

**TREASURY SDBIP 2018 / 2019**  
**CHIEF FINANCIAL OFFICER: MR SM DLAMINI**

SDBIP Ref.	Strategic Objective	IDP Ref	Project ID	Measurable Objective / Output	Key Performance Indicator	Annual Target	Annual Actual Achieved to Date	Progress, Challenges & Remedial						Financial Implication		INTERNAL AUDIT COMMENTS
								Q4	Actual	POE	Achieved / Not Achieved	Blockages & Challenges	Corrective measures & Revised Time Frame	Annual Budget	Budget Spent to Date	
MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT																
BTO 1	To optimise expenditure	MFVM 1.1	MFVM 1.1.1	Zero unauthorised, irregular expenditure	Percentage unauthorised expenditure	0.0%	0.00%	0.00%	0.00%	Unauthorised Expenditure Register	Achieved	N/A	N/A	R0.00		✓
BTO 2			MFVM 1.1.2		Percentage irregular expenditure	0.0%	4%	0.00%	13%	Irregular Expenditure Register	Not Achieved	Emergency work that was appointed through deviations process but do not qualify as Reg 36.	SCM process has started for the tenders that were appointed through S36 so that valid contracts will be in place and reduce irregular expenditure.	R0.00		Not Achieved
BTO 3		MFVM 1.2	MFVM 1.2.1		Average turnaround in time and days taken to finalise a tender.	90 Days	113.50%	90 Days	88 Days	Minutes of BAC Meeting	Achieved	N/A	N/A	R0.00		✓
BTO 4			MFVM 1.2.2		Average turnaround in time in days taken to finalise purchase orders.	7 Days	9.11days	7 Days	4.24 Days	System Generated Purchase Orders Workflow Report	Achieved	N/A	N/A	R0.00		✓
BTO 5			MFVM 1.2.3		Average turnaround in time and days taken to finalise mini-tenders.	14 Days	12.39 Days	14 Days	12.78 Days	System Generated Purchase Orders Workflow Report	Achieved	N/A	N/A	R0.00	0	✓
BTO 6		MFVM 2.1	MFVM 2.1.1	Creditors paid within 30 days	Improve Cash and Cash Equivalent ratio.	3 Months	0.32 Months	3 Months	0.32 Months	Balance Sheet, Income Statement and Calculations	Not Achieved	Low collection from consumers and high spending on projects	Improve collection and Implement Cost containment measures	R0.00		Not Achieved
BTO 7		MFVM 2.6	MFVM 2.6.1		Percentage of creditors paid within 30 days	100%	12%	100%	12%	Creditors Age Analysis	Not Achieved	Cash Flow Challenges, payments to service providers not effected timeously	The implementation of the strategy to improve cash collection is in progress			Not Achieved

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BTO 8	To strengthen budgeting and reporting	MFVM 3.1	MFVM 3.1.1	Zero fruitless and wasteful expenditure	Percentage of Fruitless and wasteful expenditure as a total of operating expenditure	0.00%	0%	0%	0%	Fruitless and Wasteful Expenditure Register	Achieved	N/A	N/A	R0.00		Provide the total expenditure as at June 2019 so as to be able to recalculate the % of fruitless & wasteful exp
BTO 9		MFVM 3.2	MFVM 3.2.1		Percentage budget allocation to free basic services.	100.00%	93.52%	100.00%	93.52%	Budget Report	Not Achieved	Not all the standpipe meters are read	To install meters for all the standpipes (31 Dec 2019)	R57 393 983.00	R53 677 025.36	Not Achieved
BTO 10			MFVM 3.2.2		Date Annual Financial Statements submitted to Auditor General	31-Aug	31-Aug	N/A	N/A	Acknowledgement of Receipt from AG	Achieved	N/A	N/A	R4 795 000.00	R4 795 000.00	✓
BTO 11			MFVM 3.2.3		Date Consolidated Annual Financial Statements submitted to the Auditor General	30-Sep	30-Sep	N/A	N/A	Acknowledgement of Receipt from AG	Achieved			R0.00		✓
BTO 12		MFVM 3.4	MFVM 3.4.1		Date Budget Process Plan approved	31-Aug	31-Aug	N/A	N/A	Council Resolution	Achieved	N/A	N/A	R0.00		✓
BTO 13			MFVM 3.4.2		Date Annual Budget adopted by Council	31-May	30-May	31-May	30-May	Council Resolution	Achieved	N/A	N/A	R0.00		✓
BTO 14			MFVM 3.4.3		Date Adjustment Budget adopted by Council	28-Feb	26-Feb	N/A	N/A	Council Resolution	Achieved	N/A	N/A	R0.00		✓

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BTO 15			MFVM 3.4.4		Number of S71 reports submitted to Council and Treasuries in terms of the MFMA calendar of reporting.	12 per annum	12 per annum	12	12	Letter of Submission to Treasuries	Achieved	N/A	N/A	R113 633.00		✓
BTO 16			MFVM 3.4.5		Number of S72 reports submitted to Council and Treasuries in terms of the MFMA calendar of reporting.	1 per annum	1 per annum	1 per annum	1 per annum	Letter of Submission to Treasuries and council resolution	Achieved	N/A	N/A	R0.00		✓
BTO 17			MFVM 3.4.6		Number of S52 reports submitted to Council and Treasuries in terms of the MFMA calendar of reporting.	4 per annum	4 per annum	4	4	Council Resolution and the Letter of Submission to Treasuries	Achieved	N/A	N/A	R0.00		✓
BTO 18		MFVM 3.5	MFVM 3.5.1		Percentage of support calls for financial management system resolved within a month	70%	100.00%	70.0%	100.00%	ICT Helpdesk Report	Achieved	N/A	N/A	R1 400 000.00	R 1 372 306.72	✓
BTO 19		MFVM 3.6	MFVM 3.6.1		Improve the Liquidity ratio of the Municipality	2:1	0.20:1	2:1	0.20:1	Balance Sheet and Calculations	Not Achieved	Low collection from consumers and high spending on projects	Improve collection and Implement Cost containment measures	R0.00		Not Achieved
BTO 20	To optimise debt management	MFVM 6.1	MFVM 6.1.1	Reduction of overdue debt	Percentage reduction of old debtors in excess of 90 days	10%	17%	10%	17%	Debtors' Age Analysis	Achieved	N/A	N/A	R1 300 000.00		✓

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BTO 21		MFVM 6.2	MFVM 6.2.1		Percentage of Meters Read - Urban	90%	77%	90%	77%	Meter Reading Report	Not Achieved	Due to community protest on service delivery, the service provider could not read all the meters	To improve on the provision of basic services to customers to minimise protests	R3 420 000.00	R3 320 000.00	Not Achieved
BTO 22			MFVM 6.2.2		Percentage of Meters Read - Rural	10%	12%	10%	12%	Meter Reading Report	Achieved	N/A	N/A			✓
BTO 23			MFVM 6.2.3		Percentage of monthly billing collected	76%	81%	76.0%	81%	Summary Report Billing and Consumer Receipts	Achieved	N/A	N/A	R0.00		✓
BTO 24		MFVM 6.3	MFVM 6.3.1		Improve Debt coverage ratio.	45%	9%	45.0%	9.0%	Balance Sheet, Income Statement and Calculations	Not Achieved	Unavailability of relevant reports (balance sheet and Income statement)	To request the service provider to develop the relevant reports - by June 2020	R0.00		Not Achieved
BTO 25	To optimise Asset Management	MFVM 7.1	MFVM 7.1.1	GRAP compliant asset register	Number of Movable / Immovable Asset Verifications conducted	1 per annum	1 per annum	N/A	N/A	Updated Asset register and appendices & Asset Verification Plan	Achieved			R1 500 000.00		The POE submitted is not as per stated POE
BTO 26		MFVM 7.2	MFVM 7.2.1		Number of Updated Asset Registers	12 per annum	12 per annum	12	12	Updated Asset Register	Achieved			R0.00		Unable to confirm from the evidence submitted that 12 updates were made
BTO 27		MFVM 7.3	MFVM 7.3.1		Number of Disposal of assets by public auction	1	0	1	0	Council Resolution and Auctioneers Report of Proceeds	Not Achieved	Report not approved yet by the Head of Department	To submit report to the next EXCO meeting	R0.00		Not Achieved

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<b>BTO 28</b>		MFVM 7.4	MFVM 7.4.1		Percentage insurance cover for municipal insurable assets	100%	100%	100%	100%	Insurance Policy Document	<b>Achieved</b>	N/A	N/A	R3 285 000.00	R3 285 000.00	✓
<b>BTO 29</b>	To ensure access to free basic water	BSD 2.2	BSD 2.2.1		Number of customers benefiting from indigent support.	6000	5172	6000	5172	Indigent Register	<b>Not Achieved</b>	No Indigent road shows have been conducted due to budget constraints	To join the budget roadshows and invite more needy people to apply for the Indigent support	R0.00		Not Achieved
<b>BTO 31</b>	To strengthen Governance and Leadership	GGPP 1.9	GGPP 1.9.1	Unqualified audit with no matters of emphasis	Percentage of Audit findings resolved.	100%	The information was not available at the stage of reporting	100%	The information was not available at the stage of reporting	Audit Action Plan Report	<b>The information was not available at the stage of reporting</b>			R0.00		Target still not reported on...actual columns should be measured in %
<b>BTO 32</b>		GGPP 1.11	GGPP 1.11.1		Percentage of risks mitigation recommendation s implemented.	70%	The information was not available at the stage of reporting	70%	The information was not available at the stage of reporting	Risk Action Plan Report	<b>The information was not available at the stage of reporting</b>			R0.00		Target still not reported on...actual columns should be measured in %
<b>BTO 33</b>		GGPP 3.17	GGPP 3.17.1		Number of SLA Performance Review Meetings Held	4	4	4	4	Minutes of Vendor Performance Meetings	<b>Achieved</b>			R0.00		✓
<b>BTO 34</b>	To ensure full compliance with MFMA	GGPP 3.19	GGPP 3.19.1	100% compliance with all laws and regulations	Percentage of System Support Issues Resolved Within a Day	100%	94%	100%	94.0%	ICT Helpdesk Report	<b>Not Achieved</b>	All the calls that were resolved the following day had been logged almost at the end of the day they were captured. Some of the calls were escalated to the service provider because of complexity.	Sustained skills transfer to the internal team will improve resolution of system problems reported by users. Annual target will be revised 2019/20 SDBIP because the system is relatively new and 100% resolution of calls within a day was quite ambitious.	R0.00		Not Achieved

