



EXTERNAL ADVERTISEMENT

PERMANENT EMPLOYMENT VACANCY

Ugu District Municipality, situated at 28 Connor Street Port Shepstone, within the Province of Kwazulu-Natal, invites applications from suitably qualified dynamic and mature candidates whose background and experience match this challenging position. The Municipality seeks to appoint a highly motivated visionary and self-starter to the following position:

BUDGET AND TREASURY OFFICE CHIEF FINANCIAL OFFICER

Permanent employment

TOTAL REMUNERATION PACKAGE PER ANNUM (ALL INCLUSIVE)

Minimum: R 1 793 446 Lower: R 1 836 488 Midpoint: R 1 880 564

Upper: R 1 925 698 Maximum: R 1 971 915

Appointment to the position of the Chief Financial Officer will be on a fixed-term performance-based contract in terms of Section 54A, 56 and 57 of the Local Government: Municipal Systems Act, Act 32 of 2000, as amended, read together with the Local Government: Municipal Performance Regulations, 2006 and the Local Government: Municipal Finance Management Act: Municipal Regulations on Minimum Competency Levels of 2007.

Key Requirements

- A valid Grade 12 Certificate
- A bachelor's degree in accounting / finance / economics or equivalent NQF Level 7 qualification.
- Registration of Chartered Accountant (SA) will be an added advantage.
- A minimum of seven (7) years' experience at senior or middle management levels, of which at least two (2) years must be at senior management level.
- A proven record of accomplishment at a Management level in Local Government Finance.
- Extensive and practical experience in the Local Government financial environment.
- Demonstrated experience operating at Chief Financial Officer level in a District Municipality setting will be an added advantage.

- Demonstrate practical experience with the implementation of the Municipal Finance Management Act, Treasury Regulations, Supply Chain Management and other related legislation governing Local Government.
- A qualification in the Certificate Programme in Management Development for Municipal Finance (CPMD/MFMP) or attaining the qualification within a reasonable time-frame in terms of Municipal Regulations on Minimum Competency Levels of 2007.
- A valid code B driver's license.

Knowledge

- Advanced knowledge and understanding of relevant policy and legislation.
- Advanced understanding of institutional governance systems and performance management.
- Advanced understanding of Council operations and delegation of powers.
- Good governance.
- Audit and risk management establishment and functionality.
- Budget and finance management.
- Ability to be an innovative and strategic leader.
- Good facilitation and communication skills in at least two official languages.

Key Performance Areas

Reporting directly to the Municipal Manager, the incumbent shall be expected to:

- Ensure the implementation of General Accounting Practice (GRAP) Standards.
- Provide strategic leadership in the Budget and Treasury Office of the Municipality.
- Develop and continuously evaluate short- and long-term strategic financial objectives and ensure that internal financial targets and budgets are fully consistent with the Municipality's IDP, SDBIP's and relevant agreements with other sectors of Government.
- Ensure effective and efficient management and control of municipal bank accounts and investment of surplus funds.
- Ensure credibility of finance reporting by providing timely and accurate analysis of budget, financial trends and forecast.
- Meet reporting requirements as required in terms of financial management legislation such as the MFMA, Treasury Regulations and the DORA.
- Monitor financial risks and implement an anti-fraud and corruption strategy in collaboration with risk management.
- Ensure effective functioning of financial budgeting, financial accounting, financial analysis and financial reporting systems.
- Compile budget estimates, monthly forecasts, project planning and produce adjusted cash flows.
- Provide support during the preparation of the Municipality's IDP and SDBIP's to ensure effective and efficient performance.
- Develop tools and systems to provide critical and operational information to the Management of the Municipality and make actionable recommendations on both strategy and operations.
- Formulate creative solutions to enhance cost effectiveness in the delivery of services and the administration of the Municipality.

- Liaise with relevant role-players in the financial environment regarding transverse financial matters.
- Manage all resources assigned to the incumbent and provide exemplary leadership towards a culture of Corporate Governance and Ethics.
- Be responsible for Financial Performance Management Reporting, Municipal Supply Chain Management, Internal and External Audit and Accountability.
- Assist the Accounting Officer with other roles and responsibilities delegated to the CFO position in terms of the relevant legislation.

The following competencies are required in the above position: -

Strategic direction and leadership
 People management
 Program and project management
 Financial management
 Change leadership
 Government leadership
 Moral competence
 Planning and organising
 Analysis and innovation
 Knowledge and Information management
 Communication
 Results and quality focus

NB: Ugu District Municipality subscribe to the provisions of Employment Equity Act.

All applications must be submitted with an application form which can be found on our website (www.ugu.gov.za), accompanied by a comprehensive curriculum vitae, certified copies of educational qualifications and driver's license to the Municipal Manager for the attention of:

The Manager: Human Resources, Ms NP Gumbi; Ugu District Municipality, P.O. Box 33, Port Shepstone, 4240, hand-delivered at: (96 Marine Drive, Oslo Beach), Port Shepstone, 4240 or Recruitment@ugu.gov.za No late, faxed applications shall be considered.

Enquiries: Ms NP Gumbi, Tel. 039-688 3537

Closing Date: 16h00, Friday, 25 September 2026

Due to the expected high response volume, communication will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful.

**MR VO MAZIBUKO
 MUNICIPAL MANAGER**