



| DESCRIPTION | QUANTITY | NO. OF MONTHS | UNIT PRICE | YEAR ONE | YEAR TWO | YEAR THREE | TOTAL AMOUNT |
|---|----------|---------------|------------|----------|----------|------------|--------------|
| | | | | VAT Excl | VAT Excl | VAT Excl | VAT Excl |
| INITIAL TAKE ON COSTS | | | | | | | |
| Box Registration | 5600 | 1 | | | | | |
| Barcode labels | 5600 | 1 | | | | | |
| New Box Handling Fee | 5600 | 1 | | | | | |
| Import & Export of File Information | | | | | | | |
| Off-site 35 000 | | 1 | | | | | |
| On-site 65 000 | | 1 | | | | | |
| Training of up to 12 users on the system | | 1 | | | | | |
| INITIAL TAKE ON SUB- TOTAL | | | | | | | |
| | | | | | | | |
| MONTHLY COSTS | 5600 | 12 | | | | | |
| Monthly Vault Storage | 1 | 12 | | | | | |
| Monthly Storage (per std document box) | 5600 | 12 | | | | | |
| Box barcode labels | 700 | 12 | | | | | |
| File Folder registration | 4000 | 12 | | | | | |
| File Folder access | 50 | 12 | | | | | |
| File Folder refile handling fee | 50 | 12 | | | | | |
| Document Box Retrieval /handling fee | 50 | 12 | | | | | |
| Monthly electronic access fee per user | 12 | 12 | | | | | |
| Scan to e-mail minimum charge | 12 | 12 | | | | | |
| Scan to email per page | 50 | 12 | | | | | |
| Delivery fee per box/file (to Registry 96 Marine Drive, Oslo) | 1 | 12 | | | | | |
| Delivery fee per trip | 1 | 12 | | | | | |
| Client to collect box or file | 50 | 12 | | | | | |
| Destruction Fee per box | 1 | 1 | | | | | |

| | | | | | | | |
|--|---|----|--|--|--|--|--|
| Permanent Withdrawal per box | 1 | 12 | | | | | |
| Document Box Base | 1 | 12 | | | | | |
| Document Box Lid | 1 | 12 | | | | | |
| Barcode file labels | 1 | 12 | | | | | |
| Backing boards | 1 | 12 | | | | | |
| Archive Clips | 1 | 12 | | | | | |
| Consumables for use in Registry | | 12 | | | | | |
| SUB TOTAL | | | | | | | |
| VAT 15% | | | | | | | |
| TOTAL | | | | | | | |
| GRAND TOTAL 36 MONTHS VAT INCLUSIVE | | | | | | | |