9. **SERVICE REQUIREMENTS**

Please provide the following together with your response:

➤ **A PROPOSAL WITH EVIDENCE THAT ALL ITEMS LISTED IN SECTION A, B AND C WHERE YES WAS indicated, with emphasis on reporting requirements**

- Service Level Agreement to be provided to Ugu District Municipality
- Call Logging facility and procedure.
- Implementation project plan and timelines as part of your response.
- Post project support requirements

10. **HARDWARE REQUIREMENTS**

- The municipality needs to fully understand the requirements of your solution. Specify all hardware required for your solution.

11. **FUNCTIONALITY ASSESSMENT CRITERIA**

No.	Criteria	Evidence	Weighting	Score
1	Previous implementation history of SDWAN within the last 5 years 3 or more references for SD WAN = 20 1-2 References for SD WAN = 10 0 References = 0	Copies of Reference letters from customers or Purchase orders or Letters of award *Not older	20	

No.	Criteria	Evidence	Weighting	Score
		than 5 years		
2	Previous implementation history of Internet Services (ISP) 3 or more references for Internet services = 20 1-2 References for Internet Services = 10 0 References = 0	Copies of Reference letters from customers or Purchase orders or Letters of award *Not older than 5 years	20	
3	<u>SD WAN AND INTERNET SPECIFICATION HAS BEEN MET (TABLE A & B & C = TOTAL)</u> 100% = 50 70% - 99% = 40 50% - 69% = 30 1-49% = 15 0% = 0	Proposal with evidence, for all the listed specifications marked YES by bidder in the tables A, B, C to ensure validity	50	
4	TECHNICAL SUPPORT 3 – 5 certified network technicians within your organization, with certifications not older than 5 years (10) 1 – 2 certified network technicians within your organization, with certifications not older than 5 years (5) 0 certified network technicians within your organization, with certifications not older than 5 years (0)	CVs of technicians with proof of network or security related certifications relevant to the solution proposed and evidence they are employed in your organisation.	10	
	Total		100	

Ugu District Municipality reserves the right to investigate and verify all the information supplied by the bidder.

DOMICILIUM

The parties hereby choose as their domicilium citandi et executandi for the service of notices and legal document the following street addresses:

Bidder:

.....

.....

.....

Tel/Fax Number:.....

Ugu District Municipality

The Municipal Manager

**28 Connor Street
Port Shepstone
4240**

CONTACT DETAILS

The following person may be contacted for more information:

Mrs Norma Grobler

MANAGER ICT

E-mail: Norma.Grobler@ugu.gov.za

Tel: 039 688 3465

I/We hereby declare that all the information supplied is true and exact.

SIGNATURE OWNER / MANAGER DIRECTOR

DATE: _____

WITNESS: _____ (State occupation in company) **DATE:**

If it is found that any of the above-mentioned information provided is false, the Municipality reserves the right to terminate this contract with immediate effect. The Municipality may VET the successful bidder.

ICASA ECNS and IECS License

[Failure of a Bidder to submit this will invalidate the bid]

CERTIFIED CK DOCUMENT OR ID DOCUMENT (FOR SOLE PROPRIETORS)

[Failure of a Bidder to submit this will invalidate the bid]

TAX REFERENCE NUMBER AND PIN

[Failure of a Bidder to submit this will invalidate the bid]

JOINT VENTURE AGREEMENT (WHERE APPLICABLE)

[Failure of a JOINT VENTURE Bidder to submit this will invalidate the bid]

CERTIFIED VALID BBBEE CERTIFICATE

[Bidder that does not submit this will not be awarded BBBEE points]

CENTRAL SUPPLIER DATABASE REGISTRATION

[Failure of a Bidder to submit this will invalidate the bid]

SPECIFIC GOALS SUPPORTING DOCUMENTS

[Non-submission will result in no points being scored]

**COPIES OF REFERENCE LETTERS FROM CUSTOMERS OR PURCHASE ORDERS
OR LETTERS OF AWARD NOT OLDER THAN 5 YEARS**

(Previous implementation history of SDWAN within the last 5 years)

[Non-submission will result in no points being scored]

**COPIES OF REFERENCE LETTERS FROM CUSTOMERS OR PURCHASE ORDERS
OR LETTERS OF AWARD NOT OLDER THAN 5 YEARS**

(Previous implementation history of Internet Services (ISP))

[Non-submission will result in no points being scored]

DETAILED PROPOSAL INCLUDING EVIDENCE FOR YES RESPONSES (SECTIONS A, B, C) AND SAMPLE REPORTS

[Non-submission will result in no points being scored]

CVS OF TECHNICIANS WITH PROOF OF NETWORK OR SECURITY RELATED CERTIFICATIONS RELEVANT TO THE SOLUTION PROPOSED.

[Non-submission will result in no points being scored]

PRICING SCHEDULE

PROVISION OF SD WAN, INTERNET AND APN SERVICES											
Description			TOTAL COST YEAR 1		TOTAL COST YEAR 2		TOTAL COST YEAR 3		BID TOTAL	BID TOT AL	BID TOTA L
SD WAN – Section A	Quan tity	Unit of meas ure	Ra te	Tot al Ye ar 1	Ra te	Tot al Yea r 2	Ra te	Tot al Ye ar 3	TOTAL FOR 36 MONT HS, VAT EXCL	VAT	GRAN D TOTA L for 36 MON THS ICL VAT
Disaster Centre	36	Mont hs									
(Port Shepstone area) – 100mbps Primary, 100mbps Backup SD-WAN											
Connor Street	36	Mont hs									
(Port Shepstone area) – 500mbps Primary, 100mbps Backup SD-WAN											
Oslo Beach	36	Mont hs									
(Port Shepstone area) – 500mbps Primary SD-WAN,											
Park Rynie – 100mbps Primary, 50mbps Backup SD-WAN	36	Mont hs									
Harding Office - 100mbps Primary, LTE Backup SD-WAN	36	Mont hs									
Marburg Workshops	36	Mont hs									
(Port Shepstone area) - 100mbps Primary, 50mbps Backup SD-WAN											
Bhobhoyi Water Office – 50mbps Primary, 50mbps Backup SD-WAN	36	Mont hs									
Ugu Sports and Leisure - 100mbps Primary, 50mbps Backup SD-WAN	36	Mont hs									
Umthamvuna Water Treatment Plant - 50mbps Primary, 50mbps Backup SD-WAN	36	Mont hs									
REMOTE SITES – 9 SITES – 20mbps SD-WAN											
Scotsburgh WWTW – 20mbps SD-WAN	36	Mont hs									
Ramsgate WWTW – 20mbps SD-WAN	36	Mont hs									
Margate WWTW – 20mbps SD-WAN	36	Mont hs									
Uvongo WWTW – 20mbps SD-WAN	36	Mont hs									
Shelly Beach WWTW – 20mbps SD-WAN	36	Mont hs									
Mbango WWTW – 20mbps SD-WAN	36	Mont hs									
Gamalakhe WWTW – 20mbps SD-WAN	36	Mont hs									

PROVISION OF SD WAN, INTERNET AND APN SERVICES										
Description			TOTAL COST YEAR 1		TOTAL COST YEAR 2		TOTAL COST YEAR 3		BID TOTAL	BID TOTAL
SD WAN – Section A	Quantity	Unit of measure	Rate	Total Year 1	Rate	Total Year 2	Rate	Total Year 3	TOTAL FOR 36 MONTHS, VAT EXCL	VAT
Harding WTW – 20mbps SD-WAN	36	Months								
Harding WWTW – 20mbps SD-WAN	36	Months								
TELEMETRY SITES – 3 Sites – Integration only										
Umthanvuna PS – Integration only	36	Months								
Vulamehlu PS – Integration only	36	Months								
St Helens Rock PS – Integration only	36	Months								
24x7 Technical support (if any)	36	Months								
Reporting Costs (if any)	36	Months								
Alerting Costs (if any)	36	Months								
Ad Hoc Consulting and Support	3	Years	R5000		R5000		R5000			
Installation and Configuration Costs (if any)	1	Months								
INTERNET – Section B	Quantity	Unit of measure	Rate	Total Year 1	Rate	Total Year 2	Rate	Total Year 3	TOTAL FOR 36 MONTHS, VAT EXCL	VAT
Monthly Bandwidth costs (if not included above)	36	Months								
Monitoring costs (if not included above)	36	Months								
Implementation costs (if not included above)	36	Months								
Class C IP block (5 public IP addresses).	36	Months								
Any connectivity costs (if not included above)	36	Months								
Wildcard Certificate Costs	36	Months								

PROVISION OF SD WAN, INTERNET AND APN SERVICES											
Description			TOTAL COST YEAR 1		TOTAL COST YEAR 2		TOTAL COST YEAR 3		BID TOTAL	BID TOTAL	BID TOTAL
SD WAN – Section A	Quantity	Unit of measure	Rate	Total Year 1	Rate	Total Year 2	Rate	Total Year 3	TOTAL FOR 36 MONTHS, VAT EXCL	VAT	GRAND TOTAL for 36 MONTHS ICL VAT
DNS Hosting Costs	36	Months									
SLA for faults to be resolved (if not included above)	36	Months									
Support (if not included above)	36	Months									
Reporting (if not included above)	36	Months									
Unified Threat Management / firewall	36	Months									
APN – Section C	Quantity	Unit of measure	Rate	Total Year 1	Rate	Total Year 2	Rate	Total Year 3	TOTAL FOR 36 MONTHS, VAT EXCL	VAT	GRAND TOTAL for 36 MONTHS ICL VAT
100GB per month APN Costs	36	Months									
Migration Costs (if any)	1	Unit									
SUB TOTAL											
TOTAL CARRIED TO FORM OF OFFER											
All escalations should be included in the bid price, All pricing to be given in South African Rands.											
Bid price must include the specifications found in the tender specification											