

Ugu District Municipality

ADDENDUM NOTICE NO. 1

IMPLEMENTATION AND PROVISION OF EASYNAC SOFTWARE LICENCING FOR A PERIOD OF 36 MONTHS

CONTRACT NO: UGU-05-1705-2025

With reference to the above-mentioned bid as advertised on **Thursday, 22 August 2025 SC Fever**. Below is a correct MBD 6.1 Specific Goals Table which had not been updated correctly in the tender document that was available from **Tuesday, 26 August 2025**. Bidders must note and make changes on the MBD 6.1 by replacing the Specific Goals table with the New Specific Goals table attached.

All bid enquiries are to be directed to Manager ICT, Norma Grobler at Norma.Grobler@ugu.gov.za or ICT OFFICER, Mr Michael Bliss at Michael.Bliss@ugu.gov.za.

We apologise for the inconvenience caused.


N M. BASO:
MANAGER: SUPPLY CHAIN MANAGEMENT

OLD TABLE:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state) PART A/B	Number of points allocated (80/20 system) (To be completed by the organ of state) PART A/B	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Ownership:				
BBBEE Level 1	6	12		
BBBEE Level 2	5	10		
BBBEE Level 3-8	3	6		
Empowerment				
1. an EME or QSE which is at least 100% owned by black people;	0	0		
2. an EME or QSE which is at least 51% owned by black people;	0	0		
3. an EME or QSE which is at 25% - 50% owned by black people;	0	0		
RDP				
1. Enterprise Located within the District Municipality - Rural	3	6		
2. Enterprise Located within the District Municipality - Urban	2	4		
2. Enterprise Located within the Province	1	2		
Other Specific Goal				
1. Enterprise 100% owned by Youth/Women/Disabled/Military V	1	2		

NEW TABLE:

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state) PART A\B	Number of points allocated (80/20 system) (To be completed by the organ of state) PART A\B	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Ownership:				
1. an EME or QSE which is at least 100% owned by black people:	6	12		
2. an EME or QSE which is at least 51% owned by black people:	4	8		
RDP				
1. Enterprise Located within the District Municipality - Rural	3	6		
2. Enterprise Located within the District Municipality - Urban	2	4		
2. Enterprise Located within the Province	1	2		
Other Specific Goal				
1. Enterprise 100% owned by Youth/Women/Disabled/Military V	1	2		

Ugu District Municipality

Bid Notice

IMPLEMENTATION AND PROVISION OF EASYNAC SOFTWARE LICENCING FOR A PERIOD OF THIRTY-SIX (36) MONTHS

Contract no: UGU-05-1705-2025

Bids are hereby invited from authorised service providers for the Provision of EasyNAC software licencing and support for a period of 36 months.

Bid documents are obtainable from the Ugu District Municipality office in Port Shepstone at No. 28 Connor Street as from **Tuesday, 26 August 2025**, at a non-refundable payment of R250.00 (No cheques will be accepted). The bid will also be advertised on the municipality's website and documents can be downloaded from the website and e-tender portal, free of charge.

Bids completed in accordance with the conditions indicated in documents, must be sealed and endorsed with the relevant contract number and be deposited in the official tender box at the foyer of Ugu District Municipality on 96 Marine Drive, Phase 2 Building, Oslo Beach not later than **12h00 on Friday, 26 September 2025**, at which time bids will be opened in public. Bids that are submitted late, incomplete, unsigned or by facsimile, electronically, couriered or not completed in black ink will be rejected and not accepted for further evaluation. Bids submitted must be valid for a period of **90 days**.

There will be no briefing session for this bid.

All bid enquiries are to be directed to Manager ICT, Norma Grobler at Norma.Grobler@ugu.gov.za or ICT OFFICER, Mr Michael Bliss at Michael.Bliss@ugu.gov.za.

The bid will be evaluated on **Functionality, Price and Preference**. Bidders that score less than 60% for functionality, will not be evaluated further.

Functionality Assessment Criteria is as follows:

No.	Functionality Criteria	Maximum Scoring points
1	Experience of the bidder implementing and supporting EasyNAC	60
2	Project plan covering	40

Ugu District Municipality subscribes to the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act (PPFFA) principles whereby a bidder's submission will be evaluated according to the sum of the award of points in respect of the tender value and Specific Goals.

Functionality, Price and Preference will be used for evaluation. The 80/20 preferential point system will be applicable, with 80 points for price and 20 points for Specific Goals (See below table), in terms of revised Preferential Procurement Regulation in effect from **16 January 2023 Gazette Notice No. 47452 dated 04 November 2022**.

Points to be allocated as follows:

	Categories	Weight	80 20	Supporting Documents
1	Ownership	60%	12	
2	Reconstruction & Development Programme	30%	6	
3	Other Specific Goals-	10%	2	
		100%	20	
#	Specific Goal(s)	Weight	80 20 PP	
	Ownership Categories:			
1.	1. an EME or QSE which is at least 100% owned by black people;	100%	12	CIPC: Shareholders Certificate and Sworn Affidavit confirming QSE/EME
	2. an EME or QSE which is at least 51% owned by black people;	50%	8	CIPC: Shareholders Certificate and Sworn Affidavit confirming QSE/EME
2	Promotion of Local Business(s)			
	1. Enterprise Located within the District Municipality - Rural	100%	6	CSD & Utilities: POR*: SAPS Affidavit
	2. Enterprise Located within the District Municipality - Urban	67.7%	4	CSD & Utilities: POR*: SAPS Affidavit
	3. Enterprise Located within the Province	33.3%	2	CSD & Utilities: POR*: SAPS Affidavit
3	Other Specific Goals			
	1. Enterprise 100% owned by Youth/Women/Disabled	100%	2	CIPC: Shareholders Certificate and Directors ID

The Council reserves the right not to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid, or to reject all bids and cancel the notice to tender.

Kindly note: Regulation 44 of Municipal Supply Chain Management Regulations states that the Municipality may not make any award to a person who is in the service of the state.

VO MAZIBUKO
MUNICIPAL MANAGER
UGU DISTRICT MUNICIPALITY

Ugu District Municipality

Bid Notice

PROVISION OF OFF-SITE STORAGE FACILITIES AND DOCUMENT MANAGEMENT SERVICES FOR UGU DISTRICT MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS

Contract No.: UGU-05-1711-2025

Bids are hereby invited from accredited service providers for Provision of Off-site Storage Facilities and Document Management Services for Ugu District Municipality for a period of thirty-six (36) Months.

Bid documents are obtainable from the Ugu District Municipality office in Port Shepstone at No. 28 Connor Street as from **Tuesday, 26 August 2025**, at a non-refundable payment of R1000.00 (No cheques will be accepted). The bid will also be advertised on the municipality's website and documents can be downloaded from the website and the e-tender portal, free of charge.

Bids completed in accordance with the conditions indicated in documents, must be sealed and endorsed with the relevant contract number and be deposited in the official tender box at the foyer of Ugu District Municipality on 96 Marine Drive, Phase 2 Building, Oslo Beach not later than **12h00 on Friday, 26 September 2025**, at which time bids will be opened in public. Bids that are submitted late, incomplete, unsigned or by facsimile, electronically, couriered or not completed in black ink will be rejected and not accepted for further evaluation. Bids submitted must be valid for a period of **90 days**.

No briefing session will be held for this bid.

All bid enquiries are to be directed to Registry and Auxiliary Services Officer, Ms S. Maharaj at Shivani.Maharaj@ugu.gov.za, during office hours.

The bid will be evaluated on **Functionality, Price and Preference**. Bidders that score less than 60% for functionality, will not be evaluated further.

Functionality Assessment Criteria is as follows:

Functionality Criteria:	MAX Score Points:
Ownership of Vehicles	10
KZN Provincial Archives Endorsement	50
Security Access Control Procedures	10
Records of Fire Equipment & Smoke Detectors and Water Sprinklers	20
Personnel Experience	10

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Price and Preference will be used for evaluation. The 80/20 preferential point system will be applicable, with 80 points for price and 20 points for Specific Goals (See below table), in terms of revised Preferential Procurement Regulation in effect from **16 January 2023 Gazette Notice No. 47452 dated 04 November 2022**.

Points to be allocated as follows:

	Categories	Weight	80 20	Supporting Documents
1	Ownership	60%	12	
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		100%	20	
#	Specific Goal(s)	Weight	80 20 PP	
	Ownership Categories:			
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2	Promotion of Local Business(s)			
	1. Enterprise Located within the District Municipality - Rural	100%	6	CSD & Utilities: POR*: SAPS Affidavit
	2. Enterprise Located within the District Municipality - Urban	67.7%	4	CSD & Utilities: POR*: SAPS Affidavit
	3. Enterprise Located within the Province	33.3%	2	CSD & Utilities: POR*: SAPS Affidavit
3	Other Specific Goals			
	1. Enterprise 100% owned by Youth/Women/Disabled	100%	2	CIPC: Shareholders Certificate and Directors ID

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Mr VO Mazibuko
Municipal Manager
UGU District Municipality