

**UGU DISTRICT MUNICIPALITY**

**MINUTES OF THE 4<sup>TH</sup> MEETING OF THE UGU DISTRICT MUNICIPAL COUNCIL  
HELD AT THE MARGATE HOTEL, ON THURSDAY, 24 MARCH 2022,  
AT 11H40.**

**PRESENT:**

Cllr SR Ngcobo - Speaker

PH Mthiyane (Mayor), VM Chiya (Deputy Mayor), D Nciki (Exco Member), SN Caluza (Exco Member), SP Mthethwa (Exco Member), GD Henderson (Exco Member), NA Njenga (Exco Member), FM Ngwane, MP Shoji, MA Manyoni, P Breedt, LMR Ngcobo, X Nkasa, BE Machi, TH Msabala, SHE Mngoma, BN Shoji, B Nyuswa, N Mweshe, MZ Luthuli, GS Shange, PC Shange, SA Ngcece, SP Ntuli, TT Hlophe, SE Khawula, J Schmidt, N Ndovela, MV Vezi and LS Zungu

**BY INVITATION:**

Mr SM Dondo - CoGTA  
Mr N Ntकिनca - CoGTA

**IN ATTENDANCE:**

Dr EMS Ntombela - Acting Municipal Manager  
Mr VO Mazibuko - General Manager: Corporate Services  
Mr S Mbewu - General Manager: Water Services  
Ms D Rankin - General Manager: Economic Development and Environmental Services (EDES)  
Mr K Audan - General Manager: Budget and Treasury Office  
Ms F Mbili - Senior Manager: Corporate Strategy and Shared Services  
Mr M Ncane - Acting Senior Manager: Mayoralty and Communications  
Mr S Kati - Manager: Risk and Internal Audit  
Ms NP Gumbi - Manager: Human Resources  
Mr M Ngcobo - Manager: Public Participation  
Ms N Surajbally - Administrative Officer: Secretariat Unit  
Ms B Malishe - Committee Co-ordinator: Secretariat Unit  
Ms T Kikine - Acting Committee Co-ordinator: Secretariat Unit

**• OPENING**

The Speaker requested Cllr Henderson to open the meeting in prayer.

He then extended a warm welcome to all present.

*He reminded Council that it was National Water Week and that in the past few days, the issues of water and how serious the said issue was in the country was being*

*discussed. He pointed out that it was paramount for all political parties to work together.]*

**C 127/03/22 NOTICE OF MEETING**

The notice of the meeting was taken as read.

At that stage of the proceedings Cllr Schmidt requested that from now onwards, all meetings should be held physical given that physical meetings were more productive and to deal thoroughly with the core function of the Municipality as well as the financial constraints.

Cllr Njenga pointed out with concern that the meetings were clashing especially the Strategic Planning Session. Moreover, he raised a concern regarding the issue of communication.

In response, the Mayor explained to members that the Council meeting was a scheduled meeting and that the said schedule was communicated to all the Local Municipalities before same was approved by Council in November 2021 last year. She stressed with concern that the meetings were clashing due to the postponement of scheduled meetings.

Following which,

It was unanimously

**RESOLVED:**

That from now onwards, all meetings be held physical given that physical meetings were more productive and to deal thoroughly with the core function of the Municipality as well as the financial constraints.

**C 128/03/22 APPLICATIONS FOR LEAVE OF ABSENCE**

It was noted that Cllrs MP Mteshane (*council business*), EV Baptie (*council business*) and S Khathi (*council business*) had requested leave of absence from the meeting.

It was also noted that Inkosi EZ Jali (*urgent commitment*) and Inkosi MBW Xolo (*council business*) had requested leave of absence from the meeting.

Following which,

It was unanimously

**RESOLVED:**

(a) That Cllrs MP Mteshane (*council business*), EV Baptie (*council business*) and S Khathi (*council business*) be and are hereby granted leave of absence from the meeting.

(b) That Inkosi EZ Jali (*urgent commitment*) and Inkosi MBW Xolo (*council business*) be and is hereby granted leave of absence from the meeting.

**C 129/03/22 DECLARATION OF INTEREST**

It was noted that there were none.

**C 130/03/22 CONFIRMATION OF AGENDA**

The Speaker took members through the confirmation of the agenda.

The Acting Municipal Manager requested that the following items should be included in the agenda namely:

- Item 11.3.8 Green Economy: Natural Resource Management Municipality Competition: 1<sup>st</sup> Place and Receipt of Prize Money of R2 500 000.00 (SDBIP: LED 16) under Matters for Consideration from Committees;
- Item 13.1 Oversight Report 2020/2021 Financial Year under Urgent Matters; and
- Item 13.2 Pension Fund under Urgent Matters

Cllr MP Shozi moved for the acceptance of the agenda and was seconded by Cllr Nciki.

*[At that stage of the proceedings, the Speaker mentioned that as members had received the agenda on time, members should not take long when discussing matters and that members should adhere to the Standing Rules and Order of Council i.e. adhere to the Allocation of Speaking Time for Councillors at the Meetings of Council and its Committees.]*

*He also explained to members that the items were dealt with extensively at the Portfolio Committees and the Executive Committee as well as the Caucus Meetings.*

*He further explained that each Political Party had a representative on the Executive Committee.*

*However, Cllr Henderson and Cllr Breedts strongly felt that it was against the Standing Rules and Order of Council and its Committees as well the Constitution to adhere to the Allocation of Speaking Time.*

*Cllr Nciki referred members to pages 13 and 25 of the Agenda and reminded Council that the matter was addressed and resolved in the previous meeting.*

*Cllr Mthethwa pointed out that the meeting was out of order and that the said item should not have been entertained.*

*The Speaker explained that this matter was not out of order; he was merely outlining to members how the meeting was going to proceed and that same was a resolution taken at the last meeting.*

*He urged all Councillors to read their agendas thoroughly and prepare for the meeting so that this kind of debate could be avoided in the future.*

*Cllr Henderson uttered that this was ridiculous.*

*Cllr Khawula raised a point of order regarding the use of the word “ridiculous” and requested that Cllr Henderson should withdraw his statement.*

*Cllr Henderson withdraw his statement.]*

Following which,

It was unanimously

**RESOLVED:**

That the agenda convening the Ugu District Municipal Council meeting be and is hereby **CONFIRMED**, subject to the inclusion of the following items namely:

- Item 11.3.8 Green Economy: Natural Resource Management Municipality Competition: 1<sup>st</sup> Place and Receipt of Prize Money of R2 500 000.00 (SDBIP: LED 16) under Matters for Consideration from Committees;
- Item 13.1 Oversight Report 2020/2021 Financial Year under Urgent Matters; and
- Item 13.2 Pension Fund under Urgent Matters

**CONFIRMATION OF MINUTES**

C 131/03/22

**Minutes of the 3<sup>rd</sup> Meeting of the Ugu District Municipal Council held on 24 February 2022**

The Speaker took members through the confirmation of the minutes for the 3<sup>rd</sup> meeting of the Ugu District Municipal Council held on 24 February 2022.

It was noted that Cllr MV Vezi was not recorded under Leave of Absence; yet she was in a council meeting at her Local Municipality.

Thereafter, Cllr Nciki moved for the acceptance of the minutes and was seconded by the Deputy Mayor.

Following which,

It was unanimously

**RESOLVED:**

That the minutes of the 3<sup>rd</sup> Meeting of the Ugu District Municipal Council held on 24 February 2022, be and are hereby **CONFIRMED** subject to Cllr MV Vezi being reflected under Leave of Absence.

## **RESOLUTION REGISTER**

### **C 132/03/22 Resolution Register for the 3<sup>rd</sup> Meeting of the Ugu District Municipal Council held on 24 February 2022**

The Speaker took members through the Resolution Register for the 3<sup>rd</sup> Meeting of the Ugu District Municipal Council held on 24 February 2022.

Thereafter, Cllr Manyoni moved for the acceptance of the Resolution Register and was seconded by Cllr Mthethwa.

Following which,

It was unanimously

### **RESOLVED:**

That the Resolution Register for the 3<sup>rd</sup> Meeting of the Ugu District Municipal Council held on 24 February 2022, be and is hereby **NOTED**.

### **C 133/03/22 OUTSTANDING MATTERS**

It was noted that there were none.

## **STANDING ITEMS**

### **C 134/03/22 Status COVID-19**

Her Worship, the Mayor informed Council that the objective of the report was to present to members the status of Covid-19 cases in the Ugu District Municipality.

Following which,

It was unanimously

### **RESOLVED:**

That the report on the Status of the COVID-19 be and is hereby **NOTED**.

### **C 135/03/22 Monthly Birthday Greetings: Councillors, Amakhosi and Senior Managers**

The Speaker conveyed birthday wishes on behalf of Council to the Councillors, Amakhosi and Management who celebrated their birthdays during the month of February, namely:

- |                   |   |           |
|-------------------|---|-----------|
| • Cllr SR Ngcobo  | - | 02 March; |
| • Cllr MA Manyoni | - | 09 March; |
| • Cllr SHE Mngoma | - | 09 March; |
| • Cllr BN Shoji   | - | 10 March; |
| • Cllr GS Shange  | - | 15 March; |
| • Cllr SP Ntuli   | - | 29 March; |

- General Manager: Corporate Services - 27 March; and
- General Manager: Water Services - 29 March

Following which,

It was unanimously

**RESOLVED:**

That the Monthly Birthday Greetings for Councillors, Amakhosi and Senior Managers be and is hereby **NOTED**.

**C 136/03/22 Water Supply Challenges**

The Mayor requested the General Manager: Water Services to report on the progress of the water supply challenges given that there were so many challenges experienced; as a result, most areas were without water, which was a very worrying factor to the Leadership and Council.

Taking over, the General Manager: Water Services took members through the item.

He reported on the following namely:

**St Helens Rock Pumpstation**

The Pump Station was currently pumping 79-80ML/day from the river directly into the Bhobhoyi Water Works. There had been numerous faults in the Pump Station after Loadshedding that had caused recovery to be slow; such faults had been Eskom Power Dip (fluctuating power), Pump trips due to objects obstructing impellers. In the past few days, the pumping had been normal and supplying the Bhobhoyi Water Works .

**Bhobhoyi WTW**

The Plant was currently on 48% and climbing and the plant had been producing 75-78ML/day.

**Northern System**

Seeing that the recovery process was taking longer, a plan to open one system at a time was devised wherein the Northern System would be opened on 25<sup>th</sup> March 2022. As a result, the status on areas was as follows:

Area	Status	Remedial Action	Anticipated recovery date
Protea Park	No Water	Water Tanker would be sent in the area during this period	26 March 2022
Umtentweni	No Water	Static Tank placed in the area (JTV)	25 March 2022

Sea Park	No Water	Static Tank placed at Southport Fuel station	25 March 2022
Southport	System fully restored	Water Reservoir had storage that lasted 2 weeks	-
Sunwich Port/Melville	No Water	Static tanks in the area	25 March 2022
Hibberdene/Woodgrange/St ick Farm/Fairview	No Water	Static tanks would be filled as and when required	26 March 2022
Louisiana	No Water	Water Relief frequents the area – Pumping was expected to commence on the 26 March 2022	26 March 2022
KwaMadlala (Wukwini; Oak Farm; Mahlabathini etc.)	No Water	Water Relief frequents the area – Pumping was expected to commence on the 26 March 2022	27 March 2022

### Southern System

The majority of the Southern System had fully recovered except for Ramsgate and Margate Ext 3. These systems were being filled now and anticipated to be fully recovered on 25<sup>th</sup> March 2022. The following were the system specific update:

Area	Status	Remedial Action	Anticipated Recovery Date
Shelly Beach	Fully Restored	None	-
Uvongo	Fully Restored	None	-
Manaba	Fully Restored	None	-
Margate CBD	Fully restored	None	-
Gamalakhe	Fully restored	None	-
Margate ext 2	Partially Restored	Philip Rd, Elizabeth Rd and Margate have no water (Localised area being looked at)	-
Margate ext 3 /Nositha	No Water	Water had been opened to fill the system and currently Kaizers Reservoir(Command) was climbing in level	25 March 2022
Ramsgate South/North	No Water	Seaslopes Reservoir was currently filling the Ramsgate Reservoir and	25 March 2022

		expected to fill same this afternoon	
Bhobhoyi (Mganka/Mbotsha/Ganyaza /Ezinkunini etc.)	Fully Restored	Bhobhoyi No.2 Reservoirs had water.	-
Murchison	No Water	Pumps have been started and the area was expected to be fully restored by MIDDAY	24 March 2022.
Marburg	Partially Restored	Reservoirs was low tonight; however, the boosters were running and expecting for Marburg/Oslo to have water	25 March 2022
Port Shepstone CBD	Intermittent Supply	Teams were out faultfinding as there were reports on No Water were coming through	24 March 2022

He reported that the recovery process in all areas was expected to be completed by the end of the weekend as supply would be opened to the Northern System on Friday, 25<sup>th</sup> March 2022.

He then reported on the following:

### **Umthamvuna System**

#### **Area South West Water Supply Update (24 March 2022):**

#### **ZONE 1**

**(Wards 3, 7, 8, 9 and part of 11)**

Water opened at Ward 3 and 11 (Mazakhele Settlement). Water supply to remain opened on a 24/7 basis but as a "trial run" at this stage and dam levels would be monitored closely, should the levels drop significantly, the Municipality would go back to water shedding timetable.

Water Supply change over from Nkungwini to Komkhulu was done on Saturday, currently supply Komkhulu and surroundings.

#### **ZONE 2**

**(Wards 4, 5, 6, 35 and 36)**

Weza-Machi System: Elim reservoir outlet was opened in the morning to supply Wards 35 and 36. The system had not fully recovered from the low lift submersible pump break at Weza WTW affecting constant water supply for KwaJali and Machi areas. Umgeni Water and the Ugu Teams were working on recovering the systems.



**ZONE 3**  
**(Ward 1, 2 and part of 11)**

Nyuswa Phase 3 pumps kept on tripping, Electricians were alerted and were currently working on resolving the issue, and the areas that were affected were Mahlabathini, Nteleni, Thungwa and Highland. All the other areas had received supply by Water Tankering programme and the water shedding timetable due to insufficient water supply.

**ZONE 4**  
**(Ward 34)**

Break was found upstream of KwaFodo WTW, the water was currently closed while repairs were underway. Water supply was currently opened to supply KwaMbotho and closed at Bashaweni from 23 March 2022 as per water shedding timetable.

All the other areas that were affected by the insufficient water supply were supplied through the water tankering programme and the water shedding time table.

In addition, he reported on Area North entailing the following:

- Umzumbe Local Municipality;
- Umtwalume Water Supply System;
- Vulamehlo Water Supply;
- Mlabatshana Water Supply Systems;
- Umdoni Local Municipality; and
- Kwalembe Water Supply System

Members stressed concern that overtime needed to be managed and well monitored.

Also, members pointed out that the Vula Vala System should be used appropriately.

Concluding, members emphasised that the Council's objective was to ensure that all the areas within the Ugu District had water regardless of the area being rural or urban. Members pointed out with concern that it was becoming very frustrating to receive concerns from the communities everyday that they do not have water for days which then turn into weeks and months.

Cllr Nciki explained to Management that if the General Manager: Water Services was not doing his work then Council would deal with the Municipal Manager and if the Management within the Water Services Department were not doing their work, then the Municipal Manager should deal with the General Manager: Water Services. Members shared the same sentiments and felt that there were so many challenges within the Water Services Department yet there was no consequent management.

Also, the members requested that an urgent application should be made to Eskom for the Ugu District to be exempted from loadshedding.

Following much discussion and after questions of clarity,

It was unanimously

**RESOLVED:**

That the report on the Water Supply Challenges be and is hereby **NOTED**.

**C 137/03/22 SALGA Monthly Report**

It was noted that no report was received from SALGA.

The Speaker informed members that the Provincial Conference was starting on Friday, 25 March 2022.

Following which,

It was

**RESOLVED:**

That the verbal report on the SALGA Monthly Report be and is hereby **NOTED**.

**C 138/03/22 SECTION 79 REPORTS**

It was noted that there were none.

**MATTERS FOR DISCUSSION**

**C 139/03/22 Progress Report on Projects Implemented by Umgeni Water**

The Mayor took members through the item.

She explained to members that the purpose of the report was to inform Council of the different projects that were currently under planning and implemented by Umgeni Water.

She then referred members to page 97 of the agenda and highlighted the following projects namely:

- Lower Mkomazi BWSS;
- South Coast Phase 2B;
- Umzinto Water Works Upgrade;
- Mhlabatshane BWSS Phase 2 Upgrade;
- Harding-Weza Water Transfer Pipeline; and
- Cwabeni Off-Channel Storage Dam.

Following which,

It was unanimously

**RESOLVED:**

That the Progress Report on the Projects Implemented by Umgeni Water be and is hereby **NOTED**.

**C 140/03/22 Resignation of Cllr BE Majola**

The Speaker took members through the item.

He mentioned that correspondence was received informing of the resignation of Cllr BE Majola and that a vacancy should be declared.

Members believed that Council should follow the correct processes and that Council should be furnished with the actual resignation letter from Cllr BE Majola.

Following much discussion and deliberations,

It was unanimously

**RESOLVED:**

- (a) That the report on the Resignation of Cllr BE Majola be and is hereby **NOTED**.
- (b) That Council be furnished with the actual resignation letter from Cllr BE Majola.; hence the item be and is hereby **DEFERRED** to the next meeting.

**MATTERS FOR CONSIDERATION FROM COMMITTEES**

**Extracts from the Minutes of the Meeting of the Executive Committee held on 11 March 2022**

**C 141/03/22 Mechanical, Electrical Equipment and Civil Works Replacement / Overhauling and Repairs at the Umtamvuna System for 2021/2022 Financial Year KZN CoGTA Grant Funding with the purpose of Enhancing Equipment Reliability and Enhance Water Security under Ray Nkonyeni Area of Supply**

The Mayor took members through the item.

She mentioned that the rationale of the report was to inform Council on the Business Plan that was submitted to KZN CoGTA requesting for funding for the Refurbishment of the Umtamvuna Mechanical and Electrical Components project which was planned to minimize the short to medium water supply shortage to all supply areas under the Umtamvuna System.

She said that the report was dealt with at an urgent Executive Committee meeting given that the approval for the Grant Funding Agreement and Fund Transfer was to be signed by both KZN CoGTA and Ugu District Municipality upon National Treasury funding approval.

Commenting, Cllr Nciki requested that a resolution should be included that when the funds were being utilized, same should be used properly; unnecessary expenditure should not be created and there should be no Section 36 deviations.

Cllr Ngcobo moved for the acceptance of the recommendations and was seconded by Cllr Mthethwa.

Following which,

It was unanimously

**RESOLVED:**

- (a) That the report on the Mechanical, Electrical Equipment and Civil Works Replacement / Overhauling and Repairs through the 2021/2022 KZN CoGTA Grant Funding, Business Plan and KZN CoGTA acknowledgement letter be and is hereby **NOTED**.
- (b) That the amount of R6 400 000.00 grant funding for the implementation of the Refurbishment of the Umtamvuna System funded by CoGTA through the Accelerated Water Intervention Programme be and is hereby **APPROVED**.
- (c) That the provisions of DORA, PFMA and conditions of the MoA be and is **ACCEPTED**.
- (d) That when the funds were being utilized, same be used properly; unnecessary expenditure should not be created and there should be no Section 36 deviations.

**Extracts from the Minutes of the Meeting of the Executive Committee held on 02 March 2022**

**C 142/03/22 Security Services Policy Report**

The Mayor took members through the item.

She briefly reported that the said item was discussed at both the Portfolio Committee on Sound Governance and Human Resources and the Executive Committee.

Thereafter, Cllr Machi moved for the acceptance of the recommendations and was seconded by Cllr Ngcobo.

Following which,

It was

**RESOLVED:**

- a) That the Security Services Report be and is hereby **NOTED**.
- b) That the reviewed Security Services Policy be and is hereby **APPROVED**.

**C 143/03/22 Report on the Mayoral Izimbizo 2021**

The Mayor took members through the item.

She pointed out that the intention of the report was to present the issues that were raised by the communities during the Mayoral Izimbizo held in 2021.

Following which,

It was

**RESOLVED:**

That the report regarding the Mayoral Izimbizo 2021 be and is hereby **NOTED**.

**C 144/03/22 Legal requirements for the Functionality of the Disaster Management and Fire Services**

The Mayor took members through the item and briefly explained that the purpose of the report was to inform Council of the status and functionality of the Disaster Management and Fire Services Centre.

Thereafter, Cllr Shoji moved for the acceptance of the recommendations and was seconded by Cllr Henderson.

Following which,

It was unanimously

**RESOLVED:**

- (a) That the report on the Legal Requirements for the Functionality of the Disaster Management and Fire Services be and is hereby **NOTED**.
- (b) That the following additional positions within the Disaster Management and Fire Services Section be and is hereby **APPROVED**, namely:
  - 1 x Disaster Management Practitioner;
  - 2 x Senior Fire Fighters;
  - 2 x Pump Operations;
  - 5 x Fire Fighters;
  - 2 x Emergency Control Centre Agents; and
  - 1 x Administration Clerk: Fire Services.
- (c) That the 2021/2022 Organogram be reviewed accordingly.

**C 145/03/22 ICT Policy Reviews**

The Mayor took members through the item.

She informed Council that the following ICT Policy Documents were reviewed and submitted for approval:

- ICT Security Controls Policy;
- ICT User Management Policy;
- ICT Operations Policy;
- ICT ROI Policy;
- ICT Disaster Recovery Plan;
- ICT Disaster Recovery SOP;
- ICT Strategy;
- ICT Governance Charter; and
- ICT Governance Framework.

Thereafter, Cllr Manyoni moved for the acceptance of the recommendations and was seconded by Cllr Mngoma.

Following which,

It was

**RESOLVED:**

(a) That the report on the Review of the ICT Policies documents be and is hereby **NOTED**.

(b) That the review of the following ICT Policies documents be and is hereby **APPROVED**, namely:

- ICT Security Controls Policy;
- ICT User Management Policy;
- ICT Operations Policy;
- ICT ROI Policy;
- ICT Disaster Recovery Plan;
- ICT Disaster Recovery SOP;
- ICT Strategy;
- ICT Governance Charter; and
- ICT Governance Framework.

**C 146/03/22 Review of Human Resources Policies**

The Mayor took members through the item.

She informed members that the rationale of the report was to present to Council the Human Resources Policies that were being developed and / or reviewed for input and approval namely:

- Code of Ethics Policy (Review);
- Disciplinary Policy (Review); and
- Leave Management Policy (Review)

Thereafter, Cllr Mngoma mode for the acceptance of the recommendations and was seconded by Cllr FM Ngwane.

Following which,

It was

**RESOLVED:**

- (a) That the report on the Review of the Human Resources Policies be is hereby **NOTED**.
- (b) That the review of the following Human Resources Policies be and is hereby **APPROVED**, namely:
  - Code of Ethics Policy (Review);
  - Disciplinary Policy (Review); and
  - Leave Management Policy (Review)

**C 147/03/22 Extension of Amnesty for 6 Months on Outstanding Debt on Residential Customers Accounts**

The Mayor took members through the item and mentioned that the objective of the report was to seek approval for the extension of amnesty to be offered to the residential customers on settlement of their outstanding debt.

Commenting, Cllr Breedt appealed to Management to ensure that the extension of the amnesty was communicated far and wide. He emphasised that the communities needed to be well informed.

Thereafter, Cllr PC Shange moved for the acceptance of the recommendations and was seconded by Cllr Hlophe.

Following which,

It was unanimously

**RESOLVED:**

- (a) That the report on the Extension of the Amnesty on the Outstanding Debt on the Residential Customers Accounts be and is hereby **NOTED**.
- (b) That, it be noted that the extension of the Amnesty on the Outstanding Debt for six (6) months be and is hereby **APPROVED**.
- (c) That the Portfolio Committee on Finance, the Executive Committee and Council be and is hereby **APPROVED** the extension of amnesty to be offered to the residential customers on payment on the outstanding debt as per the following categories:

- **Category 1:** That the account of which 50% of the overall debt were paid within 30 days after the signing of the amnesty application forms would be written off by 50% of debt that was over 120 days as at 31 August 2021.
- **Categories 2:** That the Account of which 50% of the overall debt were paid within 60 days after the signing of the amnesty application forms would be written off by 40% of debt that was over 120 days as at 31 August 2021.
- **Categories 3:** That the Account of which 50% of the overall debt were paid within 90 days after the signing of the amnesty application forms would be written off by 30% of debt that was over 120 days as at 31 August 2021.
- **Categories 4:** That the Account of which 50% of the overall debt were paid within 120 days after the signing of the amnesty application forms would be written off by 20% of debt that was over 120 days as at 31 August 2021.
- **Categories 5:** That the Account of which 50% of the overall debt were paid within 150 days after the signing of the amnesty application forms would be written off by 10% of debt that was over 120 days as at 31 August 2021.

**Extracts from the Minutes of the Meeting of the Executive Committee held on 16 March 2022**

**C 148/03/22 Establishment of the IDP Forum**

The Mayor took members through the item.

She reported that the purpose was to establish the IDP Forum, approve the Terms of Reference and appoint the Chairperson so that the said Forum could be run smoothly and efficiently.

Thereafter, Cllr Machi moved for the acceptance of the recommendations and was seconded by Cllr Zungu.

Following which,

It was

**RESOLVED:**

- (a) That the report on the Establishment of the IDP Forum be and is hereby **NOTED**.
- (b) That all members of the Executive Committee including the Speaker and all members of the Portfolio Committee on Sound Governance and Human Resources be members of the IDP Forum.
- (c) That the Chairperson of the Portfolio Committee on Sound Governance and Human Resource (Cllr D Nciki) be the Chairperson of the IDP Forum.



(d) That the Terms of Reference for the IDP Forum be and is hereby **APPROVED**.

**C 149/03/22 Water Services Operations Reconfiguration to include an additional Operation Area: Implemented Plan**

The Mayor took members through the item and briefly outlined the implementation plan and resource requirement on operational areas reconfiguration of Area South, North and South-West into four (4) operational areas with the following objectives namely:

- Streamline Operations to improve efficiency;
- Quick Management Intervention; and
- Reduce Workforce by reporting to one Manager

Thereafter, Cllr Ngcece moved for the acceptance of the recommendations and was seconded by Cllr Mthethwa.

Following which,

It was unanimously

**RESOLVED:**

(a) That the report on the Water Services Operations Reconfiguration to include an Additional Operational Area: Implemented Plan be and is hereby **NOTED**.

(b) That the new positions be considered during the organogram review process.

(c) That the positions that were part of the existing organogram be filled.

**C 150/03/22 Water Services Infrastructure Grant (WSIG) Submission of Business Plan for Water Pipeline Replacement, Non-Revenue Water Reduction Program and Refurbishment of Infrastructure (Business Plan Attached)**

The Mayor took members through the item.

She reported that the said item was for the Water Service Infrastructure Grant (WSIG) Submission of the Business Plan for Water Pipeline Replacement, the Non-Revenue Water Reduction Program and the Refurbishment of Infrastructure and that the Business Plans were attached.

Commenting, Cllr Ngcobo sought clarity if Management had an idea which areas would be refurbished.

It was noted that this was just a business plan for all the areas within the Ugu District.

Thereafter, Cllr Khawula moved for the acceptance of the recommendations and was seconded by Cllr Ngcobo.

Following which,

It was unanimously

**RESOLVED:**

(a) That the report on the Water Service Infrastructure Grant (WSIG) Submission of the Business Plan for Water Pipeline Replacement, the Non-Revenue Water Reduction Program and the Refurbishment of Infrastructure (Business Plans was Attached) be and is hereby **NOTED**.

(b) That the three (3) Business Plans be and is hereby **APPROVED**.

**C 151/03/22 Implementation Plan Report for Internal / Grant Funded Capex for Water and Sanitation Mechanical and Electrical Infrastructure Refurbishment / Upgrade**

The Mayor took members through the item.

She stated that the rationale of the report was to inform members of the three (3) year Implementation Plan for the Internal or Grant Funded Capex for Water and Sanitation Mechanical and Electrical Infrastructure Refurbishment or Upgrade.

Following which,

It was unanimously

**RESOLVED:**

(a) That the Implementation Plan Report for the Internal / Grant Funded Capex for Water and Sanitation Mechanical and Electrical Infrastructure Refurbishment / Upgrade be and is hereby **NOTED**.

(b) That the Implementation Plan for the Internal / Grant Funded Capex for Water and Sanitation Mechanical and Electrical Infrastructure Refurbishment / Upgrade be and is hereby **NOTED**.

**C 152/03/22 The Umkomaas Water Project Phase 1**

The Mayor took members through the item.

It was noted that there would be a political component and that the Mayor would lead the delegation.

Following which,

It was unanimously

**RESOLVED:**

- (a) That the report on the Umkomaas Water Project Phase 1 be and is hereby **NOTED**.
- (b) That, it be noted that the General Manager: Water Services, the General Manager: Budget and Treasury Office, the Acting Municipal Manager, the Senior Manager: Water Services Authority and the Manager: Revenue were tasked to represent Ugu District Municipality in the Negotiating Forum for the Umkomaas Water Project Phase.
- (c) That, it be noted that there would be a political component and that the Mayor would lead the delegation.

**C153/03/22 Ugu Sport and Leisure Facility: BMX Track Establishment Request (SDBIP: LED 4)**

The Mayor took members through the item.

Commenting, the Speaker requested that a presentation should be done at the Executive Committee and then Council. He said that it was paramount to get the scope of the Ugu Sports and Leisure Centre first.

He requested the Acting Municipal Manager and the General Manager: EDES to fast track same and to submit to the Executive Committee for onward submission to Council.

He pointed out that the report was needed urgently so that the Mayoral Leadership could assist.

Following which,

It was

**RESOLVED:**

- (a) That the report on the Ugu Sport and Leisure Facility: BMX Track Establishment Request (SDBIP: LED 4) be and is hereby **NOTED**.
- (b) That the Ugu BMX Development Programme be and is hereby **DEFERRED**.

**C154/03/22 Green Economy: Natural Resource Management Municipality Competition: 1<sup>st</sup> Place and Receipt of Prize Money of R2 500 000.00 (SDBIP: LED 16)**

The Mayor together with the General Municipal Manager: Economic Development and Environmental Services (EDES) took members through the item.

It was noted that the purpose of the report was to advise Council of the R2.5 million that Ugu District Municipality would be receiving to utilize in accordance with the Business Plan that was submitted.

It was further noted that the approval was needed for the Acting Municipal Manager to sign the Memorandum of Understanding / Service Level Agreement to enable the business plan to be implemented accordingly.

Thereafter, Cllr Mngoma moved for the acceptance of the recommendations and was seconded by Cllr Manyoni.

Following which,

It was unanimously

**RESOLVED:**

- (a) That the report on the Green Economy: Natural Resource Management Municipality Competition: 1<sup>st</sup> Place and Receipt of Prize Money of R2 500 000. (SDBIP: LED 16 be and is hereby **NOTED**.
- (b) That the Municipal Manager be and is hereby tasked to sign the required MOU/SLA to enable implementation of the business plan.

**MINUTES FROM COMMITTEES**

**C 155/03/22 Minutes of the 1<sup>st</sup> Meeting of the Executive Committee held on 02 February 2022**

The Speaker took members through the noting of the minutes of the 1<sup>st</sup> Meeting of the Executive Committee held on 02 February 2022.

Following which,

It was unanimously

**RESOLVED:**

That the Minutes of the 1<sup>st</sup> Meeting of the Executive Committee held on 02 February 2022 be and is hereby **NOTED**.

**URGENT MATTERS**

**C 156/03/22 Oversight Report 2020/2021 Financial Year**

The Chairperson of the Municipal Public Accounts Committee (MPAC) took members through the item.

He mentioned that the objective of the item was to present the Oversight Report for the financial year 2020/2021 for the Ugu District Municipality and its Entities.

Thereafter, Cllr Ngcece moved for the acceptance of the recommendations and was seconded by Cllr Ntuli.

Following which,

It was unanimously

**RESOLVED:**

- (a) That the report on the 2020/21 Financial Year Oversight Report for the Ugu District Municipality and its Entities be and is hereby **NOTED**.
- (b) That the final 2020/21 Oversight Report for the Ugu District Municipality and its Entities be and is hereby **APPROVED**.
- (c) That the Annual Report of the Ugu District Municipality and its Entities for the 2020/2021 Financial Year as included in the comments in the Oversight Report as referred to in Part (1) of this resolution be and is hereby **APPROVED**.
- (d) That the Oversight Report be made public in accordance with Section 129(3) of the Municipal Finance Management Act 56 of 2003.
- (e) That the Oversight Report be submitted to the Provincial Legislature in accordance with Section 132(2) of the Municipal Finance Management Act 56 of 2003.

**C 157/03/22 Pension Fund**

The Acting Municipal Manager informed members that the Pension Fund would be at the Council Chambers, Ray Nkonyeni Municipality on 14 April 2022.

He urged all Councillors to attend.

Following which,

It was unanimously

**RESOLVED:**

That the report regarding the Pension Fund be and is hereby **NOTED**.

**IN-COMMITTEE MATTERS**

*[At that stage of the proceedings, Cllr Machi moved for the meeting to move in-committee and was seconded by Cllr Mthethwa.]*

**C 158/03/22 In-Committee Minutes of the 3<sup>rd</sup> Meeting of the Ugu District Municipal Council held on 24 February 2022**

The Speaker took members through the In-Committee Minutes of the 3<sup>rd</sup> Meeting of the Ugu District Municipal Council held on 24 February 2022.

Following which,

It was

**RESOLVED:**

That the In-Committee Minutes of the 3<sup>rd</sup> Meeting of Ugu District Municipal Council held on 24 February 2022 be and are hereby **CONFIRMED**.

C159/03/22

**Appointment of the new Interim Chairperson of the Audit Committee and Extension of the Term of the External Audit Committee Member**

The Mayor took members through the item.

Cllr Ntuli moved for the acceptance of the recommendation and was seconded by Cllr FM Shange.

Following which,

It was unanimously

**RESOLVED:**

- (a) That the report on the appointment of the new Interim Chairperson of the Audit Committee and Extension of the term of the External Audit Committee Member be and is hereby **NOTED**.
- (b) That the appointment of Mr Ashely Gonzalves as the new Interim Chairperson of the Audit Committee be and is hereby **APPROVED**.
- (c) That the Acting Municipal Manager be and is hereby tasked to investigate the allegations against the Audit Committee Member, Ms Leah Khumalo and thereafter submit a report back to the next meeting of the Executive Committee.
- (d) That a policy on the recruitment and selection of the Audit Committee Members be put in place within the Municipality.
- (e) That the Acting Municipal Manager be and is hereby mandated to facilitate the appointment of the Chartered Accountant to replace Mr Bongeka Jojo who was a Chartered Accountant to close the skills gaps within the Audit Committee.

C160/03/22

**Acting Chief Financial Officer (CFO) – Ms LZ Sotshede Sick Leave**

The Mayor took members through the item.

Cllr MP Shoji moved for the acceptance of the recommendation and was seconded by Cllr Mngoma.

Following which,

It was

**RESOLVED:**

- (a) That the report on the Acting Chief Financial Officer (CFO) – Ms LZ Sotshede Sick Leave be and is hereby **NOTED**.
- (b) That the Acting Appointment of Mr M Sakha as the Acting General Manager: Budget and Treasury Office be and is hereby **RATIFIED**.

*[At that stage of the proceedings, Cllr Manyoni moved for the meeting to move out of committee and was seconded by Cllr Mthethwa].*

**C 161/03/22 DATE OF NEXT MEETING**

It was noted that the date of the next meeting was scheduled for 28 April 2022.

**C 162/03/22 CLOSURE**

There being no further items for discussion, the Speaker declared the meeting closed at 14h00 in prayer by Cllr Machi.

**CHAIRPERSON:** ----- **DATE:** -----