UGU DISTRICT MUNICIPALITY

MINUTES OF THE 42ND MEETING OF THE UGU DISTRICT MUNICIPAL COUNCIL HELD IN CONFERENCE SUITE 2, AT THE UGU SPORT AND LEISURE CENTRE, ON THURSDAY, 28 AUGUST 2025, AT 11H05

Cllr SR Ngcobo - Speaker

IS Mqadi (Mayor), SN Caluza (Exco Member), D Nciki (Exco Member), GD Henderson (Exco Member), JS Ngwane (Exco Member), P Breedt, NT Dlamini, SP Fica, AW Gege, TT Hlophe, SE Khawula, MJ Cele-Luthuli, MA Manyoni, NO Mazubane, SD Mdluli, SEH Mngoma, TH Msabala, NY Mweshe, MM Mbatha, Z Opperman, N Ndadane, SA Ngcece, FM Ngwane, X Nkasa, B Nyuswa, J Schmidt, PC Shange, MP Tenza, MV Vezi, MPL Zungu, and LS Zungu

BY INVITATION:

Inkosi EZ Jali
Inkosi MP Ngcobo

IN ATTENDANCE:

Mr VO Mazibuko	-	Municipal Manager
Mr K Audan	-	General Manager: Budget and Treasury Office (BTO)
Ms D Rankin	-	General Manager: Economic Development and Environmental Services (EDES)
Dr T Mwelase	-	General Manager: Water Services
Ms MP Gobhozi	-	Acting General Manager: Corporate Services
Ms F Mbili	-	Senior Manager: Corporate Strategy and Shared Services
Ms Z Mpurwana	-	Acting Senior Manager: Mayoralty and Communications
Mr S Kati	-	Chief Audit Executive (CAE)
Ms N Mbambo	-	Manager: Legal Services
Ms N Gumbi	-	Manager: Human Resources
Mr A Mbhele	-	Manager: Administration & Auxiliary Services
Ms S Nzama	-	Intern: Secretariat Unit
Ms S Gumbi	-	Committee Clerk: Secretariat Unit
Ms B Malishe	-	Committee Co-ordinator: Secretariat Unit
Ms T Kikine	-	Acting Administrative Officer: Secretariat Unit

- **OPENING**

The Speaker requested Cllr D Nciki to open the meeting with a prayer. He then extended a warm welcome to all present.

C 288/08/25 **NOTICE OF MEETING**

The notice of the meeting was taken as read.

C 289/08/25 **APPLICATIONS FOR LEAVE OF ABSENCE**

It was also noted that Cllrs SP Mthethwa (*party commitment)*, NA Njenga (*party commitment*), SV Duma *(family commitment*), PZ Mzindle (*council business*), and MP Shozi (*family commitment)* had requested leave of absence from the meeting.

Cllr Nciki had requested to leave the meeting at 13h00 due to another urgent commitment.

Inkosi MP Ngcobo submitted an apology on behalf of Inkosi MBW Xolo who had another urgent matter to attend to. He also requested to be excused from the meeting at 12h30.

The Speaker explained to members that Cllr Duma had applied for leave because his mother had passed away and that she will be buried tomorrow on Friday, 29 August 2025. He further mentioned that the funeral will be held at KwaDumisa area.

It was further noted that Cllr JS Ngwane would join the meeting in the next 30 minutes.

From the Management Component, the Municipal Manager requested to be excused from the meeting at 13h00 to attend to other municipal business. It was also noted that the General Manager: Budget and Treasury Office had also requested to be excused from the meeting at 12h00 due to a family commitment.

Following which,

It was unanimously

RESOLVED:

(a) That Cllrs SP Mthethwa (*party commitment*), NA Njenga (*party commitment*), SV Duma (*family commitment)*, PZ Mzindle (*council business*), and MP Shozi (*family commitment*) be and are hereby **GRANTED** leave of absence from the meeting.

(b) That the request for Cllr Nciki to leave the meeting at 13h00 due to another commitment be and is hereby **GRANTED**.

(c) That the request from Inkosi MP Ngcobo to leave the meeting at 12h30 be and is hereby **GRANTED**.

(d) That an apology received on behalf of Inkosi MBW Xolo be and is hereby **NOTED**.

(e) That, it be noted that Cllr JS Ngwane would join the meeting in the next 30 minutes.

(f) That the request from the Municipal Manager to leave the meeting at 13h00 to attend to an urgent municipal business be and is hereby **GRANTED**.

(g) That the request from the General Manager: Budget and Treasury Office to leave the meeting at 12h00 due to a family commitment be and is hereby **GRANTED**.

C 290/08/25 **DECLARATION OF INTEREST**

It was noted that there were none.

C 291/08/25 **CONFIRMATION OF AGENDA**

The Speaker took members through the confirmation of the agenda.

Thereafter, Cllr FM Ngwane moved for the acceptance of the Agenda and was seconded by Cllr B Nyuswa.

Following which,

It was

RESOLVED:

That the agenda convening the meeting of the Ugu District Municipal Council be and is hereby **CONFIRMED**.

CONFIRMATION OF MINUTES

C 292/08/25 **Minutes of the 41st Meeting of the Ugu District Municipal Council held on 24 July 2025**

The Speaker took members through the confirmation of the minutes for the 41st meeting of the Ugu District Municipal Council held on 24 July 2025.

Cllr Mazubane referred members to pages 7 and 8 of the minutes and requested that the following areas be corrected, namely:

- Dubisa area to read as Dumisa area;
- KwaQangqala area to read as KwaMqangqala area; and
- KwaQwembe area to read as eQwembe.

Cllr Mbatha referred members to pages 2 and 3 of the minutes and requested that his initials be corrected to read as Cllr MM Mbatha instead of Cllr M Mbatha. He further pointed out that he was not a MR Councillor and that same should be changed to a PR Councillor.

Thereafter, Cllr Mazubane moved for the acceptance of the minutes and was seconded by Cllr Nciki.

Following which,

It was

RESOLVED:

That the minutes of the 41st Meeting of the Ugu District Municipal Council held on 24 July 2025 be and are hereby **CONFIRMED**, subject to the following amendments, namely:

- Page 2 and 3 under the Confirmation of the Agenda, the initials of Cllr Mbatha be corrected to read as Cllr MM Mbatha including correction of him as an MR Councillor to a PR Councillor.
- Page 7, on paragraph 6, the Dubisa area be corrected to read as Dumisa area; and
- Page 8 on paragraph 2, the KwaQangqala area be corrected to read as KwaMqangqala area, and KwaQwembe area be corrected to read as eQwembe.

RESOLUTIONS REGISTER

C 293/08/25 Resolutions Register for the 41st Meeting of the Ugu District Municipal Council held on 24 July 2025

The Speaker took members through the Resolutions Register for the 41st meeting of the Ugu District Municipal Council held on 24 July 2025.

Following which,

It was unanimously

RESOLVED:

That the Resolutions Register for the 41st Meeting of the Ugu District Municipal Council held on 24 July 2025 be and is hereby **CONSIDERED** and **NOTED.**

C 294/08/25 OUTSTANDING MATTERS

It was noted that there were none.

STANDING ITEMS

C 295/08/25 Monthly Birthday Greetings: Councillors, Amakhosi and Senior Managers

The Speaker conveyed birthday wishes on behalf of Council to the following Councillors, the Traditional Leaders and Senior Managers who celebrated their birthday during the month of August, namely:

- Inkosi MP Ngcobo - 04 August;
- Cllr MP Shozi - 17 August;
- Cllr PZ Mzindle - 23 August;
- Cllr AW Gege - 01 August;
- Mr K Audan - 14 August;
- Ms D Rankin - 17 August; and
- Ms N Mbambo - 18 August.

Following which,

It was unanimously

RESOLVED:

That the Monthly Birthday Greetings for Councillors, Amakhosi and Senior Managers be and is hereby **NOTED**.

C 296/08/25 Water Supply Status Quo Report

The Acting General Manager: Water Services took members through the report.

She apprised members on the status of the water systems throughout the Ugu District and provided a detailed report on the water supply that included successful shutdowns, restoration of supply, pipeline replacement projects, challenges faced, and the ongoing efforts to improve the system.

She then highlighted the updates on the water supply status quo in each of the following areas, namely:

- Area South Central;
- Area South;
- Area North; and
- Area South-West.

In terms of the Sanitation issues, she reported the challenges that were experienced particularly in the Ray Nkonyeni areas near the Coastal Stream, although the Municipality was attending to the said incidences as and when same were received.

She also reminded members that there were several issues that were raised in the last meeting mostly around the issues of Boreholes, the Maintenance and Repairs of same. She assured members that the User Department was currently working on the list received and that a report indicating the progress made would be presented in the next few months.

Cllr Mbatha appreciated the effort made by the Municipality on the installation of boreholes in Ward 16 at Umzumbe area. He raised a concern that in Cabhane area, the water tankers only provided water to Ntengo area and Gospel area twice a week, which same was not sufficient and further requested that the water loads should be increased.

He shared with members that the Etsheni area did have the water infrastructure but there was no water. He further reported that the Dingezweni area under the Hlongwa area did not have the water infrastructure.

Cllr Tenza reported that the Mandleni area under Ward 4 had an existing water infrastructure, but the water was available only on Tuesdays for a period of two (02) hours. He further requested that the General Manager: Water Services should investigate the said matter.

The Speaker suggested that the Councillors should have access to the contact numbers of the Municipal Manager and the General Manager: Water Services to be able to report the said matters accordingly.

Inkosi Jali welcomed the report and also confirmed that all the issues that were previously raised relating to water and boreholes under Umuziwabantu Local Municipality were resolved accordingly.

Following which,

It was

RESOLVED:

(a) That the report on the Water Supply Systems Status Quo be and is hereby **CONSIDERED** and **NOTED**.

(b) That the contact numbers of the Municipal Manager and the General Manager: Water Services be made available to Councillors to report the matters related to water challenges.

C 297/08/25 **SALGA Monthly Report**

It was noted that there was no report.

C 298/08/25 **Human Rights Commission Inquiry**

It was noted that there was no report.

SECTION 79 REPORTS

C 299/08/25 **MPAC Annual Workplan 2025/2026**

The Municipal Manager took members through the item.

He informed members that the intention of the report was to present the MPAC Annual Workplan for the 2025/2026 Financial Year. He mentioned that the said plan was drafted in terms of the National Treasury guidelines.

Following which,

It was unanimously

RESOLVED:

(a) That the report on the MPAC Annual Workplan be and is hereby **CONSIDERED** and **NOTED**.

(b) That the MPAC Annual Workplan be and is hereby **APPROVED**.

MATTERS FOR DISCUSSION

C 300/08/25 **Ugu District Municipality-July 2025 Monthly Budget Statement**

The General Manager: Budget and Treasury Office took members through the report.

It was noted that the objective of the report was to inform members about the Monthly Budget Statement for July 2025, in compliance with Section 71 of the Municipal Finance Management Act (MFMA).

Thereafter, Cllr FM Ngwane moved for the acceptance of the recommendations and was seconded by Cllr Nciki.

Following which,

It was

RESOLVED:

(a) That the report on the Ugu District Municipality-July 2025 Monthly Budget Statement be and is hereby **CONSIDERED**.

(b) That the Monthly Budget Statement for the month of July 2025 be and is hereby **APPROVED**.

(c) That the Monthly Budget Statement for the month of July 2025 and the supporting documents be submitted to both the Provincial and National Treasury in both electronic and hard copies.

C 301/08/25 **SCM Monthly Performance Report: July 2025**

The General Manager: Budget and Treasury Office took members through the report.

It was noted that the purpose of the report was to inform members on the SCM Monthly Performance Report for July 2025.

It was further noted that the said report allowed Council to monitor and review the spending patterns within the Municipality effectively.

Thereafter, Cllr Ngcece moved for the acceptance of the recommendations and was seconded by Cllr MJ Cele- Luthuli.

Following which,

It was

RESOLVED:

(a) That the SCM Monthly Performance Report for July 2025 be and is hereby **CONSIDERED** and **NOTED**.

(b) That the SCM Monthly Performance Report for July 2025 be and is hereby **APPROVED**.

C 302/08/25 Write-Off of Ugu District Municipality Immoveable Assets

The General Manager: Budget and Treasury Office took members through the report.

He apprised members that the intention of the report was to request the Committee to approve the write-off of the Ugu District Municipality immovable assets for the 2024/2025 Financial Year.

He mentioned that in terms of Graph 17 that was in line with the applicable Accounting Standard, the Municipality was required to review the Asset Register to identify the assets that were obsolete, in poor condition, or duplicated to ensure that such assets were removed from the register.

He further referred to members 31 of the report and highlighted the list of immovable assets to be written off.

Thereafter, Cllr MJ Cele-Luthuli moved for the acceptance of the recommendations and was seconded by Cllr Ngcece.

Following which,

It was

RESOLVED:

(a) That the report on the Write-Off of Ugu District Municipality Immoveable Assets be and is hereby **CONSIDERED** and **NOTED**.

(b) That the Immoveable Assets of Ugu District Municipality to be written-off be and is hereby **APPROVED**.

(c) That the background history of the Immoveable Assets be and is hereby **NOTED**.

(d) That the total assets as per the list of the Immoveable Assets to be written-off and that same be removed from the Ugu District Municipal Register.

C 303/08/25 **Strategic Revenue Proposed Plan**

The General Manager: Water Services took members through the item.

She informed members that the intention of the report was to present the Strategic Revenue Enhancement Proposed Plan with Umgeni Water Services.

She reported that the Municipality had engagements with the Umgeni Water Services. She mentioned that Umgeni Water Services was also invited to one of the previous Management Committee meetings, whereby they delivered a presentation outlining how Umgeni Water would work with the Municipality to ensure improvement in the following areas, namely:

- The mechanisms to strengthen co-operative relations between the Municipality and Umgeni Water;
- The replacement of meters and pipelines, together with enhanced leak detection and repair initiatives;
- Upgrades to water infrastructure aimed at reducing system losses and improving reliability;
- The support measures that were designed to strengthen revenue generation and ensure long-term financial sustainability; and
- The targeted interventions to drive operational efficiency and effectiveness within the Water Services Department.

She highlighted that Umgeni Water had further indicated its willingness to support the Municipality through the establishment of a Control Centre to enhance customer service. She also informed members that Umgeni Water had committed to providing a Mobile Laboratory to strengthen water quality monitoring and assurance for consumers.

She assured members that the Municipality would continue to engage with Umgeni Water to explore and refine collaborative interventions aimed at improving operational performance. She further pointed out that there was a business plan detailing the interventions that were proposed by Umgeni to support the Municipality.

Thereafter, Cllr Dlamini moved for the acceptance of the recommendations and was seconded by Cllr Mweshe.

Following which,

It was

RESOLVED:

(a) That the report on the Strategic Revenue Proposed Plan be and is hereby **CONSIDERED** and **NOTED**.

(b) That the Strategic Revenue Proposed Plan be and is hereby **APPROVED**.

C 304/08/25 **Report on Ugu District Municipality Performance on Municipal Strategic Self-Assessment for the 2024 Financial Year**

The General Manager: Water Services took members through the item.

She informed members that the purpose of the report was to update the Council on the Municipality's performance progress in respect of the Municipal Strategic Self-Assessment (MuSSA) for the 2024/2025 financial year that was conducted by the Department of Water and Sanitation across the eleven (11) areas of concern previously identified.

She reported that following the assessment that was conducted, the Municipality had successfully addressed nine (9) out of eleven (11) areas of concern.

She indicated that the Department of Water and Sanitation had also delivered a presentation on the Vulnerability Index, whereby it was noted that the Municipality's index had significantly decreased from 7.08 to 0.35, notwithstanding that there were certain critical issues that still required attention.

Adding, the Municipal Manager informed members that the Department of Water and Sanitation visited the Municipality and had indicated the Ugu as a model on the improvement of water provisions.

Following which,

It was unanimously

RESOLVED:

(a) That the report on the Ugu District Municipality Performance on Municipal Strategic Self-Assessment for the 2024 Financial Year be and is hereby **CONSIDERED** and **NOTED**.

(b) That the improvement on the performance of the Municipality on Department of Water and Sanitation (DWS) Municipal Strategic Self-Assessment (MuSSA) 2024/2025 be and is hereby **CONSIDERED** and **NOTED**.

C 305/08/25 **Umtamvuna Electrical Power Upgrade Progress Report**

The General Manager took members through the report.

She reported on the challenges that were experienced by Eskom from 05 August 2025 during the shutdown. She mentioned that the Municipality made a request to Eskom to take the Municipality back to gride to continue to operate the system. She confirmed that the water supply was restored.

She further pointed out that the Municipality was working closely with Eskom to ensure that the power upgrade project continued and to also mitigate any interruptions. In terms of the pipeline that goes up to Ezinqoleni Reservoir, the Municipality had managed to push water to the said reservoir using the new pipeline.

Following which,

It was unanimously

RESOLVED:

That the Umtamvuna Electrical Power Upgrade Progress Report be and is hereby **CONSIDERED** and **NOTED**.

C 306/08/25 **Disciplinary Board - Terms of Reference**

The Municipal Manager took members through the item.

He informed members that the intention of the report was to present the Draft Terms of Reference of the Disciplinary Board for approval.

Thereafter, Cllr LS Zungu moved for the acceptance of the recommendations and was seconded by Cllr MPL Zungu.

Following which,

It was

RESOLVED:

(a) That the report on the Terms of Reference for the Disciplinary Board be and is hereby **CONSIDERED** and **NOTED**.

(b) That the Terms of Reference for the Disciplinary Board be and is hereby **APPROVED**.

MATTERS FOR CONSIDERATION FROM COMMITTEES
Extracts from the Draft Minutes of the Executive Committee held on 20 August 2025

C 307/08/25 **Ugu Margate Sanitation Infrastructure Status, Progress Report and Required Interventions**

The General Manager: Water Services took members through the report.

She informed the Committee that the report was submitted to provide a comprehensive update on the current condition of the sanitation infrastructure. She mentioned that the report also outlined the critical system deficiencies, the maintenance backlogs, and the operational failures that had contributed to a series of equipment breakdowns.

She further stated that the report also indicated the incidents of equipment failure that had resulted in sewage spillages from the pump stations, as well as the discharge of non-compliant final effluent into ecologically sensitive estuarine and marine environments.

Following which,

It was unanimously

RESOLVED:

(a) That the report on the Ugu Margate Sanitation Infrastructure Status, Progress Report and Required Intervention be and is hereby **NOTED** and **CONSIREDED**.

(b) That the incidents occurring which were in breach of the applicable legislations and specific to environmental: Section 30(1) (a) of NEMA, an “incident” means an unexpected sudden occurrence which affects the environment be and is hereby **NOTED** and **CONSIREDED**.

(c) That the report on the Ugu Sanitation Infrastructure progress on the system challenges with outlined status, interventions and remedial action plans be and is hereby **NOTED** and **NOTED**.

(d) That the three year-Budget requirements for the 2024/2025 Financial Year for repair and maintenance of water and sanitation infrastructure, be and is hereby **CONSIDERED** and **NOTED**.

C 308/08/25 **Water Supply Systems Status Report Pipeline Replacement Project Implemented from Nodalane to Izingolweni Reservoir**

The General Manager: Water Services took members through the report.

She informed members that the intention of the report was to apprise the Committee on the status of the pipeline replacement project that was implemented from the Nodalane Pumpstation to the Izingolweni Reservoir.

She mentioned that the said report provided progress on various stages of the project and outlined the challenges that were encountered during the implementation process.

Following which,

It was unanimously

RESOLVED:

That Water Supply Systems Status Report Pipeline Replacement Project Implemented from Nodalane to the Izingolweni Reservoir be and is hereby **NOTED** and **CONSIDERED**.

C 309/08/25 **Water Safety Plans – Review 2024/2025**

The General Manager: Water Services took members through the report.

She apprised members that the purpose of the report was to update the Committee on the reviewal of the Ugu District Municipality Water Safety Plans for the 2025/2026 Financial Year.

Thereafter, Cllr Nciki moved for the acceptance of the recommendations and was seconded by Cllr Caluza.

Following which,

It was

RESOLVED:

(a) That the report on the Reviews of Water Safety Plans be and is hereby **NOTED** and **CONSIDERED**.

(b) That the changes made after the review be and is hereby **APPROVED** for implementation.

C 310/08/25 **Labour Relations and Disciplinary Matters**

The Acting General Manager: Corporate Services took members through the report.

She informed members that the intention of the report was to present the status of the Labour Relations and Disciplinary Matters within the Municipality.

Following which,

It was unanimously

RESOLVED:

That the report on the Labour Relations Matters and Disciplinary Hearings be and is hereby **CONSIDERED** and **NOTED**.

C 311/08/25 **Draft Disaster Social Relief Policy**

The Acting General Manager: Corporate Services took members through the report.

She informed members that the purpose of the report was to present the Disaster Social Relief Policy for approval. She mentioned that the said policy was also presented to all the relevant reporting structures within the Municipality.

Thereafter, Cllr FM Ngwane moved for the acceptance of the recommendations and was seconded by Cllr JS Ngwane.

Following which,

It was

RESOLVED:

(a) That the report on the Draft Disaster Social Relief Policy be and is hereby **NOTED** and **CONSIDERED**.

(b) That the Disaster Social Relief Policy be and is hereby **APPROVED**.

C 312/08/25 **Policy Review - Protection of Personal Information Act (POPIA)**

The Acting General Manager: Corporate Services took members through the report.

She informed members that the purpose of the report was for the Council to consider and approval the Reviewed Protection of Personal Information Act (POPIA) Policy. She mentioned that the said policy was also presented to all the relevant reporting structures within the Municipality.

Thereafter, Cllr Fica moved for the acceptance of the recommendations and was seconded by Cllr Caluza.

Following which,

It was

RESOLVED:

(a) That the report on the Policy Review for the Protection of Personal Information Act be and is hereby **NOTED** and **CONSIDERED.**

(b) That the Review Policy for the Protection of Personal Information Act be and is hereby **ADOPTED.**

(c) That the Review Policy Review for the Protection of Personal information Act (POPIA) be and is hereby **APPROVED.**

C 313/08/25 **Review of Human Resources Policies: Talent Management, Succession Planning and Staff Retention Policy, Staff Termination Policy and Occupational Health & Safety and Environment Policy**

The Acting General Manager: Corporate Services took members through the report.

She stated that the objective of the report was to update the Council on the Review of Human Resources Policies: Talent Management, Succession Planning and Staff Retention Policy, Staff Termination Policy and Occupational Health & Safety and Environment Policy. She mentioned that the said policy was also presented to all the relevant reporting structures within the Municipality.

Thereafter, Cllr Ngcece moved for the acceptance of the recommendations and was seconded by Cllr LS Zungu.

Following which,

It was

RESOLVED:

(a) That the report on the Review of Human Resources Policies on Talent Management, Succession Planning, Staff Retention Policy, Staff Termination Policy, Occupational Health, Safety and Environmental Policy be **CONSIDERED** and **NOTED**.

(b) That the Review of Human Resources Policies on Talent Management, Succession Planning, Staff Retention Policy, Staff Termination Policy, Occupational Health, Safety and Environmental Policy be and is hereby **APPROVED**.

(c) That the Review of Human Resources Policies on Talent Management, Succession Planning, Staff Retention Policy, Staff Termination Policy, Occupational Health, Safety and Environmental Policy be and is hereby **ADOPTED.**

C 314/08/25 **Functionality of the DDM Structures in the District**

The Municipal Manager took members through the report.

Following which,

It was unanimously

RESOLVED:

That the report on the Functionality of the DDM Structures in the District be and is hereby **CONSIDERED** and **NOTED**.

C 315/08/25 **2025 / 2026 Ugu DM Service Delivery and Budget Implementation Plan, (SDBIP) and S57 Performance Contracts**

The Senior Manager: Corporate Strategy and Shared Services took members through the report.

Thereafter, Cllr MJ Cele-Luthuli moved for the acceptance of the recommendations and was seconded by Cllr LS Zungu.

Following which,

It was

RESOLVED:

That the report on the 2025 / 2026 Ugu DM Service Delivery and Budget Implementation Plan, (SDBIP) and S57 Performance Contracts be **CONSIDERED** and **NOTED**.

C 316/08/25 **Report on EPWP Cleaning Services Absorption: Mr S. Xulu, Ms B. Dlamini, Ms S Chamane**

The Acting General Manager: Corporate Services took members through the item.

She apprised members that the intention of the report was to update the Council of the EPWP Cleaning Services Absorption for Mr S Xulu, Ms B Dlamini and Ms S Chumane.

Thereafter, Cllr Nciki moved for the acceptance of the recommendations and was seconded by Cllr Mazubane.

Following which,

It was

RESOLVED:

(a) That the report on the EPWP Cleaning Services Absorption: Mr S. Xulu, Ms B Dlamini and Ms S Chamane be and is hereby **CONSIDERED** and **NOTED**.

(b) That the resolution of the Municipal Council Dated 26 September 2024, to absorb 33 EPWP Beneficiaries be rescinded to include additional three (3) EPWP Beneficiaries namely Mr S. Xulu, Ms B Dlamini and Ms Chamane based on the background provided in this report be and is hereby **CONSIDERED** and **NOTED.**

(c) That in the implemented resolution (b) above, same would change the total number of EPWP Beneficiaries absorbed to be 36 instead of 33 be and is hereby **CONSIDERED** and **NOTED.**

(d) That the absorption for Mr S Xulu, Ms B Dlamini and Ms S Chamane be with effect from 01 July 2025, during the 3rd Phase of the Approved 3 phased absorption criteria be and is hereby **CONSIDERED** and **NOTED.**

C 317/08/25 **Update Report on EPWP Cleaning Services Project and End of Contracts**

The Acting General Manager: Corporate Services took members through the report.

She updated members on the progress of the absorption of the EPWP Cleaning Services Beneficiaries as the General Workers within the Water Services Department.

She also pointed out that the report also aimed at providing members with the current status of the EPWP Beneficiary replacement under the Cleaning Services Project for the 2025/2026 Financial Year.

Following which,

It was unanimously

RESOLVED:

(a) That the report on the EPWP Cleaning Services Project and End of Contracts be and is hereby **CONSIDERED** and **NOTED**.

(b) That based on the absorption plan, submitted to the Corporate Services Department and the Human Resources Section, the Corporate Services Department was on Course to finalise the absorption of the 33 EPWP Beneficiaries come end of June 2025 be and is hereby **APPROVED**.

(c) That the commencement of processes to source the 58 EPWP Cleaning Services Beneficiaries for the 2025/2026 Financial Year be and is hereby **CONSIDERED** and **NOTED**.

(d) That the EPWP stipend has not increased from R150.00 per day since 2022, whereas a request was made to increase the above-mentioned stipend to R200.00 per day for the 2025/26 Financial Year and beyond be and is hereby **APPROVED.**

C 318/08/25 **Ugu District Climate Change Response and Adaptation Mainstreaming and Planning Support (SDBIP: CCI 1.2.11)**

The General Manager: Economic Development and Environmental Services (EDES) took members through the report.

She apprised members on the development of the Climate Change Climate Adaption Plan for the Ugu District Municipality. He then referred members to page 245 and highlighted the planned program for the three (03) day Climate Mainstreaming and Implementation Planning Clinic, which was as follows, namely:

- Day One (01) - Awareness Raising and Training;
- Day Two (02) - Policy Review; and
- Day Three (03) - Mainstreaming

Following which,

It was unanimously

RESOLVED:

(a) That the report on the Ugu District Climate Change Response and Adaptation Mainstreaming and Planning Support (SDBIP: CCI 1.2.11) be and is hereby **RECEIVED** and **NOTED**.

(b) That the report on the development of the Climate Change Climate Adaptation Plan for Ugu District Municipality be and is hereby **CONSIDERED** and **NOTED**.

(c) That each Department provide two Managers, and two Councillors per Portfolio Committee.

C 319/08/25 **Close-Out Report – Ugu Jazz Festival Re-Lauch 2025**

The Acting General Manager: Corporate Services took members through the report.

She informed members that the purpose of the report was to present the Close-out Report on the recent Ugu Jazz Festival Re-Launch that was held on 28 June 2025 at the Ugu Sport and Leisure Centre.

She noted that, following the award of the tender to Cool Sounds Trading, the appointed service provider had developed a roadmap outlining the key milestones that were aligned with the project deliverables.

She further reported that a Steering Committee had been established, which had also deliberated on the Technical Close-out Report together with the Service Provider, highlighting the challenges encountered and lessons learned, particularly in relation to payment plans, hospitality, and security matters.

Cllr Mbatha referred members to the report on financial implication and enquired how much did the Municipality contributed toward the Ugu Jazz Festival.

Responding, the Speaker explained that the Council had resolved on the amount that the Municipality would be contributing towards the Ugu Jazz Festival and that the said resolution was taken before he was sworn in as a Councillor in the Ugu District Municipal Council.

Following which,

It was unanimously

RESOLVED:

That the Close-Out Report on the Ugu Jazz Festival Re-Lauch 2025 be and is hereby **NOTED** and **CONSIDERED**.

C 320/08/25 **Normalisation of Stores Clerk Positions Within Inventory Unit Under the Supply Chain Management Section**

The Acting General Manager: Corporate Services took members through the report.

She informed members that the report was submitted to seek approval for the normalisation of all Clerical positions in the Inventory Unit within the Supply Chain Management Section under the Budget and Treasury Office from Post Level 11 to Post Level 09.

Thereafter, Cllr MJ Cele-Luthuli moved for the acceptance of the recommendations and was seconded by Cllr Nyuswa.

Following which,

It was

RESOLVED:

(a) That the report on the Normalisation of Stores Clerk Position Within Inventory Unit Under the Supply Chain Management Section be and is hereby **CONSIDERED** and **NOTED**.

(b) That all Clerk positions, be normalised to Post Level 09 be and is hereby **APPROVED**.

C 321/08/25 **2024 2025 PMS Quarter 4 Performance Report**

The Acting General Manager: Corporate Services took members through the report.

She informed members that the intention of the report was for the Committee to note the 2024/2025 PMS Quarter4 Performance.

Thereafter, Cllr Schmidt moved for the acceptance of the recommendations and was seconded by Cllr FM Ngwane.

Following which,

It was

RESOLVED:

That the report on the 2024 2025 PMS Quarter 4 Performance Report be **CONSIDERED** and **NOTED**.

C 322/08/25 **Acquisition of New Property for the Extension of Municipal Services- Oslo Beach**

The Acting General Manager: Corporate Services took members through the report.

She informed members that the intention of the report was to seek approval on the proposal to acquire the property adjacent to the Oslo Beach Offices.

She mentioned that the said initiative was based on the increasing demand to secure additional property to accommodate service delivery expansion.

She further highlighted the financial implications that were associated with the said proposal including the phase approach that would be considered as outlined in three phases on page 287 of the report.

Thereafter, Cllr MJ Cele-Luthuli moved for the acceptance of the recommendations and was seconded by Cllr FM Ngwane.

Following which,

It was

RESOLVED:

(a) That the report on the proposal for the acquisition of New Property for the Extension of the Municipal Services – Oslo Beach be and is hereby **CONSIDERED** and **NOTED.**

(b) That the proposal for the acquisition of New Property for the Extension of Municipal Services – Oslo Beach be and is hereby **APPROVED.**

(c) That, it be **NOTED** that the details of the property mentioned (b) above were as follows:

Address	
Location	Neighbour to Oslo Beach Phase 3 Building
Number of Bedrooms	4

Number of Lounges	2
Number of Garages	2
Back Up Water Storage Facility	Yes
Fence and Gate	Yes
Electricity	Yes
Pipe Water	Yes
Hote Water	Yes
Current Condition	Very Good

(d) That, it be **NOTED** that the estimated costs to purchase the property was R1, 900, 000.00 excluding transfer costs and other related costs associated with purchasing a property.

(e) That it be **NOTED** that the purchasing of the above-mentioned property, would enable the Municipality to outright own more office space vs renting of office space.

(f) That, it be **NOTED** that a phased approach (over 3 Financial Years) was recommended in purchasing the property and converting same into fully fledged municipal offices.

C 323/08/25 **2026/2027 Final IDP, Budget, PMS Framework and Process Plan**

The Acting General Manager: Corporate Services took members through the report.

She apprised members that the intention of the report was for the Council to consider the 2026/2027 Final IDP, Budget and PMS Framework and the Process Plan for approval.

Following which,

It was unanimously

RESOLVED:

(a) That the report on the 2026/2027 Final IDP, Budget, PMS Framework and the Process Plan be and is hereby **CONSIDERED** and **NOTED**.

(b) That the 2026/2027 Final IDP, Budget, PMS Framework and the Process Plan be and is hereby **ADOPTED**.

C 324/08/25 **Ugu MSIP**

The Acting General Manager: Corporate Services took members through the report.

She informed members that the intention of the report was for the Council to consider the Ugu MSIP for approval.

Following which,

It was unanimously

RESOLVED:

(a) That the report on the Ugu MSIP be and is hereby **CONSIDERED** and **NOTED**.

(b) That the Ugu MSIP be and is hereby **ADOPTED**.

C 325/08/25 Detailed Planning for Umzinto in-formal settlements including design and implementation of interim services for Sanitation, NPA and Temporal houses provision of interim sanitation services to Umzinto informal settlements (KwaMbetheni, NPA, Roseville, Sanathan and Temporal Houses

The General Manager: Water Services took members through the item.

She informed members that the intention of the report was to apprise the Council on the progress made in the detailed planning of the Umzinto Informal Settlements Project including the design and the implementation of the Interim Services for Sanathan, NPA and temporal houses.

She mentioned that the Municipality had an existing Service Level Agreement (SLA) with the Umdoni Local Municipality which was ending at the end of September 2025. She informed members that the said project was funded by the Department of Human Settlements.

She shared with members that the request was for the Council to authorize the extension of the current SLA for the service provider on the ground was able to provide the toilets to the community of Umzinto area until the permanent structure of the flushed toilets were complete.

Cllr Mdluli enquired who would be liable for paying Sanitec for a period of six (06) months between the Umdoni Local Municipality and Ugu District Municipality.

Responding, the Municipal Manager explained to members that the Department of Human Settlements normally transferred the funds to Umdoni Local Municipality and thereafter; Ugu District Municipality invoiced the Umdoni Local Municipality.

Commenting, Cllr Dlamini pointed out the great improvement in terms of water provisions. She also appreciated the assistance that had been provided by Umgeni Water in terms of addressing the water leaks and the improvement towards the revenue collections, citing that same would have a positive effect on the financial position of the Municipality.

Following which,

It was unanimously

RESOLVED:

(a) That the report on the Detailed Planning for Umzinto Informal Settlements Including Design and Implementation of Interim Services for Sanathan, NPA, and Temporal Houses Provision of Interim Sanitation Services to Umzinto Informal Settlements (KwaMbetheni, NPA, Roseville, Sanathan and Temporal Houses) be and is hereby **CONSIDERED**.

(b) That the progress of the Umzinto Informal Settlement be and is hereby **CONSIDERED**.

(c) That an extension be and is hereby **CONSIDERED** and **APPROVED** for a period of six (6) months that is from 01 October 2025 to 31 March 2026 since the construction will only start in October 2025 given that the current Memorandum of Agreement (MoA) between Ugu District Municipality and the Umdoni Local Municipality would expire on 30 September 2025.

(d) That the Department of Human Settlements (DHS) be responsible to fund the project in accordance with the current arrangement.

Extracts from the Draft Minutes of the Audit Committee held on 28 July 2025

C 326/08/25 **Audit Committee Work Plan 2025/2026**

The Municipal Manager took members through the item.

He informed members that the intention of the report was to present the Audit Committee Workplan for the 2025/2026 Financial Year for approval.

Thereafter, Cllr Henderson moved for the acceptance of the recommendations and was seconded by Cllr Breedt.

Following which,

It was

RESOLVED:

(a) That the report on the Audit Committee Workplan for the 2025/2026 Financial Year be and is hereby **NOTED**.

(b) That the Audit Committee Workplan for the 2025/2026 Financial Year be and is hereby **APPROVED**.

C 327/08/25 **Audit Committee Charter 2025/2026, Internal Audit Charter 2025/2026 & Internal Audit Methodology 2025/2026**

The Municipal Manager took members through the item.

He informed members that the intention of the report was for the Council to consider and note the Internal Audit Charter 2025/2026 and the Internal Audit Methodology 2025/2026 and to further approve the Audit Committee Charter for the 2025/2026 Financial Year.

Thereafter, Cllr LS Zungu moved for the acceptance of the recommendations and was seconded by Cllr Nyuswa.

Following which,

It was

RESOLVED:

(a) That the report on the Audit Committee Charter 2025/2026, Internal Audit Charter 2025/2026 and Internal Audit Methodology 2025/2026 be and is hereby **NOTED**.

(b) That the Audit Committee Charter be and is hereby **APPROVED**.

(c) That the Chief Audit Executive be and is hereby tasked to complete the gap analysis to ensure that the Internal Audit Charter and the Internal Audit Methodology was revised and aligned with the global Internal Audit Standards.

MINUTES FROM COMMITTEES

C 328/08/25 **Minutes of the 47th Meeting of the Executive Committee held on 16 July 2025**

The Speaker took members through the noting of the minutes for the 47th meeting of the Executive Committee held on 16 July 2025.

Following which,

It was unanimously

RESOLVED:

That the Minutes of the 47th Meeting of the Executive Committee held on 16 July 2025 be and is hereby **CONSIDERED** and **NOTED**.

C 329/08/25 **URGENT MATTERS**

It was noted that there were none.

[At that stage of the proceedings, Cllr Schmidt moved for the meeting to move in-committee and was seconded by Cllr Mazubane.]

IN-COMMITTEE MATTERS

C 330/08/25 **In-Committee Minutes of the 41st Meeting of the Ugu District Municipal Council held on 24 July 2025**

The Speaker took members through the In-Committee Minutes of the 41st Meeting of the Ugu District Municipal Council held on 24 July 2025.

Following which,

It was unanimously

RESOLVED:

That the In-Committee Minutes of the 41st Meeting of the Ugu District Municipal Council held on 24 July 2025 be and are hereby **CONSIDERED** and **NOTED**.

C 331/08/25 **In-Committee Minutes of the 47th Meeting of the Executive Committee held on 16 July 2025**

The Speaker took members through the In-Committee Minutes of the 47th Meeting of the Executive Committee held on 16 July 2025.

Following which,

It was unanimously

RESOLVED:

That the In-Committee Minutes of the 47th Meeting of the Executive Committee held on 16 July 2025 be and are hereby **CONSIDERED** and **NOTED**.

C 332/08/25 **Investigation Report: Fruitless and Wasteful Expenditure for 01 May 2025 to 01 June 2025**

The Speaker took members through the item.

Following which,

It was

RESOLVED:

(a) That the Investigation Report: Fruitless and Wasteful Expenditure for 01 May 2025 to 01 June 2025 be and id hereby **CONSIDERED** and **NOTED**.

(b) That the following Fruitless and Wasteful Expenditure for the period 01 May 2025 to 30 June 2025 be and is hereby **WRITTEN OFF**.

	ENTITY	AMOUNT
1	Interest on Umgeni	R7 652 439.63
2	Interest on Eskom	R656 375.89
3	Interest on Ray Nkonyeni	R9 517.46
4	Interest on Post office - Licenses	R6 020.40
5	Interest on CCG Systems	R1 382.01
6	Interest on Auditor General SA	R88.74
7	Interest on Umuziwabantu	R32.99
	TOTAL	**R8 325 857.12**

(c) That the Budget and Treasury Office **WRITE-OFF** any new updated figures relating to the investigated circumstances of Fruitless and Wasteful Expenditure as at June 2025, subject to validation by the Internal Audit Unit.

C 333/08/25 **Investigation Report: Unauthorised Expenditure as at 30 June 2025**

The Speaker took members through the item.

Following which,

It was

RESOLVED:

(a) That the Investigation Report: Unauthorised Expenditure as at 30 June 2025 be and is hereby **CONSIDERED** and **NOTED**.

(b) That the following Unauthorised Expenditure as detailed in the investigation report be and is hereby **WRITTEN OFF**.

Cash Items		
1	Employee Related (Overtime related expenses)	R279 599 765.00
2	Remuneration of Councillors	R0.00
3	Contracted Services	R57 650 726.00
4	Contracted Services – adjustment for prior year identified in the current year	R8 438 280.00
5	Operational costs	R143 433 431.00
6	Operational costs – adjustment for prior year identified in the current year	R1 373 194.00
7	Finance costs	R0.00
8	Finance costs – adjustment for prior year identified in the current year	R0.00
9	Bulk Purchases	R173 302 591.00
10	Bulk Purchases – adjustment for the prior year identified in the current year	R0.00
11	Transfers and subsidies	R16 013 064.00

12	Lease rentals on operating lease	R5 975 531.00
13	Lease rentals on operating lease – adjustment for the prior year identified in the current year	R0.00
14	Loss on disposal – adjustment for the prior year identified in the current year	R0.00
15	Capital expenditure	R0.00
	TOTAL	**R685 786 582.00**
	Non-Cash Items	
1	Depreciation – adjustment for the prior year identified in the current year	R231 264.00
2	Finance costs	R49 065 891.00
3	Loss of disposal of assets	R0.00
4	Debt Impairment	R261 640 243.00
5	Bad debts written off	R9 016 450.00
6	Actuarial losses	R1 895 546.00
7	Loss on disposal of assets – adjustments for the prior year identified in the current period	R0.00
8	Impairment of property, plant and equipment	R0.00
9	Impairment of property, plant and equipment – adjustment for the prior year identified in the current year	R0.00
	TOTAL	**R1 007 635 976.00**

(c) That the Budget and Treasury Office **WRITE-OFF** any new updated figures relating to the investigated circumstances of Unauthorised Expenditure as at 30 June 2025, subject to validation by the Internal Audit Unit.

C 334/08/25 **Investigation Report: Irregular Expenditure for the period 01 May 2025 to 30 June 2025.**

The Speaker took members through the item.

Following which,

It was

RESOLVED:

(a) That the Investigation Report: Irregular Expenditure for the period 01 May 2025 to 30 June 2025 be and is hereby **CONSIDERED** and **NOTED**.

(b) That the following Irregular Expenditure for the period 01 May 2025 to 30 June 2025 be and is hereby **WRITTEN OFF**.

	Finding	**Value**
1	Irregular Expenditure incurred due to poor contract management	R619 447.50
2	Irregular Expenditure incurred due to non-compliance resulting from poor internal controls	R20 103 098.31
	TOTAL	**R20 722 545.81**

(c) That the Budget and Treasury Office **WRITE-OFF** any new updated figures relating to the investigated circumstances of Irregular Expenditure for the period as at June 2025, subject to validation by the Internal Audit Unit.

C 335/08/25 Ugu District Municipality Task Job Evaluation Final Outcomes Report

The Municipal Manager took members through the item.

Following which,

It was

RESOLVED:

That the Ugu District Municipality Task Job Evaluation Final Outcomes Report be and is hereby **CONSIDERED** and **NOTED**.

That the Ugu District Municipality Task Job Evaluation Final Outcomes be and is hereby **APPROVED.**

[At that stage of the proceedings, Cllr Schmidt moved for the meeting to move out of committee and was seconded by Cllr Henderson.]

C 336/08/25 DATE OF NEXT MEETING

It was noted that the date of the next meeting was scheduled for 25 September 2025.

C 337/08/25 CLOSURE

In closing, the Speaker expressed gratitude to all present for their co-operation and participation in the meeting.

With no further items for discussion, the Speaker declared the meeting closed at 12h22.

CHAIRPERSON: ------------------------------------ **DATE:** --------------------------------