

UGU DISTRICT MUNICIPALITY

TARIFF OF CHARGES 2022/2023 WITH EFFECT FROM 1 JULY 2022 (EXCLUDING VAT)

1. COUNCIL'S CHARGES FOR WATER SUPPLIED TO CONSUMERS

- (a) All consumers with a private water connection will be liable for the payment of a basic cost irrespective if water is supplied or not. The basic cost shall be calculated by multiplying the quota of a consumer by the amount of the basic cost.
- (b) In 2022/2023 financial year there will be no increment on the basic charge.
- (c) Charges for water supplied shall be calculated by multiplying the consumption of the consumer by the applicable tariff code, by category of consumer.
- (d) The following tariff and basic costs will be implemented on all accounts submitted on or after **1 July 2022** based on the quota as allocated to the meter.
- (e) The production cost incurred by the municipality in producing one (1) kilolitre of water is **R17.30 excluding VAT**.
- (f) The 6 kilolitres free will only be limited to indigent customers. Non indigent customers will be charged on all water usage.
- (g) All overdue accounts will be charged 6.5% interest per annum.
- (h) The deposit amounts for new connections per quota will be as follows: - R550.00 for Urban customers, R200 for Rural customers and R1000 for Tenants.

CONSUMPTION CHARGE

1. Properties zoned as Special and General Residential - Category A

A: INDIGENTS CUSTOMERS

	2021/2022	2022/2023	% Increase	
0 to 6 Kl	Free	Free	Indigent only	Indigent customers
7 – 39kl	17.54	18.68	6.50%	
40 – 51kl	27.96	29.78	6.50%	
>52kl	31.50	33.55	6.50%	

B: NON-INDIGENTS CUSTOMERS

	2021/2022	2022/2023	% Increase	
0 – 39kl	17.54	18.68	6.5%	
40 – 51kl	27.96	29.78	6.5%	
>52kl	31.50	33.55	6.5%	

2. Multi-unit residential - Estates AND OTHER bulk users**Total Monthly Quota as per Service Level Agreement- Category B**

	2021/2022	2022/2023	% Increase	
For water consumption	15.98	18.68	Adjusted to normal residential tariff	
For water drawn in excess of quota	31.58	33.63	6.5%	

3. Commercial, Industrial or other- Category C

For water consumption up to quota	16.98	19.68	Business and government charged R1 more than Residential which is R1 above break-even	
For water drawn in excess of quota	35.03	37.31	6.5%	

4. Special Category - Category D

Basic to be determined as per Service Level Agreement
Water Consumption determined as per Service Level Agreement

5. Harry Gwala District Municipality

	2021/2022	2022/2023	% Increase	
For water consumption	7.76	8.26	6.5%	

BASIC CHARGE**1. Category A to D (i.e. Residential and Special Residential Properties)**

- (a) A monthly basic charge per kilolitre quota (or part thereof) per day which cost shall be paid at Council's option by the consumer and/or legal owner of the property serviced by the meter – **R165.11.**

Consumers residing in areas currently categorised as rural areas by the municipality will receive a 75% rebate on the basic charge.

- (b) A monthly basic charge per kilolitre quota of **0.71 kilolitres** per day, which cost shall be paid at Council's option by the consumers residing in areas currently categorised as sub-economic by the municipality – **R117.23**

2. Water and Sanitation Basic Charges- other

Category	Adjusted billing to
Schools	One Basic per meter + Charge per Kilolitre
Religious institutions & non-profit organisations	One Basic per meter + Charge per Kilolitre
Industrial	Calculated Quota

3. COUNCIL'S CHARGE FOR A NEW WATER AND SANITATION CONNECTION

4.1 WATER

SIZE	2021/2022	2022/2023	% Increase
15 mm [Other]	4,303.59	4 583.32	6.5%
20 mm	7,795.69	8 302.41	6.5%
25 mm	10,103.83	10 760.58	6.5%
40 mm	15,813.27	16 841.13	6.5%

SIZE		Deposit Required	
50mm	Cost plus 10%	12,000.00	
75mm	Cost plus 10%	13,000.00	
100mm	Cost plus 10%	14,000.00	
50mm combination	Cost plus 10%	16,000.00	

4.2 SANITATION

SIZE	2021/2022	2022/2022	% Increase
110mm standard connection, 6m from the boundary of the property to be connected	2,742.96	2 921.25	6.5%
160mm Standard connection 6m from the boundary of the property to be connected	3,528.24	3 757.58	6.5%
SIZE	2021/2022	2021/2022	
110mm under gravel, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	

160mm under gravel, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
110mm under tarmac road, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
160mm under tarmac road, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	

5. **COUNCIL'S CHARGES FOR MISCELLANEOUS SERVICES**

	SERVICE	2021/2022	2021/2022	% INCREASE
5.1	Testing water meters 15 mm and 20 mm	1,768.99	1,883.97	6.5%
5.2	Reconnection/Requested Disconnection of supply	373.33	397.60	6.5%
5.3	Reconnection of supply outside working hours	1,628.25	1,734.09	6.5%
5.4	Restriction (Credit control)	382.43	407.29	6.5%
5.5	Disconnection (Credit control)	892.33	950.33	6.5%
5.6	Special meter readings	1,274.72	1 357.58	6.5%
5.7	Inspection of leaks in terms of Section 23(c)	1,701.50	1 812.09	6.5%
5.8	Any other service	N/A	N/A	
5.9	For water drawn from an unmetered point of supply per hour or part thereof	1,300.23	1 384.74	6.5%
5.10	For water drawn from a hydrant standpipe	17.54	18.68	6.5%
5.11	Availability charge per fire hydrant standpipe	134.35 per month per fire hydrant	143.08 per month per fire hydrant	6.5%
5.12	Water supplied by tanker less/equal to 6kl	1,838.78	1 958.30	6.5%
5.13	Plan approval fee	404.54	430.84	6.5%
5.14	Inspection Fee per visit	823.31	876.83	6.5%
5.15	Manual Clearance Certificates Fee	856.05	911.69	6.5%
5.16	Electronic Clearance Certificates Fee	425.18	452.82	6.5%
5.17	Drainage Certificate Fee	334.31	356.04	6.5%
5.18	Application in terms of New Planning Act	4,158.16	4 428.44	6.5%
5.19	Town Planning Applications	404.54	430.84	6.5%
5.20	Miscellaneous charges	Cost + 10%	Cost + 10%	
5.21	Administration fee/ Town Planning related matters	327.49	348.78	6.5%
5.22	Administration fee/ Town Planning related matters	823.31	876.83	6.5%

6. **COUNCIL'S CHARGES FOR SANITATION SERVICES**

		2021/2022	2022/2023	% INCREASE (DECREASE)
6.1	Waterborne Sanitation (All Areas) Residential Basic Charge (per unit / per property) 269.16 269.16 0.00% Charge per kilolitre (water consumption) 5.46 5.81 6.5% Conservancy with a Main line facility to Pay 538.32 538.32 0.00% 2 x basic fee Industrial/Commercial Basic Charge (per quota) 269.16 269.16 0.00% Charge per kilolitre 6.90 7.90 R1 above residential			
	For any sewage effluent delivered to the sewerage works for processing, per kilolitre or part thereof	40.96	43.62	6.5%
6.3	Conservancy Tank Clearances (All Ugu) Residential Basic Charge (per unit/ per property) 269.16 269.16 0.00% Charge per kilolitre (water consumption) 5.46 5.81 6.5% SINGLE RESIDENTIAL UNITS <ul style="list-style-type: none"> FIRST LOAD 100% OF APPROVED TARIFF - 813.75 866.64 Market related SECOND LOAD 70% OF APPROVED TARIFF- 569.25 606.25 30% rebate THIRD LOAD AND MORE 50% OF APPROVED 406.88 433.33 50% rebate ON CONDITION THAT THERE IS A SPLIT OF GREY AND BLACK WATER As approved by a municipal inspector Industrial/Commercial Basic Charge (per quota) 269.16 269.16 0.0% Charge per kilolitre 7.9 8.41 6.5% <i>Conservancy tank customers will receive one load per month included in the basic charge tariff</i>			
6.4	Adhoc Vacuum tanker services (All Ugu) For each draw requested	813.75	866.64	Market related

		2021/2022	2022/2023	% INCREASE (DECREASE)
6.5	<p>Removal of conservancy tank effluent: -</p> <ul style="list-style-type: none"> - For the removal of conservancy effluent per load or part thereof after normal office hours (Monday to Friday). <p>An applicant for the supply of a conservancy service shall pay a deposit equivalent to the rand value of the number of estimated additional monthly draws anticipated.</p>	3,222.28	3,431.73	6.5%
6.6	<ol style="list-style-type: none"> 1) Conservancy tank additional draws are performed on a cash basis, unless there is a consumer account reflecting an appropriate deposit. 2) Conservancy tank draws shall be performed within 48 hours of request and/or confirmation of receipt of monies. 3) It is the responsibility of the person requesting a draw to get a reference number for follow-up queries. 	546.56 556.82 390.41	582.07 593.01 415.79	6.5% 6.5% 6.5%
6.7	<p>Septic Tank Charge:</p> <ul style="list-style-type: none"> - Umdoni Municipality - Per Draw <p>Provided:</p> <ol style="list-style-type: none"> i) The septic tank must be located and exposed by the owner. ii) The effluent in the septic tank must be liquefied by the owner. iii) The septic tank must be accessible for removal. <p>This service is performed on a cash basis only.</p>	2,048.18	2,181.31	6.5%
6.8	<p>Leachate Removal Charge:</p> <ul style="list-style-type: none"> - Umdoni Municipality - Per Draw 	367.66	391.56	6.5%

7. **Tariff of charges for GIS Copies of Maps – all prices excl vat**

Size	Colour Copy		Black and White Copy		Standard photo Copy		% Increase / (Decrease)
	2021/2022	2022/2023	2021/2022	2022/2023	2021/2022	2022/2023	
A0	417.76	444.91	208.87	222.45	-	-	6.5%
A1	313.30	333.66	156.64	166.82	-	-	6.5%
A2	208.87	222.45	97.56	103.90	-	-	6.5%
A3	126.13	134.33	62.65	66.72	10.42	11.10	6.5%

A4	103.43		52.20	55.59	4.17	4.44	6.5%
Electronic Soft copy on CD	103.43	110.15			-	-	6.5%
Images (per MB)	85.26		52.20	55.59			6.5%

8.1 **CAPITAL CONTRIBUTIONS FOR 2022/2023**

Capital contribution shall be based on the actual demand and actual current cost that each development requires as calculated by a registered Civil Engineer and agreed to by Ugu Water Services Authority. The design shall be in terms of the Guidelines for Engineering Services and the National Building Regulations (SANS 0400).

8.2 **QUOTA**

Quota can be bought at the rate (tariff) applicable when the development was constructed.

8.3 **NUMBER OF BASIC CHARGES**

Number of Basic charges shall be based on the actual number of units for each property. The number of basic charges shall be calculated as per the Guidelines for Engineering Services and based on the number of units, unit size and consumption per unit.

9. **INDUSTRIAL EFFLUENT CHARGES**

- The charges payable by the owner or occupier, as the case may be, of the manufacturing premises for the use of the Council's sewers in respect of the discharge and conveyance therein of trade effluent from the manufacturing premises, including the use of the Council's sewage purification works for purification of the trade effluent, shall be determined in accordance with the provisions of this by-law. Accounts will be rendered as soon as possible after each period of six months ending on 31st December, or 30th June of each year and shall apply to such periods. Where during any such six monthly period there has been a change of ownership or occupancy necessitating an apportionment of the amount due to the Council, the Council will apportion the amount between the parties concerned in a manner proportionate to the quantity of trade effluent discharged during the relevant respective periods of ownership or occupancy. Nothing herein shall be construed as preventing the Council from submitting accounts on a monthly basis should such practice be considered more expedient by the Council.

The General Manager: Water Services may base the trade effluent charge as described in paragraph (p) section (a), on the highest COD of one, or more samples collected from the trade effluent sampling point.

The charge to be levied by the General Manager: Water Services in respect to trade effluent discharged into its sewers from manufacturing premises shall be assessed in accordance with the following formula: -

$$R = A + ((\text{COD}/1000) \times B)$$

WHERE

R is the rate in cents per kilolitre due to the Council.

A is the basic carriage tariff expressed in cents per kilolitre, determined annually in advance by the Council. The value of A is R 9.38

B is the basic treatment tariff expressed in cents per kilogram of COD, determined annually in advance by the Council. The value of B is R0.89

COD is the chemical oxygen demand value expressed in milligram of COD per litre of effluent recorded in

snap samples of effluent collected as and when deemed fit by the General Manager: Water Services.

The charges payable by the owner or occupier will also include any other charges as may be applicable.

- A copy of the methods of chemical analysis and testing procedures used to determine the COD for the purpose of calculating the charge equation described above shall be kept available by the General Manager: Water Services for inspection by the owner or occupier of any premises concerned. The method of chemical analysis will in all respects follow the STANDARD METHODS FOR WATER ANALYSES published by the SOUTH AFRICAN BUREAU OF STANDARDS being SABS METHOD 1048 – CHEMICAL OXYGEN DEMAND OF WATER.
- In the absence of any direct measurement, the quality of trade effluent discharged into the Council's sewers from any manufacturing premises during any period shall be estimated and determined by the General Manager: Water Services by reference to the quantity of water consumed on such premises during such period. The quantity of water consumed on such premises shall be determined by reference to the Council's water meters in the case of water obtained from the Council and by meter or by calculation in the case of water obtained from any other source, including water emerging from material processed on the premises. In determining the quantity of trade effluent so discharged, due allowance shall be made for the quality of water which it is estimated is used for domestic purposes including gardening on such premises or any other purpose not resulting in the discharge of trade effluent and for water lost by reaction or evaporation during any processes on the manufacturing premises concerned and for water present in the final products or materials produced on such premises and, generally, the District Municipality shall take into consideration such matters as will enable it to estimate for the purpose of the by-laws the quantity of trade effluent discharged as aforesaid during any given period.

Industries linked to water borne sewer will be liable for the sanitation basic fee and charges per kilolitre as per charges set, over and above the industrial effluent charge, based on the calculated quota.

10. **ACCEPTANCE OF SEWAGE DELIVERED BY ROAD HAULAGE**

Description	2020/2021	2021/2022	
	R	R	
The charges for any sewage delivered for disposal to any Council facilities shall be assessed by an authorised officer in accordance with the prescribed tariff of charges:			
(a) Disposal of trade effluent from within the Council's area of jurisdiction delivered by private road tanker to Council facilities			
Per tanker load	R900.39	R958.91	6.5%
(b) Disposal of trade effluent from without the Council's area of jurisdiction delivered by private road tanker to Council facilities			
Per tanker load	R1,615.40	1,720.40	6.5%
(c) Disposal of domestic effluent from within or without the Council's area of jurisdiction to Council facilities			
(i) delivered by private road tanker per kilolitre, measured as the nominal carrying capacity, of the tanker	R269.22	R286.72	6.5%
(ii) delivered by private road haulage in drums per drum of capacity not exceeding 150 litres	R53.83	R57.33	6.5%

11. **TARIFFS FOR INSTALLATION OF BASE TELECOMMUNICATION STATIONS**

The MONTHLY tariffs for the new installation and the renewal of existing leases of base telecommunication stations on municipal property shall be as per the below mentioned tariff of charges:

- R9,192.25 (R8,631.22) on property with an existing structure.

Tower erected on Municipal land (a Greenfield site)

- R4,596.11(R4,315.60) for Co-Locators (Sub-leases)

Billed to the main lessee, applicable to new leases signed or renewed after 1 July 2012

-R1 838.45 (R1,726.24) for antennae's with no base stations

Dependant on technical criteria, frequency emissions and site size being no greater than 5m2

It should be noted that for a single installation, a lease agreement will be entered into with one service provider. In the event of co-use of telecommunications masts by cellular network providers, the primary service provider with whom the municipality entered into lease agreement will be responsible for the account.

The renewal of existing leases will be as per the signed SLA

The escalation percentage will be as per the signed SLA

12. **OFFENCES AND PENALTIES**

Any offences and/or penalties raised by the municipality shall be affected as per Part 7 (General Provisions), clause 34, of the Gazetted Water Services Bylaws, as adopted in terms of Section 21 of the Water Services Act, Act No. 108 of 1997.

ENVIRONMENTAL HEALTH PROPOSED TARIFFS AND CHARGES

		2021/2022	2022/2023	
	FINES			
	PUBLIC HEALTH HAZARDS AND PUBLIC HEALTH NUISANCES			
1	Causing of public health hazard or nuisances		1,500.00	New
	FOOD			
2	Failure to operate a food handling premises with a valid certificate of acceptability		1,000.00	New
3	Failure to comply with standards and requirements for food Premises including butcheries (handling of meat), and caterers		1,000.00	New
4	Failure to comply with standards and requirements for the storage and transport of food		500.00	New
5	Failure to comply with general requirements for vending carts		500.00	New
4	Failure to display a valid COA		500.00	New

	WATER POLLUTION			
6	Failure to comply with wastewater runoff and disposal from premises which may impact on public health		1,000.00	New
7	Dumping/littering and/or disposal of any waste in an unauthorised area		1,000.00	New
8	Failing to maintain uninterrupted and adequate water supply to premises		1,000.00	New
	SANITARY SERVICES			
9	Failure to maintain the fat/grease trap in good order		1,500.00	New
10	Failure to comply with condition of toilets, urinals, backyards and refuse areas		1,500.00	New
11	Failure to keep drains, sanitary fitments, and sewer systems in good order		1,500.00	New
	CHILD – CARE FACILITIES			
12	Failure to comply with the environmental health requirements of childcare services		2,000.00	New
	DISPOSAL OF THE DEAD			
13	Failure to operate funeral undertaker's premises without a valid certificate of competence		2,000.00	New
14	Failure to comply with the conditions of certificate of competence for funeral undertakers and mortuary		2,000.00	New
	BURIAL SITES AND BURIALS			
15	Failure to comply with the minimum requirements for a crematorium facility		2,500.00	New
16	Failure to comply with the requirements for transportation of mortal remains		2,500.00	New
	KEEPING OF ANIMALS			
17	Failure to comply with the requirements for premises of keeping of animals		1,000.00	New
	SCHEDULED TRADES			
18	Conducting a scheduled trade operation without approval		2,500.00	New
	CHARGES			
	FOOD			
1	Issuing of Amendment, Renewal or Duplicate Certificate of Acceptability		500.00	New
2	Application fee for caterers' events permit		200.00	New
3	Re-inspection of a food premises for finalisation of issuing of Certificate of Acceptability		500.00	New

	DISPOSAL OF THE DEAD			
4	Issuing Certificate of competence in respect of funeral undertakers and mortuaries		1,000.00	New
5	Permit to operate a crematorium		1,000.00	New

13. **SPORTFIELDS AND MULTI – COURTS TARIFFS 2022/2023**

	SERVICE	2021/2022	2022/2023	
1	SOCCER FIELDS			
	1.1 Ad Hoc Daily Charges - Sporting Events			
	(Per field or part thereof).			
	1.1.1 Hire by clubs, associations, schools, welfare organisations and Religious Organisations			
	If a gate levy or event fee is charged, then the hire fee will be either 15% of gross gate levy or the tariff, whichever is the greater. PER GAME			
	- FIELD A	850.38	905.65	6.5%
	- FIELD B	589.52	627.84	6.5%
	- FIELD C	589.52	627.84	6.5%
	1.1.2 Hire by Professional clubs:			
	(i) Soccer Match - FIELD A	3,130.23	3,333.69	6.5%
	- FIELD B	2 608.51	2,778.06	6.5%
	- FIELD C	2 608.51	2,778.06	6.5%
	1.1.3 Hire by Professional Clubs for training sessions only (Per day or part thereof) one day prior to the day of the match - FIELD B only			
	1.2 Hire Flood Lights - Per hour or part thereof	589.52	627.84	6.5%
	1.2.1 Schools and amateur clubs - FIELD A (100 lux)	139.12	148.16	6.5%
	- FIELD B (100 lux)	139.12	148.16	6.5%
	1.2.2 Practice - MAIN FIELD (200 lux)	243.46	259.28	6.5%
	- FIELD B (200 lux)	243.46	259.28	6.5%
	1.2.3 Event - MAIN FIELD (500 lux)	939.06	1,000.10	6.5%
	1.3 Corporate Events - Daily Charges			

	- FIELD A	7 929.91	8,445.35	6.5%
	- FIELD B	6 740.26	7,178.38	6.5%
	Flood Lights - as per hourly charge item 1.2			
2	MULTI-COURT CHARGES			
	Netball, Volleyball, Basketball, Korfball, Other			
	2.1 DAILY CHARGES per Court			
	per session to a maximum of 4 hours,	122.90	130.89	6.5%
	Thereafter per hour or part thereof.	19.98	21.28	6.5%
	2.2 MONTHLY CHARGES per court			
	per court, applicable to clubs, schools, & associations.	265.19	282.43	6.5%
	2.3 HIRE FLOOD LIGHTS - Per hour or part thereof			
	2.3.1 Schools and Amateur clubs	193.03	208.58	6.5%
	2.3.2 Commercial users	286.94	305.59	6.5%
3	OTHER			
	DAILY CHARGES			
	3.1 Use of ablutions/ changerooms			
	for sporting and other events taking place outside the facility (per change room unit)	643.43	685.25	6.5%
	3.2 CLUB HOUSE			
	(i) Hire of functions room only, not connected with an event at the stadium, per 4 hour or part thereof.	208.67	222.23	6.5%
	(ii) V.I.P. Lounge - Per hour per room.	391.27	416.70	6.5%
	3.3 Driving schools - Driver training in the parking area- per month	408.67	435.23	6.5%
4	INDOOR CENTRE			
4.1	Balls, Dances, Discotheques, Banquets,			
	Exhibitions, Concerts, Shows, Competitions,			
	Conferences, Promotions, Pageants, Funerals, Memorial Services, Isikhumbuzo.			
	(i) Per hour or thereof (min 4 hours hire) - weekdays	208.67	222.23	6.5%

	(ii) 50% for setting up/breaking down per hour Weekends	521.70	555.61	6.5%
4.2	Weddings, Thanksgiving, Birthdays, Graduation Ceremonies, Engagements, Umemulo			
	(i) Per hour or part thereof (min 4 hours hire)			
	(ii) 50% for setting up/breaking down per hour			
	Public assemblies, Lectures, Meetings, Seminars and Workshops			
4.3	Religious Services, Inkonzo yePhasika, School entertainment and functions			
	(i) Per hour or part thereof (min 4 hours hire)	173.90	185.20	6.5%
	(ii) 50% for setting up/breaking down per hour			
4.4	Public assemblies, Lectures, Meetings, Seminars and Workshops			
	(i) Per hour or part thereof (min 4 hours hire)	608.66	648.22	6.5%
	(ii) 50% for setting up/breaking down per hour			
4.5	Sport, Recreation and Cultural practices, competitions and tournaments incl. music, drama and dance			
	(i) For once off events and tournaments			
	per hour or part thereof (min 4 hours hire)	434.75	463.01	6.5%
	(ii) Club/Association/Federation training and coaching,			
	per hour or part thereof (min 4 hours hire)	260.85	277.81	6.5%
	(iii) 50% for setting up / breaking down per hour.			
5	ADDITIONAL CHARGES:			
	(i) Security			
	When security is required in the case of high risk, events such as large crowds, school functions, parties and disco techs, amongst others, the department will arrange security for the protection of the council asset at the expense of the hirer, giving due notification.			
	(ii) Fireman, Medical and Disaster Management attendance			
	For the attendance of a Fireman, Medical and Disaster Management on duty at the facility, as required by law. Such charges are payable in terms of the General By-laws.			
	(iii) Equipment and Accessories			

	Any equipment or accessories required will be charge separately.		
	(iv) Portable Seating		
	Portable seating for utilisation off site will be charged at R0.60 per seat per day excluding cost to move and replace post event. The hirer will also be responsible for insurance of seats and damages.		
	(v) Deposit		
	All Club House and Indoor Centre bookings shall be charged a deposit of R2,000 which shall be paid 3 days before the event to secure the booking. The deposit is refundable in 14 days and shall be directly deposited in the hirer's account upon claim.		
	(vi) Third Party Claims		
	Council reserves the right to claim for damages to 3rd party property from the hirer should such claims be directly linked to the event.		
	(vii) Rebate on Tariff		
	Only upon authorisation by the Municipal Manager shall a tariff rebate be considered in respect of sports fields, Multi-courts, and the Indoor Centre tariff of charges.		

14. **PROMOTION OF ACCESS TO INFORMATION ACT (PAIA) SCHEDULE OF FEES**

(Act No. 2 of 2000) [Regulation 6]

A request for access to a record, as contemplated in Section 18(1) of the Act, must be made in the form of Form A – PAIA REQUEST FOR ACCESS TO RECORD.

FEE STRUCTURE

Fees chargeable for the records of Ugu District Municipality;

A.	REPRODUCTION FEES	2021/2022	2022/2023	
1.	For every photocopy of an A4 Size page or part thereof	R1.08	R1.15	6.5%
2.	For every printed copy of an A4 size page or part thereof held on a computer in electronic or machine readable form	R0.76	R0.81	6.5%
3.	For a copy in a computer readable form on;			
3.1	Compact Disc (CD)	R71.98	R76.66	6.5%
3.2	Digital Video Disk (DVD)	R71.98	R76.66	6.5%
4.				
4.1	For transcription of visual images for an A4 size page or part thereof	R39.58	R42.15	6.5%
4.2	For a copy of visual images	R113.94	R121.35	6.5%

5.				
5.1	For a transcription of an audio record, for an A4 size page or part thereof	R22.78	R24.26	6.5%
5.2	For a copy of an audio record	R33.58	R35.76	6.5%
6.	The request fee payable by every requested, other than a personal requestor referred to in section 22(1) of the Act	R62.94	R67.03	6.5%
B.	ACCESS FEES			
	Access fees payable by a requester referred to in section 22(7) of the Act, unless exempted under section 22(8) of the Act			
1.	For every photocopy of an A4 Size page or part thereof	R1.08	R1.15	6.5%
2.	For every printed copy of an A4 size page or part thereof held on a computer in electronic or machine readable form	R0.80	R0.85	6.5%
3.	For a copy in a computer readable form on;			
3.1	Compact Disc (CD)	R71.98	R76.66	6.5%
3.2	Digital Video Disk (DVD)	R71.98	R76.66	6.5%
4.				
4.1	For transcription of visual images for an A4 size page or part thereof	R39.58	R42.15	6.5%
4.2	For a copy of visual images	R107.93	R114.95	6.5%
5.				6.5%
5.1	For a transcription of an audio record, for an A4 size page or part thereof	R21.60	R23.00	
5.2	For a copy of an audio record	R59.60	R63.47	
6.	To search for the record for disclosure, excluding the first hour, reasonably required time for such a search.	R27.89 per hour or part of an hour	R29.70 per hour or part of an hour	6.5%

COUNCIL'S TARIFF OF CHARGES FOR ATMOSPHERIC EMISSIONS LICENCE PROCESSING

- (a) All activities listed in terms of section 21 of the NEM-Air Quality Management Act (Act no. 39 of 2004) and Section 6 of Ugu District Municipality Air Quality Management by-law will be subject to the payment of an AEL processing fee.
- (b) The cost shall be calculated by using the AEL processing fee calculator which is prescribed by Ugu District Municipality with due consideration given to a myriad of factors.
- (c) The fee shall be implemented on all AEL applications submitted to the Air Quality Officer (AQO) for scrutiny and approval.

Atmospheric Emission Processing fees

	2021/2022	2022/2023
Application for new Atmospheric Emission License		R10 000.00 per listed activity
Application for Atmospheric Emission License Review		R10 000.00 per listed activity under

Application for Atmospheric Emission License Renewal		R5 000.00 per listed activity
Application for Atmospheric Emission License transfer		R 2 000.00