

SDBIP REF.	IDP REF.	National KPA	Programme	Measurable Objective / Output (PROJECT)	Locality	Baseline/ Status Quo	Annual KPI: Output	Annual Target	Annual Budget	Midyear Target	Midyear Actual	Budget Spent	Budget Remaining	Progress; Challenges And Remedial Action				POE
														Progress (Achieved/ Not Achieved)	Blockages/ Challenges	Measures to Improve Performance	Revised Timeframe To Achieve Target	
TREA 1	MFVM 1		Clean Audit	Attainment of Clean Audit Report	N/A	Unqualified	Date Clean Audit Report attained	31-Jan-17	R 0.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
									N/A	R 0.00								
TREA 3	MFVM 2		Asset Management	Updated and GRAP compliant Asset Register	N/A	2	Number of Movable Asset Verifications conducted	4	R 0.00	2	2	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Updated Asset register and appendices
									N/A	R 0.00								
TREA 4	MFVM 2				N/A	1	Date Immovable Asset Verification conducted	30-Jun-17	R 0.00	1	1	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A
									N/A	R 0.00								
TREA 5	MFVM 2			Reconciliation of the asset register to the GL accounts	N/A	Annually	Number of Updated Asset Registers	12	R 0.00	6	6	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Internal Audit Reports
									N/A	R 0.00								
TREA 6	MFVM 2			Disposal of Redundant and obsolete assets	N/A	1	Number of Disposal of assets by public auction	2	R 0.00	1	0	R 0.00	R 0.00	Not Achieved	Asset Disposal Policy Review	Present the Disposal Policy to the Policy Review Committee	2017/06/30	Letter of award, Council Resolution, Advert and Auctioneers Report
									N/A	R 0.00								
TREA 7	MFVM 2				N/A	0	Number of Ad-Hoc disposal of assets by Donation	2	R 0.00	1	0	R 0.00	R 0.00	Not Achieved	The submission was planned for presentation in the EXCO meeting but the planned council meeting did not sit.	The submission will be made in the next EXCO meeting.	31-Mar-17	Letter of award, Council Resolution and Asset Disposal Report
									N/A	R 0.00								
TREA 8	MFVM 2			Percentage insurance cover for municipal assets	N/A	0	Percentage insurance cover for municipal insurable assets	100	R 0.00	100%	100%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Insurance Policy Document
									N/A	R 0.00								
TREA 9	MFVM 2			Insurance claims submitted internally	N/A	0	Turn-around time of reporting the incident internally	1 working day	R 0.00	1	1	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Insurance claims register
									N/A	R 0.00								

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TREA 10	MFVM 2	Financial Viability and Management		Submit the completed signed claim form with the supporting documents	N/A	0	Turn-around time of reporting the incident internally	5 working days	R 0.00	5	5	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Insurance claims register
									N/A	R 0.00								
TREA 11	MFVM 2			Lodging the the insurance claim with the insurance company	N/A	0	Turn-around time of lodging the insurance claim	30 calender days	R 0.00	30 calender days	30 days	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Insurance claims register
									N/A	R 0.00								
TREA 12	MFVM 3		Cash Management	Liquidity Ratio	NA	1.0:1	Improved Liquidi	N/A	R 0.00	R 0.00	2.12.1	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	S71 reports and calculations
									N/A	R 0.00								
TREA 13	MFVM 3			Improve Cash Coverage Ratio	NA	00:00	Improved Liquidity in months	3 months	R 0.00	3 months	3 Months	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	S71 reports and calculations
									N/A	R 0.00								
TREA 14	MFVM 3			Cash Backed Reserves	NA	00:00	Percentage Improved Liquidity	100	R 0.00	100	100	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	S71 reports and calculations
									N/A	R 0.00								
TREA 15	MFVM 3			Debt to Operating Revenue	NA		Percentage Improved Liquidity	45	R 0.00	45	73	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	S71 reports and calculations
									N/A	R 0.00								
TREA 16	MFVM 3		Management of Banking Services - Cash Banking		NA		Turnaround time for banking of cash received	1 working day	R 0.00	1 working day	1 day	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Bank Recon
									N/A	R 0.00								
TREA 17	MFVM 3				NA		Number of meetings with the bankers for improved quality of bankg services	4	R 0.00	2	0	R 0.00	R 0.00	Not Achieved	Banking tender not awarded	Once tenderis awarded meetings will be scheduled	31-Mar-17	Attendance register and minutes
									N/A	R 0.00								
TREA 18	MFVM 4		Liability Management	Capital Costs to Operating Expenditure			Percentage Capital Costs to Operating Expenditure	6 - 8	R 0.00	6 - 8 %	3.29%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Calculation from TB figures
									N/A	R 0.00								

## FINANCIAL SERVICES SDBIP 2016 / 2017 MID YEAR REPORT

PERSON RESP: GM:TREASURY - MS S MBILI

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TREA 19	MFVM 4		Liability management	Management of Loans and Investments			Number of updated loans an Investment Registers	4	R 0.00	2	2.00%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Copy of register signed as prove of review
									N/A	R 0.00								
TREA 20	MFVM 5		Supply Chain management	Reduction of irregular Expenditure	N/A	8%	Irregular expenditure as a percentage of total actual expenditure	1.5	R 0.00	1.5	0%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Register of irregular expenditure
									N/A	R 0.00								
TREA 21	MFVM 5			Inventory Management	N/A	2	Frequency of Stock takes	Quarterly	R 0.00	2 stock take	1 stock take	R 0.00	R 0.00	Not Achieved	The stock take for the last quarter of 2015/16 was delayed and only concluded in the 1st quarter of 2016/ 17 and that had a nock on effect on the 2016/17 targets	Revise the SDBIP accordingly during the mid-year review	31-Mar-17	Stock takes report
									N/A	R 0.00								
TREA 22	MFVM 5			Vendor Management	N/A	12	Frequency Vendor database reviewed	Monthly	R 0.00	3 monthly reviews	3 reviews	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Exception report - Change log report
									N/A	R 0.00								
TREA 23	MFVM 5				NA	New	Percentage compliance with Vendor Management Committee resolution	100	N/A	100%	100%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Report on implementation of resolutions
									R 0.00	R 0.00								
TREA 24	MFVM 5			Vendor Management	N/A	4	Number of Quarterly Review of Financial Systems' Vendor Performance	12	N/A	6	6	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Vendor Performance Report to ICT Steering Committee
									R 0.00	R 0.00								
TREA 25	MFVM 5				N/A	Nil	Date Procurement Plan approved	01-Jul-16	R 0.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
									N/A	R 0.00								
TREA 26	MFVM 5				N/A	Nil	Turnaround time for approving an RFQ	3 working days	R 0.00	3 working days	Actual accurate figure could not be established	R 0.00	R 0.00	Not Achieved	KPI cannot be measured.	SDBIP will be adjusted in Feb 2017 during Review	N/A	Workflow bottlenecks report
									N/A	R 0.00								

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TREA 27	MFVM 5	Financial Viability and Management	Supply Chain management	Demand Management	N/A	Nil	Turnaround time for 1st budget confirmation (RFQ)	2 working days	R 0.00	2 working days	Actual accurate figure could not be established	R 0.00	R 0.00	Not Achieved	KPI cannot be measured.	The SDBIP will be adjusted in Feb 2017 during Review	N/A	Workflow bottlenecks report
									N/A	R 0.00								
TREA 28	MFVM 5				N/A	Nil	Turnaround time for the Request for Quotations	7 working days	R 0.00	7 working days	Actual accurate figure could not be established	R 0.00	R 0.00	Not Achieved	KPI cannot be measured.	The SDBIP will be adjusted in Feb 2017 during Review	N/A	Workflow bottlenecks report
									N/A	R 0.00								
TREA 29	MFVM 5				N/A	Nil	Turnaround time for 2nd budget confirmation (RFQ)	2 working days	R 0.00	2 working days	Actual accurate figure could not be established	R 0.00	R 0.00	Not Achieved	KPI cannot be measured.	The SDBIP will be adjusted in Feb 2017 during Review	N/A	Workflow bottlenecks report
									N/A	R 0.00								
TREA 30	MFVM 5				N/A	Nil	Turnaround time for RFQ 2nd approval by the User department	3 working days	R 0.00	3 working days	Actual accurate figure could not be established	R 0.00	R 0.00	Not Achieved	KPI cannot be measured.	The SDBIP will be adjusted in Feb 2017 during Review	N/A	Workflow bottlenecks report
									N/A	R 0.00								
TREA 31	MFVM 5				N/A	Nil	Turnaround time for the final approval by CFO	2 working days	R 0.00	2 working days	Actual accurate figure could not be established	R 0.00	R 0.00	Not Achieved	KPI cannot be measured.	The SDBIP will be adjusted in Feb 2017 during Review	N/A	Workflow bottlenecks report
									N/A	R 0.00								
TREA 32	MFVM 5				N/A	Nil	Turnaround time for the creation of the Purchase Order	2 working days	R 0.00	2 working days	Actual accurate figure could not be established	R 0.00	R 0.00	Not Achieved	KPI cannot be measured.	The SDBIP will be adjusted in Feb 2017 during Review	N/A	Workflow bottlenecks report
									N/A	R 0.00								
TREA 33	MFVM 5				N/A	Nil	Turnaround time for the Purchase Orders above R30 000	12 calendar days	R 0.00	12 calendar days	Actual accurate figure could not be established	R 0.00	R 0.00	Not Achieved	KPI cannot be measured.	The SDBIP will be adjusted in Feb 2017 during Review	N/A	Tender Advert
									N/A	R 0.00								
TREA 34	MFVM 5				N/A	0	Turnaround time for BSC to Advert	14 days	R 0.00	14 days	12	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Tender Tracking Register
									N/A									

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TREA 35	MFVM 5			Contract Management	N/A	0	Turnaround time from advert to the Tender closing	30 days	R 0.00	30 days	30	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Tender Tracking Register	
						N/A													
TREA 36	MFVM 5				N/A	75 days from Tender closing	Turnaround time from the closing of Tender to the awarding of contract	90 calendar days	R 0.00	90 days	88	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Tender Tracking Register	
									N/A										
TREA 37	MFVM 5				N/A	Nil	Frequency of Contract register updates	Monthly	R 0.00	6 updates	6	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Contract register	
									N/A										
TREA 38	MFVM 6		Budget Management and Reporting	Ensure Financial Reporting Compliance	N/A	2	Number of Annual Financial Statement compiled	2	R 70 000.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A	
								N/A	R 0.00										
TREA 39	MFVM 6				N/A	31-Aug-15	Date Annual Financial Statements submitted to Auditor General	31-Aug-16	R 0.00	N/A	31-Aug-16	R 0.00	R 0.00	Achieved	N/A	N/A	N/A		
									N/A	R 0.00									
TREA 40	MFVM 6				N/A	30-Sep-15	Date Consolidated Annual Financial Statements submitted to the Auditor General	30-Sep-16	R 0.00	N/A		R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A	
									N/A	R 0.00									
TREA 41	MFVM 6				N/A	1	Number of Quarterly Financial Statements compiled	2	N/A	N/A		R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A	
									R 0.00	R 0.00									
TREA 42	MFVM 6				Controlled Unauthorised Expenditure	N/A	0.5	Controlled Unauthorised Expenditure as a percentage of Total Actual Expenditure	0.5	R 0.00	0.5	0.5	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Register of Unauthorised Expenditure
									N/A	R 0.00									

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TREA 43	MFVM 6	Financial Viability and	Budget Management and Reporting	Adoption of Annual Budget	N/A	31-Aug-15	Date Budget Process Plan approved	31-Aug-16	R 0.00	N/A	31-Aug-16	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Council Resolution	
									N/A	R 0.00									
TREA 44	MFVM 6				N/A	26-May-16	Date Annual Budget adopted by Council	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A	N/A
									N/A	R 0.00									
TREA 45	MFVM 6				N/A	28-Feb-16	Date Adjustment Budget adopted by Council	28-Feb-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A	N/A
									N/A	R 0.00									
TREA 46	MFVM 6				N/A	26-May-16	Date Reviewed Budget PolicY adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A	N/A
									N/A	R 0.00									
TREA 47	MFVM 6				N/A	26-May-16	Date Reviewed Virement Policy adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A	N/A
									N/A	R 0.00									
TREA 48	MFVM 6				N/A	26-May-16	Date Reviewed Cash and Investment Policy adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A	N/A
									N/A	R 0.00									
TREA 49	MFVM 6				N/A	26-May-16	Date Reviewed Assets management Policy adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A	N/A
									N/A	R 0.00									
TREA 50	MFVM 6				N/A	26-May-16	Date Reviewed Funding and Reserves Policy adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A	N/A
									N/A	R 0.00									
TREA 51	MFVM 6							N/A	26-May-16	Date Reviewed Funding and Reserves Policy	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A

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		Management and Reporting					adopted		N/A	R 0.00											
TREA 52	MFVM 6				N/A	26-May-16	Date Reviewed Credit Control and Debt Collection Policy adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A			
									N/A	R 0.00											
TREA 53	MFVM 6				N/A	26-May-16	Date Reviewed Indigent Policy adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A			
									N/A	R 0.00											
TREA 54	MFVM 6				N/A	26-May-16	Date Reviewed Water and Sanitation Tariff Policy adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A			
									N/A	R 0.00											
TREA 55	MFVM 6				N/A	26-May-16	Date Reviewed Basic Water Services Policy adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A			
									N/A	R 0.00											
TREA 56	MFVM 6				N/A	26-May-16	Date Reviewed Supply Chain Management Policy adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A			
									N/A	R 0.00											
TREA 57	MFVM 6				N/A	26-May-16	Date Reviewed Asset Disposal Policy adopted	31-May-17	R 0.00	N/A	N/A	R 0.00	R 0.00	N/A	N/A	N/A	N/A	N/A			
									N/A	R 0.00											
TREA 58	MFVM 6				N/A	12	Number Monthly in-year reports produced	12	R 0.00	6	6	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Letters of submission to National and Provincial Treasury			
									N/A	R 0.00											
TREA 59	MFVM 6				N/A	4	S72 quarterly reports produced	4	R 0.00	2	2	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Letters of submission to National and Provincial Treasury			
									N/A	R 0.00											

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TREA 60	MFVM 6	Financial Viability and Management	Adoption of Annual Budget	Ensure Budget Report Compliance	N/A	90%	Percentage Capital Budget Spent	90	R 0.00	50%	48%	R 0.00	R 0.00	Not Achieved	Waiting to capture December Expenditure	The KPI to be adjusted during mid-year to accommodate the last month of the quarter	2016/01/31	Sec 71 Report and Calculations		
	N/A							R 0.00												
TREA 61	MFVM 6				N/A	95%	Percentage Operating budget spent	95	R 0.00	50%	32.00%	R 0.00	R 0.00	Achieved	None	None	2017/02/28	Sec 71 Report and Calculations		
	N/A							R 0.00												
TREA 62	MFVM 7		Revenue Management & Enhancement	Collection ratio as a percentage of billing	N/A	85%	Percentage Increased collection of current debt ratio	95	R 0.00	95%	71%	R 0.00	R 0.00	Not Achieved	Inaccurate book debt as not all meters has been read,shortage of technical personnel to do disconnections.	Implementation of debt reduction strategy	30/06/2017	Debt reconciliation		
	N/A							R 0.00												
TREA 63	MFVM 7			Percentage Reduction in overdue debt	N/A	20%	Percentage Reduction in overdue debt	20	R 0.00	0%	0%	R 0.00	R 0.00	Achieved	N/A	N/A	30/06/2017	Debtors age analysis		
	N/A							R 0.00												
TREA 64	MFVM 7				Percentage of Urban accounts billed with actual meter readings	N/A	85%		85	R 0.00	65	79%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Readings report	
	N/A								R 0.00											
TREA 65	MFVM 7					Percentage of Rural accounts billed with actual meter readings	N/A	10%		10	R 0.00	10%	5%	R 0.00	R 0.00	Not Achieved	None	Meter reading and meter audit	2017/06/30	Readings report
	N/A									R 0.00										
TREA 66	MFVM 7			Billing Management	Turn-around time for adjusting an incorrect consumer account	N/A	0		1 working day	R 0.00	1 working day	Actual accurate figure could not be established	R 0.00	R 0.00	Not Achieved	Not measurerable	N/A	N/A	Billing account query register	
	N/A									R 0.00										
TREA 67	MFVM 7					Turn-around tine for adjusting an consumer account due to water leaks	N/A	0		120 calendar days	R 0.00	120 calendar days	Actual accurate figure could not be established	R 0.00	R 0.00	Not Achieved	Not Measurable	N/A	N/A	Billing account query register & copy of adjusted bill
	N/A	R 0.00																		
TREA 68	MFVM 7		Turn-around time for processing the Indegent support applications	N/A	0		30 calendar days	R 0.00	30 calendar days	30 days	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Indigent register			



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		management					applications		N/A	R 0.00									
TREA 69	MFVM 8		Expenditure Management	Expenditure Management	N/A	30 days	Turn Around Time Creditors Payment : Creditors paid in time	30 calendar days	R 0.00	30 calendar days	30 days	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Creditors age analysis	
	N/A								R 0.00										
TREA 70	MFVM 8				N/A	Deductions are paid by the 7 <sup>th</sup> of each month	Frequency of Employee deductions payments	Monthly	R 0.00	6 monthly payments	6 months	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Proof of payment	
	N/A								R 0.00										
TREA 71	MFVM 8				N/A	Salaries are paid on the 20 <sup>th</sup> of each month	Frequency of payment of Salaries	Monthly	R 0.00	6 monthly payments	6 months	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Proof of transfer of salaries	
	N/A								R 0.00										
TREA 72	MFVM 8				Reduction of Fruitless and Wasteful Expenditure	N/A	2%	Controlled Fruitless and Wasteful Expenditure as a percentage of Total Actual Expenditure	50%	R 0.00	0.50%	0%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Register of Fruitless and Wasteful Expenditure and Calculations
										N/A	R 0.00								
TREA 73	MFVM 8			BTO Expenditure Management	N/A	Nil	Percentage compliance to submission of invoices within 7 days of receipt of invoice	100	N/A	100%	0%			Not Achieved	KPI cannot be measured. This has been discussed with PMS Unit.	The SDBIP will be adjusted in February 2017 during the review.	2017/02/01	Monthly Departmental control sheet	
																			R 0.00
TREA 74	MFVM 8			Payment of Creditors within 30 days	NA	New	Percentage submission of invoices within 10 days of receipt to Treasury Office	100	N/A	100%	0%			Not Achieved	KPI cannot be measured. This has been discussed with PMS Unit.	The SDBIP will be adjusted in February 2017 during the review.	2017/02/01	Monthly Departmental control sheet	
									R 0.00	R 0.00									
TREA 75	MFVM 8			Grants Management	N/A	0.50%	Percentage Reduction of Unspent Conditional Grants withheld	0	R 0.00	0.00%	1.6%	R 0.00	R 0.00	Not Achieved	Rollover application not approved	We need to spend all Conditional Grants	2017/06/30	DORA payment schedule	
									N/A	R 0.00									
									R 0.00	100%									

SDBIP REF.	IDP REF.	National KPA	Programme	Measurable Objective / Output (PROJECT)	Locality	Baseline/ Status Quo	Annual KPI: Output	Annual Target	Annual Budget	Midyear Target	Midyear Actual	Budget Spent	Budget Remaining	Progress; Challenges And Remedial Action				POE
														Progress (Achieved/ Not Achieved)	Blockages/ Challenges	Measures to Improve Performance	Revised Timeframe To Achieve Target	
TREA 76	MFVM9	Financial Viability and Management	Systems Management	System Implementation Management	N/A	Nil	Percentage Implementation of mSCOA Compliant Financial System	100	N/A	R 15 000 000.00	10%	1 664 901.14	6 672 589.66	Not Achieved	Delay in the finalisation of the Transversal contract. Delay in the internal system selection process.	These tasks have already been completed.	2017/06/30	Progress Report
TREA 77	MFVM9			Data Migration Management	N/A	Nil	Percentage Revenue Data Cleansing and migration to new system	100	R 0.00	100%	40%	R 0.00	R 0.00	Not Achieved	Revenue data cleansing is performed by different service providers and thus not consolidated. Data migration linked to the delayed system implementation.	Consolidation of Revenue data cleansing by various service providers	2017/04/30	Project Progress Report
									N/A									
TREA 78	MFVM9			Ensure mSCOA Compliance	N/A	15%	Percentage Implementation of mSCOA Framework	100	R 2 000 000.00	60%	64%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Project Progress Report
									N/A	R 1 200 000.00								
TREA 79	MFVM9			Financial Systems Service Level Agreements	N/A	Nil	Percentage Service and Licence Agreements Management to Financial Systems (SLAs)	100	320740-020-050	100%	100%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Register of Licences
									R 0.00	R 0.00								
TREA 80	MFVM9			Financial Systems' User and Admin Access	N/A	4	Number Quarterly Review of Financial Systems' User and Admin Access	4	R 0.00	2	200%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Progress Report to ICTSteering Committee
									N/A	R 0.00								
TREA 81	MTID 1			Organisational Performance Management System	OPMS Quarterly Reviews	NA	New	Percentage compliance with submission of performance information	100	R 0.00	100%	100%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A
		N/A	R 0.00															
TREA 82	MTID 1	Adoption of Annual Report	NA		New	Percentage compliance with submission of Annual Report compilation	100	N/A	100%	100%	R 0.00	R 0.00	Achieved	N/A	N/A	N/A	Acknowledgement of Submission of information from PMS Office	
								R 0.00	R 0.00									
TREA 83	MTID 5				N/A	Nil	Turn-around time of completion of disciplinary matters by departments	3 months	N/A	3	0	0.00	0.00	Achieved	N/A	N/A	N/A	Progress Report on cases (1 quarterly Report)
									R 0.00									

SDBIP REF.	IDP REF.	National KPA	Programme	Measurable Objective / Output (PROJECT)	Locality	Baseline/ Status Quo	Annual KPI: Output	Annual Target	Annual Budget	Midyear Target	Midyear Actual	Budget Spent	Budget Remaining	Progress; Challenges And Remedial Action				POE		
														Progress (Achieved/ Not Achieved)	Blockages/ Challenges	Measures to Improve Performance	Revised Timeframe To Achieve Target			
TREA 84	MTID 5	Municipal Transformation & Institutional Development	Labour Relations	Disciplinary Management	NA	New	Number ofManagement/Unio n meetings by HOD	10	N/A	5	3	0.00	0.00	Not achieved	Unavailability of management due to Auditor General queries.	More meetings will be scheduled in the 3rd Quarter	2017/03/30	Report, Minutes, Attendance Register		
TREA 85	MTID 5				NA	New	Number of General Staff meetings	2	N/A	NA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NA
TREA 86	MTID 5				NA	New	Number of Departmental meetings	4	N/A	2	2	0.00	0.00	Achieved	N/A	N/A	N/A	N/A	Report, Minutes, Attendance Register	
TREA 87	MTID 6		Occupational Health and Safety	Compliance to OHS	N/A	Nil	Percentage of Compliance with OHS Act as per checklist	50	N/A	20%	20%	0.00	0.00	Achieved	N/A	N/A	N/A	Attendance Register Copy of certificates		
TREA 88	MTID 7		Human Resources Administration	Overtime management	N/A	Nil	Percentagecomplian ce on overtime management iro. 40 hour requirement	100	N/A	100%	100%	0.00	0.00	Achieved	N/A	N/A	N/A	System Report		
TREA 89	MTID 7				N/A	Nil	Percentage reduction of overtime costs	20	N/A	10%	35%	0.00	0.00	Achieved	N/A	N/A	N/A	System Report		
TREA 90	MTID 7				Human Resources Administration	Overtime management	N/A	Nil	Percentagecomplian ce on acting appointments iro. 6 months requirement	100	N/A	100%	100%	0.00	0.00	Achieved	N/A	N/A	N/A	System Report
TREA 91	MTID 8		Fleet Management Services	Fleet Management	All wards	0	Percentagecomplian ce with trip authorisation in respect of fleet utilisation	100	N/A	100%	0%	0.00	0.00	Not achieved	Lack of enforcement of trip authorities by management	All trips are to be mornitored and trips authorised	30/03/2017	Summary report of Trip authorisations compliance		

SDBIP REF.	IDP REF.	National KPA	Programme	Measurable Objective / Output (PROJECT)	Locality	Baseline/ Status Quo	Annual KPI: Output	Annual Target	Annual Budget	Midyear Target	Midyear Actual	Budget Spent	Budget Remaining	Progress; Challenges And Remedial Action				POE
														Progress (Achieved/ Not Achieved)	Blockages/ Challenges	Measures to Improve Performance	Revised Timeframe To Achieve Target	
TREA 92	MTID 8	Municipal Transformation & Institutional Development			All wards	0	Percentage reduction consumption of fuel	20	N/A	10%	21%	0.00	0.00	Achieved	N/A	N/A	N/A	Fuel consumption report
									R 0.00	R 0.00								
TREA 93	MTID 9		Secretariat Services	Resolutions Dissemination	N/A	Nil	Percentage compliance on implementation of Council, EXCO, Manco and Extended MANCO resolutions	100	N/A	100%	100%	0.00	0.00	Achieved	N/A	N/A	N/A	Compliance report by Secretariat
									R 0.00	R 0.00								
TREA 94	MTID 16		Legal Compliance	Contract Administration	All wards	Nil	Percentage compliance to contractual obligations, 1 report per quarter, for CS	100	N/A	100%	100%	0.00	0.00	Achieved	N/A	N/A	N/A	Quarterly report
									R 0.00	R 0.00								
TREA 95	MTID 16			Litigation cases instituted against municipality	All wards	Nil	Percentage compliance with one week time-frame on litigation cases instituted against municipality	100	N/A	100%	100%	0.00	0.00	Achieved	N/A	N/A	N/A	Proof of submission (Email)
									R 0.00	R 0.00								
TREA 96	GGPP 2	Good Governance and Public Participation	District Wide Intergovernmental Relations	Functional IGR Structures	All wards	Nil	Percentage compliance by CS on submission of IGR reportst within the required time-frames	100	N/A	100%	100%	0.00	0.00	Achieved	N/A	N/A	N/A	Proof of notification and submission (Email)
									R 0.00	R 0.00								
TREA 97	GGPP 8		Internal Auditing	Monitoring Implementation of AG (SA) Management Corrective Action Plan	All wards	Nil	Percentage reduction of AG queries	100	N/A	100%	0%	0.00	0.00	Not Achieved	The corrective Action Plan had not been approved by council.	Corrective Action has commenced based on the draft Corrective action plan pending approval by EXCO	30/06/2017	Internal audit Report
									R 0.00	R 0.00								
TREA 98	GGPP 13				All wards	Nil	Back to basics reports submitted	16	N/A	8	8	0.00	0.00	Achieved	N/A	N/A	N/A	Report
				Implementation of Back to					R 0.00	R 0.00								Proof of submission AND acknowledgement of completeness

SDBIP REF.	IDP REF.	National KPA	Programme	Measurable Objective / Output (PROJECT)	Locality	Baseline/ Status Quo	Annual KPI: Output	Annual Target	Annual Budget	Midyear Target	Midyear Actual	Budget Spent	Budget Remaining	Progress; Challenges And Remedial Action				POE
														Progress (Achieved/ Not Achieved)	Blockages/ Challenges	Measures to Improve Performance	Revised Timeframe To Achieve Target	
TREA 99	GGPP 13		Back to Basics	Implementation of Back to Basics Programme	NA	New	Implementation of back to basics support plan	100	N/A	100%	100%	0.00	0.00	Achieved	N/A	N/A	N/A	Report Proof of submission AND acknowledgement of completeness
									R 0.00	R 0.00								
TREA 100	BSD 4	Basic Service Delivery	Non Revenue Water Reduction	Water Meters Read	All wards	85	Percentage of Urban Water Meters read	87	R 0.00	87	79%	R 0.00	R 0.00	Not Achieved	N/A	Meter reading and meter audit project still in progress	2017/06/30	Meter reading exception report (Root-master)
N/A	R 0.00																	
TREA 101	BSD 4				All wards	4	Percentage of Rural Water Meters read	6	R 0.00	6	5%	R 0.00	R 0.00	Not Achieved	N/A	Rural meters are zoned differently and also Meter reading and meter audit project still in progress.	2017/06/30	Meter reading exception report (Root-master)
									N/A	R 0.00								
TREA 102	BSD 4	Free basic water and indigent support	Households receiving	N/A		Percentage Households registered on the indigent register receiving support	100	R 0.00	100%	No actual accurate figure could be established			Not Achieved	KPI cannot be measured this has been discussed with the PMS Unit.	The SDBIP will be adjusted in February 2017 during the review	2017/02/28	Report on Indigent Support to MANCO	
								N/A	R 0.00									

END