

TREASURY SDBIP 2018 / 2019
RESPONSIBLE PERSON: MR SM DLAMINI

SDBIP Ref.	Strategic Objective	Measurable Objective / Output	Key Performance Indicator	Annual Target	Annual Actual Achieved to Date	Quarterly Target and Actual Achieved							Progress, Challenges & Remedial			Financial Implication		Internal Audit Comments
						Q1	Actual	POE	Achieved / Not Achieved	Q2	Actual	POE	Achieved / Not Achieved	Blockages & Challenges	Corrective measures & Revised Time Frame	Annual Budget	Budget Spent to Date	
MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT																		
BTO 1	To optimise expenditure	Zero unauthorised, irregular expenditure	Percentage unauthorised expenditure	0.00%	0.00%	0.00%	0.00%	Unauthorised Expenditure Register	Achieved	0%	0%	Unauthorised Expenditure Register	Achieved			R0.00	0	✓
BTO 2			Percentage irregular expenditure	0.0%	1.00%	0%	0%	Irregular Expenditure Register	Achieved	0%	1.00%	Irregular Expenditure Register	Not Achieved	There were a lot of emergency work that needed to be appointed through S36.	To appoint panels of service providers place through the SCM processes - revised timeframe = 30 June 2019	R0.00		Not Achieved
BTO 3			Average turnaround in time and days taken to finalise a tender.	90 Days	217 days	90 Days	0	Minutes of BAC Meeting	Not Achieved	90 Days	217 days	Minutes of BAC Meeting	Not Achieved	Bid committees (BAC) did not sit in quarter two which led tenders to be awarded late.	Bid committees are going to sit weekly as from 01st February 2019.	R0.00		Not Achieved
BTO 4			Average turnaround in time in days taken to finalise purchase orders.	7 Days	13.78 DAYS	7 Days	13.78 DAYS	System Generated Purchase Orders Workflow Report	Not Achieved	7 Days	Not available	System Generated Purchase Orders Workflow Report	Not Achieved	The system did not produce the report because the consultant was not available to extract the report	The system workflow will be reviewed to avoid delays. We have not yet finalised the customised Workflow Reports on the system that will clearly show the number of days.- revised timeframe = 31 March 2019	R0.00		Not Achieved
BTO 5			Average turnaround in time and days taken to finalise mini-tenders.	14 Days	14 Days	14 Days	13.78days	System Generated Purchase Orders Workflow Report	Achieved	14 Days	Not available	System Generated Purchase Orders Workflow Report	Not Achieved	The system did not produce the report because the consultant was not available to extract the report	The system workflow will be reviewed to avoid delays. We have not yet finalised the customised Workflow Reports on the system that will clearly show the number of days.- revised timeframe = 31 March 2019	R0.00	0	Not Achieved
BTO 6		Creditors paid within 30 days	Improve Cash and Cash Equivalent ratio.	3 Months	0.30 mth	3 Months	0.59 mth	Balance Sheet, Income Statement and Calculations	Not Achieved	3 Months	0.30 mth	Balance Sheet, Income Statement and Calculations	Not Achieved	Low collection from consumers and High Spending on Projects	Improve collection and Implement Cost containment measures - revised date = 31 March 2019	R0.00		Not Achieved
BTO 7			Percentage of creditors paid within 30 days	100%	93%	100%	64.73%	Creditors Age Analysis	Not Achieved	100%	93%	Creditors Age Analysis	Not Achieved	Municipality is experiencing Cashflow challenges and creditors are paid late.	Monitor Cash collection strategy implementation and Cost containment measures until the municipality regain its financial strength - target will be achieved by 31 March 2019	R250,000.00		Not Achieved

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MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT																		
BTO 8	To strengthen budgeting and reporting	Zero fruitless and wasteful expenditure	Percentage of Fruitless and wasteful expenditure as a total of operating expenditure	0.0%	0.1%	0%	0.01%	Fruitless and Wasteful Expenditure Register	Not Achieved	0.0%	0.1%	Fruitless and Wasteful Expenditure Register	Not Achieved	Municipality incurred penalties and interests from late payment of creditors due to Cashflow challenges	Monitor Cash collection strategy implementation and Cost containment measures until the municipality regain its financial strength - target will be achieved by 31 March 2019	R0.00		Not Achieved
BTO 9			Percentage budget allocation to free basic services.	100.00%	41.89%	25.00%	10.97%	Budget Report	Not Achieved	50%	41.89%	Budget Report	Not Achieved	Cost cost containment measures, especially on the water tankering, due to the cash the flow challenges	To revise the budget downward - 28 February 2019	R139,900,029	24,040,474.15	Not Achieved
BTO 10			Date Annual Financial Statements submitted to Auditor General	31-Aug	31-Aug	31-Aug	31-Aug	Acknowledge ment of Receipt from AG	Achieved	N/A	N/A	N/A	N/A	N/A	N/A	R4,795,000		N/A
BTO 11			Date Consolidated Annual Financial Statements submitted to the Auditor General	30-Sep	30-Sep	30-Sep	30-Sep	Acknowledge ment of Receipt from AG	Achieved	N/A	N/A	N/A	N/A	N/A	N/A	R0.00		N/A
BTO 12			Date Budget Process Plan approved	31-Aug	31-Aug	31-Aug	31-Aug	Council Resolution	Achieved	N/A	N/A	N/A	N/A	N/A	N/A	R0.00		N/A
BTO 15			Number of S71 reports submitted to Council and Treasuries in terms of the MFMA calendar of reporting.	12 per annum	6	3	3	Council Resolution and the Letter of Submission to Treasuries	Not Achieved	6	6	Council Resolution and the Letter of Submission to Treasuries	Achieved	N/A	N/A	R113,633.00		✓
BTO 16			Number of S72 reports submitted to Council and Treasuries in terms of the MFMA calendar of reporting.	1 per annum	0			Council Resolution and the Letter of Submission to Treasuries	N/A	1	0	Council Resolution and the Letter of Submission to Treasuries	Not Achieved	The S72 report will only be presented to council on the 24th January	The target will be moved to Q3 during the SDBIP review - revised timeframe = 28 February 2019	R0.00		There is no council resolution Submission letters to NT & PT are dated 24/01/19 and state that the s72 report was approved by Council on 24/01/19 which is yet to come. The letters are not

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MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT																		
BTO 17			Number of S52 reports submitted to Council and Treasuries in terms of the MFMA calendar of reporting.	4 per annum	2	1	1	Council Resolution and the Letter of Submission to Treasuries	Not Achieved	2	2	Council Resolution and the Letter of Submission to Treasuries	Achieved			R0.00		✓
BTO 18			Percentage of support calls for financial management system resolved within a month	70%	100%	70.0%	100%	ICT Helpdesk Report	Achieved	70.0%	100%	ICT Helpdesk Report	Achieved			R1,400,000.00		✓
BTO 19			Improve the Liquidity ratio of the Municipality	2:1	0.71 :1	1.5:1	0.93 :1	Balance Sheet and Calculations	Not Achieved	1.5:1	0.71 : 1	Balance Sheet and Calculations	Not Achieved	Low collection from consumers and High Spending on Projects	Improve collection and Implement Cost containment measures - revised timeframe = 31 March 2019	R0.00		Not Achieved Per the POE submitted, the ratio calculated is 0.71:1
BTO 20	To optimise debt management	Reduction of overdue debt	Percentage reduction of old debtors in excess of 90 days	10%	4%	N/A	N/A	Debtors' Age Analysis	N/A	5%	4%	Debtors' Age Analysis	Not Achieved	Inaccurate customer statements/bills	Reconciliation of customer information in progress - revised timeframe = 31 March 2019	R1,300,000.00		Not Achieved
BTO 21			Percentage of Meters Read - Urban	90%	76%	60%	78.30%	Meter Reading Report	Achieved	75%	76%	Meter Reading Report	Achieved	none		R3,420,000.00		✓
BTO 22			Percentage of Meters Read - Rural	10%	17%	5%	14.43%	Meter Reading Report	Achieved	7%	17%	Meter Reading Report	Achieved	none				✓
BTO 23			Percentage of monthly billing collected	76%	81%	75.0%	80%	Summary Report Billing and Consumer Receipts	Achieved	75%	81%	Summary Report Billing and Consumer Receipts	Achieved	none		R0.00		✓
BTO 24			Improve Debt coverage ratio.	45%	28%	N/A	N/A	Balance Sheet, Income Statement and Calculations	N/A	N/A	N/A	Balance Sheet, Income Statement and Calculations	N/A	N/A	N/A	R0.00		N/A

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MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT																		
BTO 25	To optimise Asset Management	GRAP compliant asset register	Number of Movable / Immovable Asset Verifications conducted	1 per annum	0	1	1	Updated Asset register and appendices & Asset Verification Plan	Not Achieved	N/A	N/A	N/A	N/A	N/A	N/A	R1,500,000.00		N/A
BTO 26			Number of Updated Asset Registers	12 per annum	6	3	3	Updated Asset Register	Not Achieved	6	6	Updated Asset Register	Achieved			R0.00		✓ Updates to asset register provided had not been reviewed and approved by Reviewer
BTO 28			Percentage insurance cover for municipal insurable assets	100%	100.0%	100.0%	100.0%	Insurance Policy Document	Achieved	100%	POE not available	Insurance Policy Document	Achieved			R3,285,000.00	3,500,179.73	✓
BTO 29	To ensure access to free basic water		Number of customers benefiting from indigent support.	6000	5146	5000	5100	Indigent Register	Achieved	5250	5146	Indigent Register	Not Achieved	Credibility of the customer database	Revival of the Indigent Roadshows. Debtpack system in place in order for renewal to be done	R0.00	None	Not Achieved
BTO 31	To strengthen Governance and Leadership	Unqualified audit with no matters of emphasis	Percentage of Audit findings resolved.	100.0%	20.0%	60.0%	20.0%	Audit Action Plan Report	Not Achieved	75%	20.0%	Audit Action Plan Report	Not Achieved	Late implementation of the billing and the asset modules	To finalise the implementation f the outstanding functions on the financial system by 30 June 2019	R0.00		Not Achieved
BTO 32			Percentage of risks mitigation recommendation s implemented.	70.0%	0%	70.0%	0.0%	Risk Action Plan Report	Not Achieved	70%	71.4%	Risk Action Plan Report	Achieved	none	none	R0.00		✓
BTO 33			Number of SLA Performance Review Meetings Held	4	1	1	1	Minutes of Vendor Performance Meetings	Achieved	2	1	Minutes of Vendor Performance Meetings	Not Achieved	The service provider was not available for the meeting as they were assisting with AFS and AG Audit.	The meeting has been rescheduled to January 2019 and thus two meetings will be held in Quarter 3	R0.00		Not Achieved

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MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT																		
BTO 34	To ensure full compliance with MFMA	100% compliance with all laws and regulations	Percentage of System Support Issues Resolved Within a Day	100%	82.4%	70.0%	82.4%	ICT Helpdesk Report	Achieved	80.0%	84.0%	ICT Helpdesk Report	Achieved	none	none	R0.00		✓
END OF TREASURY SDBIP																		