

UGU DISTRICT MUNICIPALITY

MINUTES OF THE 44TH MEETING OF THE UGU DISTRICT MUNICIPAL COUNCIL HELD AT THE COUNCIL CHAMBERS, RAY NKONYENI MUNICIPALITY, 10 CONNOR STREET, PORT SHEPSTONE, ON FRIDAY, 30 OCTOBER 2020, AT 11H10.

PRESENT:

Cllr NH Gumede - Speaker

SR Ngcobo (Exco Member), AD Ngubo (Exco Member), LMR Ngcobo (Exco Member), SP Mthethwa (Exco Member), SN Caluza, SR Cele, S Chetty, TA Disane, K Dladla, TW Dube, M Gcwabe, GD Henderson, MA Manyoni, NCP Mqwebu, NY Mweshe, Y Nair, PT Naude, D Nciki, S Mngomezulu, H Mbatha, ZZ Msani, HJ Ngubelanga and A Rajaram.

BY INVITATION:

Inkosi MP Ngcobo
Inkosi EZ Mkhize
Inkosi BS Nzimakwe
Inkosi ZGB Msomi
Inkosi ZR Qwabe
Inkosi EZ Jali
Inkosi B Cele
Mr M Magoqo

- Attorney

IN ATTENDANCE:

Mr DD Naidoo	-	Municipal Manager
Mr VO Mazibuko	-	General Manager: Corporate Services
Mr S Mbewu	-	General Manager: Water Services
Mr M Sakha	-	Acting General Manager: Budget and Treasury Office
Mr F Zama	-	Senior Manager: Mayoralty and Communications
Ms N Msomi	-	Manager: Policy and Research
Mr S Kati	-	Manager: Risk and Internal Audit
Ms N Surajbally	-	Administrative Officer: Secretariat Unit
Ms B Malishe	-	Committee Co-ordinator
Ms T Kikine	-	Committee Clerk: Secretariat Unit

OPENING

The Speaker welcomed all to the meeting. She then requested Cllr Henderson to open the meeting in prayer.

C 261/10/20 NOTICE OF MEETING

The notice of the meeting was taken as read; subject to the change of date from Thursday, 29 October 2020 to Friday, 30 October 2020.

C 262/10/20 APPLICATIONS FOR LEAVE OF ABSENCE

It was noted that Cllrs LB Ntusi (*sick*), Y Nair (*council business*), JJ East (*family responsibility*), BE Machi (*political commitment*), SE Khawula (*political commitment*), PH Mthiyane (*family commitment*), MPL Zungu (*council business*), NT Dlamini (*family commitment*) and TB Cele (*family commitment*) had requested leave of absence from the meeting.

It was also noted that Cllr K Dladla would join the meeting late.

From the Management Component, it was noted that the Acting General Manager: Budget and Treasury Office (*sick*), the Senior Manager: Corporate Strategy and Shared Services (*municipal business*) and the Manager: Legal Services (*family commitment*) had requested leave of absence from the meeting.

It was further noted that Mr M Sakha was the Acting General Manager: Budget and Treasury Office.

Following which,

It was unanimously

RESOLVED:

(a) That Cllrs LB Ntusi (*sick*), Y Nair (*council business*), JJ East (*family responsibility*), BE Machi (*political commitment*), SE Khawula (*political commitment*), PH Mthiyane (*family commitment*), MPL Zungu (*council business*), NT Dlamini (*family commitment*) and TB Cele (*family commitment*) be and are hereby granted leave of absence from the meeting.

(b) That, it be noted that Cllr K Dladla would join the meeting late.

(c) That from the Management Component, it was noted that the Acting General Manager: Budget and Treasury Office (*sick*), the Senior Manager: Corporate Strategy and Shared Services (*municipal business*) and the Manager: Legal Services (*family commitment*) be and are hereby granted leave of absence from the meeting.

C 263/10/20 DECLARATION OF INTEREST

It was noted that there were none.

C 264/10/20

CONFIRMATION OF AGENDA

The Speaker took members through the confirmation of the agenda.

The Municipal Manager requested that Item 10.4 be replaced with Item 13.1 on the Agenda.

He further requested that Item 10.1 be done immediately after the Confirmation of the Minutes.

In addition, he requested that Item 10.4 be done before Item 8 on the Agenda.

Cllr Rajaram sought clarity on the item regarding the Report on Vehicles Parked Off at the Workshop, whereby it was resolved at the last meeting that a report be submitted to this meeting.

In response, the Municipal Manager reported that the said item was dealt with at Exco; however, Exco requested more information and as soon as the report was finalised, same would be submitted to Council.

Cllr Henderson reminded Council that the Section 106 Investigation Report was supposed to be a Standing Item on the Agenda and that feedback would be given monthly, but the said item was not part of the Agenda.

The Mayor informed Council that a special meeting would be convened on Monday, 02 November 2020 to deal with the Section 106 Investigation Report.

Thereafter, Cllr Mthethwa moved for the acceptance of the Agenda and was seconded by Cllr Ngubo.

Following which,

It was

RESOLVED:

(a) That the agenda convening the Ugu District Municipal Council meeting be and is hereby **CONFIRMED**, subject to following:

- Item 10.4 be replaced with Item 13.1;
- Item 10.1 be done immediately after Item 5; and
- Item 10.4 be done before Item 8

(b) That a special meeting be convened on Monday, 02 November 2020 to deal with the Section 106 Investigation Report.

CONFIRMATION OF MINUTES

C 265/10/20

Minutes of the Special Meeting of the Ugu District Municipal Council held on 22 September 2020

The Speaker took members through the confirmation of the minutes for the special meeting held on 22 September 2020.

Cllr Chetty moved for the acceptance of the minutes and was seconded by Cllr Henderson.
Following which,

It was

RESOLVED:

That the Minutes of the Special Meeting of the Ugu District Municipal Council held on 22 September 2020, be and are hereby **CONFIRMED**.

C 266/10/20

Minutes of the 43rd Meeting of the Ugu District Municipal Council held on 30 September 2020

The Speaker took members through the confirmation of the minutes for the 43rd meeting of the Ugu District Municipal Council held on 30 September 2020.

Cllr Manyoni moved for the acceptance of the minutes and was seconded by Cllr Naude.

Following which,

It was

RESOLVED:

That the Minutes of the 43rd Meeting of the Ugu District Municipal Council held on 30 September 2020, be and are hereby **CONFIRMED**.

RESOLUTION REGISTER

C 267/10/20

Resolution Register for the Special Meeting of the Ugu District Municipal Council held on 22 September 2020

The Speaker took members through the Resolution Register for the Special Meeting of the Ugu District Municipal Council held on 22 September 2020.

Cllr Ngcobo requested a status quo on the Filling of the Chief Financial Officer (CFO) position.

In response, the Municipal Manager reported that the advert closed on 16 October 2020. He said that currently the verification process was taking place.

Following which,
It was

RESOLVED:

That the Resolution Register for the Special Meeting of the Ugu District Municipal Council held on 22 September 2020 be and is hereby **NOTED**.

C 268/10/20 Resolution Register for the 43rd Meeting of the Ugu District Municipal Council held on 30 September 2020

The Speaker took members through the Resolution Register for the 43rd meeting of the Ugu District Municipal Council held on 30 September 2020.

Following which,

It was unanimously

RESOLVED:

That the Resolution Register for the 43rd Meeting of the Ugu District Municipal Council held on 30 September 2020, be and is hereby **NOTED**.

C 269/10/20 OUTSTANDING MATTERS

It was noted that there were none.

STANDING ITEMS

C 270/10/20 SALGA Monthly Report to Members as of 20 October 2020

The Municipal Manager took members through the SALGA Monthly Report as at 20 October 2020.

He informed members that the report entailed the following:

- SALGA KZN Membership Levies: Early Settlement Discount; and
- Municipal Think Tank Discussion – The Role of Heritage Planning in the Environment;
- Notice of the Provincial Members Assembly 26-27 November 2020; and
- Notice of PEC Membership Interactions

With regard to the SALGA KZN Membership Levies: Early Settlement Discount, the Speaker pointed out with concern that the Ugu District Municipality was “not in good standing” for the 2019 / 2020 financial year.

The Municipal Manager explained to Council that same was due to the financial situation of the Municipality and that arrangements have been made with SALGA to make payments in installments.

He informed Council that next week, the Ugu District and family of Municipalities were meeting with SALGA.

Following which,

It was unanimously

RESOLVED:

That the SALGA Monthly Report as of 20 October 2020, be and is hereby **NOTED**.

C 271/10/20

Monthly Birthday Greetings: Councillors, Amakhosi and Senior Managers

The Speaker conveyed birthday wishes on behalf of Council to the Councillor and Amakhosi who celebrated their birthdays during the month of October namely:

- Cllr M Gwcabe - 07 October; and
- Inkosi ZE Mkhize - 21 October.

Following which,

It was unanimously

RESOLVED:

That the Monthly Birthday Greetings for Councillors, Amakhosi and Senior Managers be and is hereby **NOTED**.

C 272/10/20

Water Supply Challenges

The General Manager: Water Services took members through the current water supply challenges that were experienced in the areas within the Ugu District. He pointed out that the report also indicated all the affected communities including the Long-Term Project Plans that were put in place to eradicate the water supply shortage to all the urban and rural areas.

He mentioned that Ugu District Municipality had experienced serious water supply interruptions and challenges within the operational area over the past months due to infrastructure breakdown and water supply interruption due to major equipment breakdowns and pipeline bursts. He said that there was also water scarcity in the inland areas supplied by the Umtamvuna Water Supply System and that the Harding System had experienced challenges for more than three years due to the inadequate bulk supply capacity and the drought.

He reported that the Harding System had shut down due to the Harding Dam drying out. He said that the immediate plans that the Municipality had done in providing relief in Ward 3, which was the Harding Town and the ward which only provide revenue was to use the emergency line from the Weza Treatment Work.

He reported that the Municipality had further invested in installation of Pressure Reducing Valves (PRVs) in Ward 3 to control water being supplied to the business sector and the domestic household. He said that the Municipality had also embarked on fixing any domestic water leaks, to ensure that the “no drop” programme in Ward 3 was effective. He mentioned that there were 15 static water storage tanks installed in strategic areas across Ward 3 and were being supplied by water tankers. He informed Council that the Municipality had designed a water shedding timetable. He also mentioned that the medium-term plan for Ward 3 was the raw water scheme transfer, whereby a line from the Weza River would run into the Harding Dam. He pointed out that this project was being carried out by Umgeni Water; however, same was at a tender stage.

He reported that the Weza Scheme was under severe strain due to water shedding between the original design areas which were KwaMachi to Booker and KwaJali against the now desperate Harding Town.

He stressed that the long-term plan was the Weza Regional Scheme, which would address all Umuziwabantu Local Municipality water woes with KwaNyuswa (Ward 34 RNM) and Mlozane to Booker (35 & 36 RNM) also benefitting from this scheme.

He emphasised that the Umtamvuna System had major supply interruptions and water supply system restoration delays as a result of major mechanical failures of the second raw water abstraction pump which had reduced the average daily inflow capacity by 50% from 20 ml/day to 10 ml/day. He said that due to this failure, water supply rationing / shedding had been implemented to supply available bulk water to the coastal strip and inland by the Water Tanker Relief in areas whereby restoration could not be realised according to the schedule due to capacity constraints. He pointed out that a planned outage was conducted in November 2019 to repair a problematic low lift pump and was subsequently commissioned at the end of November. He mentioned that the plant was brought back to full production in time for the December peak season. He pointed out that two additional low lift pumps have been ordered and installed.

He reported that the second pump was delivered and installed on Monday, 20th June 2020 and that production had now increased to an average of 23 mg/l/day. He said that the plant was subject to inconsistent power supply with the result of water shedding having to occur to balance the system production. He mentioned that a funding application for an upgraded electricity supply of R14 million had been approved by COGTA and that this funding had been paid to ESKOM.

He informed members that the Bhobhoyi System water supply interruptions were experienced due to load shedding, breakdowns at Fairview Pump Station which

supply the greater Umzumbe and Fairview; Nsimbini Pump Station which supply Nyandezulu, Bomela and part of Msikaba and Mgubo Pump Station which supply KwaHlongwa. He said that the raw water supply to the Bhobhoyi Plant had also been affected by planned and unplanned power supply outages which resulted in the major system to collapse i.e. Gamalakhe, Ramsgate, Northern System (Umtentweni, Albersville). He indicated that the Umzumbe rural areas being supplied by both the Bhobhoyi and Umgeni Water Bulk Water Scheme were experiencing erratic water supply due to the water demand exceeding the available supply; areas on the eastern part i.e. Magog, KwaQwabe and western part of Mehlomyama, Dweshula were on the water ration in order to balance the bulk system to prevent the total bulk system to collapse.

He mentioned that funding from COGTA had been transferred to build a temporary saltwater containment berm on the Umzimkulu River and that the said project was completed.

Commenting, Cllr LMR Ngcobo referred members to page 58 of the agenda and requested that regarding the Mhlabatshane Water Tankering rescheduling, the General Manager: Water Services should include Star Road in KwaCele, Ward 4, Phungashe. He also requested that the schedule should be populated for all days of the week.

Cllr Naude sought clarity on how many high lift and low lift pumps were at St Helens Rock and Umtamvuna.

Cllr Mzimela requested a status quo regarding Umuziwabantu whereby Umgeni Water was assisting.

The Speaker expressed thanks to the Water Services Department for the Vulamehlo Water Scheme.

In response, the General Manager: Water Services referred to Star Road, which was raised by Cllr Ngcobo and assured Council that Star Road was taken care of. In addition, he mentioned that recently at a meeting in Umzumbe, the issue of Star Road was also raised.

With reference to the pumps, he reported that there were three (3) high lift pumps and five (5) low lift pumps. He emphasised that all the pumps did not run at the same time.

Moreover, he reported that regarding the high lift pumps, two (2) motors got burnt.

He said that at Umtamvuna, there was a full complement and that the Water Services Department was trying to get a backup pump through the assistance of the disaster funding.

In terms of Umuziwabantu, he reported that Umgeni Water had meetings with the Water and Sanitation Task Team and that in October 2020, the contract was advertised, and site meetings were held.

The Mayor pointed out that the Municipality still had water supply challenges.

The Speaker emphasised that the issue of illegal connections was one of the major issues affecting the supply of water to communities and that one needed to look at same urgently.

Following discussion,

It was unanimously

RESOLVED:

That the report on the Water Supply Challenges be and is hereby **NOTED**.

SECTION 79 REPORTS

C 273/10/20

Minutes of the Meeting of the Municipal Public Accounts Committee (MPAC) held on 31 July 2020

The Speaker took members through the minutes of the meeting of the Municipal Public Accounts Committee (MPAC) held on 31 July 2020

Following which,

It was unanimously

RESOLVED:

That the Confirmed Minutes of the meeting of the Municipal Public Accounts Committee (MPAC) held on 31 July 2020 be and are hereby **NOTED**.

MATTERS FOR DISCUSSION

C 274/10/20

Replacement of Cllr SR Ngcobo with Cllr S'bongiseni Richard Cele

The Municipal Manager took members through the item.

He informed members that as from 02 October 2020, Cllr SR Cele became the official representative from Umzumbe Municipality.

Thereafter, Cllr S'bongiseni Richard Cele was sworn in as a Councillor in the Ugu District Municipal Council by Mr Mbongeni Magoqo.

Following which,

It was

RESOLVED:

- (a) That the report on the Replacement of Cllr SR Ngcobo with Cllr S'bongiseni Richard Cele be and is hereby **NOTED**.
- (b) That, it be noted that Cllr SR Cele replaced Cllr SR Ngcobo in the Ugu District Municipal Council.
- (c) That, it be noted that Cllr SR Cele was sworn in as a Councillor in the Ugu District Municipal Council.

C 275/10/20

Report on Visit by National and Provincial Portfolio Committee on Co-operative Governance and Traditional Affairs

The Municipal Manager took members through the item.

He informed Council that the Municipality had two (2) visits i.e. the Provincial Portfolio Committee on Co-operative Governance and Traditional Affairs on Tuesday, 06 October 2020 and the National Portfolio Committee on Co-operative Governance and Traditional Affairs on Wednesday, 07 October 2020. He then referred members to page 77 of the agenda and highlighted the issues that were raised by the National Portfolio Committee whereas the Municipality had to respond to accordingly.

He highlighted that both the Portfolio Committees conducted a site visit to the Saltwater Berm on the Umzimkhulu River and the other sites. He pointed out that the Saltwater Berm was an issue for both the Committees and same would assist in putting up a permanent concrete berm.

Cllr Ngcobo sought clarity on the sustainability of the temporary berm.

Responding, the Municipal Manager stated that it was difficult to tell how long the temporary berm would last given that a storm could wash same away and the Municipality would have to fix and put same back. He added that the concrete berm would cost R80 million and that Umgeni Water was building the said berm.

Following which,

It was

RESOLVED:

That the report from the Municipal Manager on the National and Provincial Portfolio Committee on Co-operative Governance and Traditional Affairs be and is hereby **RECEIVED** and **NOTED**.

C 276/10/20 Monthly Budget Statements – September 2020

The Municipal Manager took members through the item.

Following which,

It was

RESOLVED:

- (a) That the report on the Monthly Budget Statement for the month of September 2020 and the supporting documents as presented be and is hereby **NOTED**.
- (b) That the Monthly Budget Statement for the month of September 2020 and the supporting documents be submitted to both Provincial and National Treasury in both electronic and hard copies.

C 277/10/20 Infrastructure Assets to be Written Off

The Municipal Manager took members through the item.

He apologised to Council for submitting the item on such a short notice. He pointed out that the said matter had to be finalised as same had an effect on the Annual Financial Statement (AFS) and had to be submitted to the Provincial Treasury by 31 October 2020. He further mentioned that the item was presented to the Executive Committee on Wednesday, 28 October 2020. He stated that the Executive Committee raised some concerns on the item and had requested Management to relook at the item. He added that the Audit Committee had dealt with the report.

He then apprised members on the background of the Asset Register which started in 2013 / 2014 whereby the Municipality received a disclaimer audit finding due to the credibility of the assets register. He further mentioned that the two (2) Consultants which were Aurecon Engineering, and Market Demand were appointed as per the request. He stated that the Municipality had then received an unqualified audit report for the 2014 / 2015 financial year.

He stated that the Municipality then had to clean and correct the Asset Register going 15 years back in order to bring same up to date. He added that the said exercise was done given that the AG did not only focus on the current year but audited the previous years as well.

He pointed out that the Municipality had received an adverse audit opinion after two (2) years on assets and PPEs. He added that Market Demand was re-appointed to assist the Municipality, but their performance was poor, and as a result, the Municipality had instituted legal proceedings for failing to perform in order to be reimbursed. He further mentioned that Pawacon Consultants was subsequently appointed to consolidate the information.

He then referred members from page 2 to 3 of the report and highlighted the AG findings in terms of the assets register. He added that due to the qualified audit opinion result in the 2018 / 2019 financial year, CoGTA had offered to assist the Municipality.

He further mentioned that the AG had raised concerns that the assets register and the Work-In-Progress (WIP) register for the Municipality were overstated. He added that the Municipality had to conduct an actual verification on site as the AG would be conducting its own physical verification. He said that the number of duplications had to be written-off as well as the completed projects which were still in the Asset Register. He pointed out that the issue of the WIP for the projects valued at R241 million that were completed but still appeared in the WIP had to be moved to the Assets Register.

In terms of the insurance, he stated that same had to be removed given that same had to still be verified further in terms of the assets; whether, same would qualify for claim back from the insurance. He pointed out that should there be any loss to Council; same was the duty of the Administration to look at the said issue. He further mentioned that if there were any damages to the equipment that might be written off, then Management would have to claim back from the insurance.

He assured Council that the experts had dealt with the technical verification as well as the compliance of the assets. He added that the Mayor had requested the Audit Committee to play their oversight and to give their recommendations in order to make sure that there were no issues.

The Mayor confirmed what the Municipal Manager had reported and mentioned that the Executive Committee was not pleased with the report. He added that the Executive Committee was concerned that the report stated that some assets were not found and the duplication of reservoirs. He also mentioned that same had raised concern that the Audit Committee had not seen the report. He said that the Executive Committee did not want to be liable for assets, whereby same could not account for.

Cllr Henderson stressed concern on the huge amount of R4.4 billion. He raised a concern that there was very little time to study the report. He stated that he did not agree with both the Mayor and the Municipal Manager that the Audit Committee had agreed to everything. He requested the Risk and Internal Audit to do the review and to submit a report to Council for confirmation which would include the identification of any further adjustment and the corrective measures that could be done afterwards as a close-out report.

Cllr Mthethwa concurred with Cllr Henderson and pointed out that the Audit Committee was very careful in covering themselves when they were compiling their report. He said that he was also worried about time factor in order for the Audit Committee to do the auditing. He further raised a concern that the issue had been known from the previous financial years and there had been almost a year that the issues had to be corrected in but was given to the Councillors three (3) days before the Council meeting. He added that the Audit Committee had not seen the report. He added that it was unfair for the Councillors to take a proper decision which

involved huge costs without the proper review by the Audit Committee. He sought clarity who was responsible for the preparation for the report.

The Municipal Manager responded by referring members to page 9 of the report and stated that the Audit Committee was in support of the recommendations that were made and that there were no conditions attached to their approval. He pointed out that the AG and the Audit Committee were in collaboration on the matter. Furthermore, he added that the Audit Committee supported the write-off of R241 million and R1.1 million but were not sure if there should be any adjustments that was to be brought forward to the attention of the AG.

Cllr Chetty welcomed the report. He added that the Municipality was on the right path and should focus on fixing what had gone wrong in previous financial years.

Cllr Mzimela concurred with Cllr Chetty in terms of accepting the write off into the draft AFS of the assets register. He added that there should be an internal audit review as proposed by the Audit Committee of all the work that had been done and for further adjustment.

Cllr Ngcobo then seconded the recommendations.

Following which,

It was

RESOLVED:

- (a) That the report on the Infrastructure Assets to be Written Off be and is hereby **NOTED**.
- (b) That the removal of duplicated assets by writing off identified in the Engineering Asset verification report and these assets that do not exist on site during the infrastructure verification due to them duplicated or accounted for incorrectly in the assets register for the 2019/20 financial year with the total amount of R241 235 531.69 (Two Hundred and Forty-One Million Two Hundred and Thirty-Five Thousand Five Hundred and Thirty-One Rands And Sixty-Six Cents) be and is hereby **APPROVED**.
- (c) That the removal of duplicated assets by writing off Work-In-Progress assets that are duplicated or accounted for incorrectly in the Work-In-Progress assets register as confirmed through the infrastructure verification and analysis of the assets registers for the 2019/20 financial year with the total amount of R1 132 895 778.44 (One-billion one hundred and thirty-two million eight hundred and ninety five thousand seven hundred and seventy eight Rands and forty-four cents) be and is hereby **APPROVED**.
- (d) That based on the results of the Internal Audit review, a complete closeout report be done which include the identification of any further adjustments, if necessary and or corrective measures identified as relevant which was presented to Council

C 278/10/20 SCM Monthly Performance Report – September 2020

The Municipal Manager took members through the item.

Following which,

It was unanimously

RESOLVED:

That the SCM Monthly Performance Report – September 2020 be and is hereby **NOTED**.

C 279/10/20 Monthly Budget Statements – August 2020

The Municipal Manager took members through the item.

Following which,

It was unanimously

RESOLVED:

- (a) That the report on the Monthly Budget Statement for the month of August 2020 and the supporting documents as presented be and is hereby **NOTED**.
- (b) That the Monthly Budget Statement for the month of August 2020 and the supporting documents be submitted to both Provincial and National Treasury in both electronic and hard copies.

C 280/10/20 ICT Governance Policy Reviews

The Municipal Manager took members through the item.

Following which,

It was unanimously

RESOLVED:

- (a) That the report on the ICT Governance Policy Reviews be and is hereby **NOTED**.
- (b) That the ICT Strategy Review 2020/2021 be and is hereby **APPROVED**.
- (c) That the Corporate Governance of the ICT Municipal Framework 2017-2020 Review be and is hereby **APPROVED**.
- (d) That the ICT Charter Review be and is hereby **APPROVED**.

C 281/10/20 Water and Sanitation Recovery and Operational Turnaround Plan

The Municipal Manager took members through the item.

Following which,

It was unanimously

RESOLVED:

- (a) That the report on the Water and Sanitation Recovery and Operational Turnaround Plan be and is hereby **NOTED**.
- (b) That the Water and Sanitation Recovery and Operational Turnaround Plan be and is hereby **ADOPTED**.

C 282/10/20 Meter Reading Function

The Municipal Manager took members through the background of the item.

Cllr Mqwebu emphasized that the employees that would be doing the meter reading should be strictly supervised given that the meter reading function would now be insourced.

Following which,

It was unanimously

RESOLVED:

- (a) That the report on the Meter Reading Function be and is hereby **NOTED**.
- (b) That the Meter Reading Function be **INSOURCED**.

MINUTES FROM COMMITTEES

C 283/10/20 Minutes of the 54th Meeting of the Executive Committee held on 16 September 2020

The Speaker took members through the minutes of the 54th Meeting of the Executive Committee held on 16 September 2020.

Following which,

It was unanimously

RESOLVED:

That the Confirmed Minutes of the 54th Meeting of the Executive Committee held on 16 September 2020 be and are hereby **NOTED**.

C 284/10/20 URGENT MATTERS

It was noted that there were none.

C 285/10/20 IN COMMITTEE MATTERS

[At that stage of the proceedings, Cllr Mthethwa moved for the meeting to move in-committee and was seconded by Cllr Rajaram].

C 286/10/20 In-Committee Minutes of the Special Meeting of the Ugu District Municipal Council held on 22 September 2020

The Speaker took members through the In-Committee Minutes of the special meeting of the Ugu District Municipal Council held on 22 September 2020.

Following which,

It was unanimously

RESOLVED:

That the In-Committee Minutes of the Special Meeting of the Ugu District Municipal Council held on 22 September 2020 be and are hereby **CONFIRMED**.

C 287/10/20 In-Committee Minutes of the 43rd meeting of the Ugu District Municipal Council held on 30 September 2020

The Speaker took members through the In-Committee Minutes of the 43rd meeting of the Ugu District Municipal Council held on 30 September 2020.

Following which,

It was unanimously

RESOLVED:

That the In-Committee Minutes of the 43rd Meeting of the Ugu District Municipal Council held on 30 September 2020 be and are hereby **CONFIRMED**.

C 288/10/20 Notice of Intention to Institute Local Government Regulation for Senior Managers 2010

The Municipal Manager took members through the item.

Following which,

It was unanimously

RESOLVED:

(a) That the report on the Notice of Intention to Institute Local Government Regulation for Senior Managers 2010 be and is hereby **NOTED**.

(b) That the report from the Municipal Manager on the request to institute disciplinary processes against the following officials be and is hereby **NOTED**.

- General Manager: Water Services; and
- Acting General Manager: Budget and Treasury Office

(c) That the Municipal Manager be and is hereby granted to pursue with the disciplinary processes as per Local Government Disciplinary Regulations for Senior Managers 2010.

[At that stage of the proceedings, Cllr Ngcobo moved for the meeting to move out of committee and was seconded by Cllr Manyoni.]

C 289/10/20 DATE OF NEXT MEETING

It was noted that the date of the next meeting was scheduled for 26 November 2020.

C 290/10/20 CLOSURE

There being no further items for discussion, the Speaker declared the meeting closed at 13h07.

At that stage of the proceedings, the Municipal Manager advised members that Auditor General (AG) was on site. He then mentioned that AG had requested that the Councillors should submit their qualifications. He then appealed to Councillors

to comply in terms of the said request given that the submission of their qualifications was overdue.

CHAIRPERSON: _____

DATE: _____