



Ugu District Municipality

CONSOLIDATED BUDGET 2018/2019

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Vision

By 2035 Ugu District Municipality will provide adequate access to basic services in an efficient and sustainable manner, enhancing the quality of its citizens in an inclusive progressive economy.

Mission

To ensure all our communities have access to quality drinking water, decent sanitation, sustainable economic opportunities underpinned by the active participation of our citizens in exemplary government.

Umbono

Neminyaka wezi-2035, iMasipala weSifunda uGugu uyobuqinisekisa ngezidibangadanga ezanele ngendlela ehlelekile nenqiniso, ethuthukisa izinga lezakhamuzi zawo emnothweni odidiyile.

Impokophelo

Ukubimisekisa ukuthi yonke imiphakathi ithole amanzi ahlanzekile okuphuzwa, izindlu zangaseke ezihlanzekile; amathuba ezimnotho asimeme asekelwe ukubandakanyeka kwezakhamuzi zethu ngendlela efanele kuhulumeni oyisibonelo.

MAYOR'S REPORT OF 2018/2019 ANNUAL BUDGET FOR UGU DISTRICT MUNICIPALITY

1. LEGISLATIVE REQUIREMENTS

In terms of section 16 of the MFMA, the Council of the municipality must for each financial year approve, an annual budget for the municipality before the start of that financial year.

The above section is read together with section 52 of the MFMA, that says, the Mayor of the municipality must provide general political guidance over the fiscal and financial affairs of the municipality. In providing such political guidance he or she must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget.

Section 53 (1) of the MFMA further says, the Mayor of the municipality must:

- Provide general political guidance over the budget process and the priorities that must guide the preparation of the of a budget.
- Co-ordinate the annual revision of the Integrated Development Plan (IDP) in terms of section 34 of the Municipal Systems Act and the preparation of the annual budget, and determine how the IDP is to be taken into account or revised for the purposes of the budget;
- Take all reasonable steps to ensure that:
 - (i) The municipality approves its annual budget before the start of the budget year;
 - (ii) That the municipality's Service Delivery and Budget Implementation Plan (SDBIP) is approved by the mayor within 28 days after the approval of the budget; and
 - (iii) That the annual performance agreements as required in terms of the section 57(1)(b) of the Municipal Systems Act (MSA) for the Municipal Manager and Senior Managers are made Public and submitted to MEC for Local Government not later than 14 days after the approval of the SDBIP, and they also----
 - Comply with MFMA in order to promote sound financial management;
 - Are linked to the measurable performance objectives approved with the budget and to the SDBIP; and
 - Are concluded in accordance with section 57(2) of the Municipal Systems Act.

It is therefore against the above legislative requirements that; the 2018/2019 annual budget is tabled before Council for adoption.

2. TOTAL 2018/2019 BUDGET REVENUE FOR UGU DISTRICT MUNICIPALITY AND ITS TWO ENTITIES (i.e. SOUTH COAST TOURISM AGENCY AND UGU SOUTH COAST DEVELOPMENT AGENCY)

2.1. TOTAL 2018/2019 BUDGET REVENUE FOR UGU DISTRICT MUNICIPALITY

NO	REVENUE DESCRIPTION	2018/2019	2019/2020	2020/2021
1.	Equitable Share	435,877,000	461,838,000	503,224,000
2.	Municipal Infrastructure Grant (MIG)	235,889,000	241,038,000	255,284,000
3.	Water Services Infrastructure Grant (WSIG)	55,000,000	95,000,000	100,225,000
4.	Financial Management Grant (FMG)	1,865,000	1,865,000	1,800,000
4.	Expanded Works Programme Grant	3,250,000	0,00	0,00
5.	Rural Roads Management Systems Grant	2,663,000	2,821,000	2,984,000
6.	Development Planning Shared Services Grant	400,000	500,000	600,000
7.	Umzumbe Trail Grant	2000,000	2,100,000	2,216,000
8.	Water Income	306,836,157	327,484,558	345,317,941
9.	Sanitation Income	122,275,258	128,775,401	135,726,847
10.	Interest on Investments	2,535,182	2,672,082	2,819,046
11.	Interest on overdue accounts	508,485	535,943	565,420
12.	Rental of Facilities	1,091,486	1,150,426	1,213,670
13.	Other Income	6,730,875	7,067,419	7,420,790
14.	TOTAL BUDGET REVENUE	1,176,920,404	1,272,847,828	1,359,396,714

2.2. TOTAL 2018/2019 REVENUE BUDGET FOR SOUTH COAST TOURISM AGENCY

NO.	REVENUE DESCRIPTION	2018/2019	% REVENUE STREAM CONTRIBUTION
1.	Grant Allocation from uGu District Municipality	14,135,196.00	63.94%
2.	Grant Allocation from Ray Nkonyeni Local Municipality	2,007,570.00	9.08%
3.	Grant Allocation from uMdoni Local Municipality	1,151,729.00	5.21%
4.	Grant Allocation from uMzumbe Local Municipality	476,798.00	2.16%
5.	Grant Allocation from uMuziwabantu Local Municipality	376,599.00	1.70%
6.	Other Conditional Grants Income	2,816,251.00	12.74%
7.	Interest Revenue	644,854.00	2.92%
8.	Own Revenue	496,751.00	2.25%
9.	TOTAL BUDGET REVENUE	22,105,750.00	100%

2.3. TOTAL 2018/2019 REVENUE FOR UGU SOUTH COAST DEVELOPMENT AGENCY

NO.	REVENUE DESCRIPTION	2018/2019	% REVENUE STREAM CONTRIBUTION
1.	Grant Allocation from uGu District Municipality	6,282,310.00	32.59%
2.	Grant Allocation from Ray Nkonyeni Local Municipality	1,785,000.00	9.26%
3.	Grant Allocation from uMdoni Local Municipality	1,102,500.00	5.72%
4.	Grant Allocation from uMzumbe Local Municipality	551,250.00	2.86%
5.	Grant Allocation from uMuziwabantu Local Municipality	551,250.00	2.86%
6.	KZN Department of Education – National School Nutrition	3,000,000.00	15.57%
7.	Department of Agriculture, Forestry and Fisheries – Fish Farming	3,000,000.00	15.57%
8.	Department of Agriculture, Forestry and Fisheries – Aquaculture Business Plan	300,000.00	1.56%
9.	KZN Department of Economic Development and Environmental Affairs – IFAFA	500,000.00	2.59%
10.	Income: Project – KwaXolo Caves	1,551,679.00	8.05%
11.	Interest on Investment	300,000.00	1.56%
12.	Rent Income : Lease of Facilities (IFAFA)	300,000.00	1.56%
13.	Sale of Tender Documents	50,000.00	0.26%
14.	TOTAL REVENUE BUDGET	19,273,989.00	100%

3. TOTAL 2018/2019 BUDGET EXPENDITURE FOR UGU DISTRICT MUNICIPALITY AND ITS TWO ENTITIES

3.1. UGU DISTRICT MUNICIPALITY

3.1.1. OPERATING BUDGET FOR UGU DISTRICT MUNICIPALITY

NO	OPERATING EXPENDITURE BUDGET DESCRIPTION	2018/2019	2019/2020	2020/2021
1.	Employee Related Costs	334,469,000.00	352,530,326.00	371,919,494.00
2.	Councillors Remuneration	11,815,003.00	12,453,013.00	13,137,928.00
3.	TOTAL DEPRECIATION AND ASSETS IMPAIRMENT	58,000,000.00	89,992,000.00	94,762,000.00
3.1.	Depreciation on Property, Plant and Equipment	50,000,000.00	89,992,000.00	84,762,000.00
3.2.	Asset Impairment	8,000,000.00	10,000,000.00	10,000,000.00
4.	TOTAL BULK PURCHASES	75,000,000.00	83,187,000.00	87,596,000.00
4.1.	Electricity Bulk Purchases	0.00	0.00	0.00
4.2.	Water Bulk Purchases	75,000,000.00	83,187,000.00	87,596,000.00
5.	TOTAL ALLOCATIONS TO THE ENTITIES	20,417,310.00	21,499,427.00	22,681,896.00
5.1.	South Coast Tourism Agency	14,135,000.00	14,884,155.00	15,702,784.00
5.2.	UGu South Coast Development Agency	6,282,310.00	6,627,837.00	6,992,368.00
6.	CONTRACTED SERVICES COSTS			
6.1.	Total Security Services Costs	14,600,000.00	15,388,000.00	16,235,000.00
6.1.1.	Outsourced General Security (i.e. Guarding)	13,495,000.00	14,224,000.00	15,006,000.00
6.1.2.	Outsourced Alarm Monitoring	5,000.00	5,000.00	6,000.00
6.1.3.	Electronic Security Initiatives	1,100,000.00	1,159,000.00	1,223,000.00
7.	Total Cleansing, Hygienic & Pests Control Services	2,500,000.00	2,634,000.00	2,777,000.00
7.1.	Outsourced Cleansing Services	2,320,000.00	2,445,000.00	2,577,000.00
7.2.	Hygiene Services	100,000.00	105,000.00	111,000.00
7.3.	Pests Control & Fumigation	80,000.00	84,000.00	89,000.00
8.	Total Accounting & Banking Services	3,095,000.00	3,262,000.00	3,441,000.00
8.1.	Accounting System Operation and Maintenance Support	2,950,000.00	3,109,000.00	3,280,000.00
8.2.	Cash In Transit Services	145,000.00	153,000.00	161,000.00
9.	Total Revenue Management Services	8,204,000.00	8,645,000.00	9,121,000.00
9.1.	Meter Reading Services	3,420,000.00	3,605,000.00	3,803,000.00
9.2.	Hand Delivering of Returned Bills Statements from the Post	684,000.00	721,000.00	761,000.00
9.3.	Printing of Bills Statements	600,000.00	632,000.00	667,000.00
9.4.	Cleansing of Customers' Data	1,500,000.00	1,581,000.00	1,668,000.00
9.5.	Tracing & Collection of long overdue debtors	2,000,000.00	2,106,000.00	2,222,000.00

3.1.1. OPERATING BUDGET FOR UGU DISTRICT MUNICIPALITY (CONT.....)

NO	OPERATING EXPENDITURE BUDGET DESCRIPTION	2018/2019	2019/2020	2020/2021
10.	Total Water Engineering Services	11,000,000.00	11,594,000.00	12,232,000.00
10.1.	Water Quality Monitoring & Compliance	5,500,000.00	5,797,000.00	6,116,000.00
10.2.	Dam Safety Services	1,500,000.00	1,581,000.00	1,668,000.00
10.3.	Telemetry & Mechanical Systems	1,500,000.00	1,581,000.00	1,668,000.00
10.4.	Assessment of Water & Sewerage Infrastructure (i.e. for WSDP & Water Master Plan)	2,500,000.00	2,635,000.00	2,780,000.00
11.	Total Information Communication Technology (ICT) Services	1,750,000.00	1,845,000.00	1,946,000.00
11.1.	Network Wireless & Extensions	1,300,000.00	1,370,000.00	1,446,000.00
11.2.	Telephone Line Systems	150,000.00	158,000.00	167,000.00
11.3.	Internet Services	200,000.00	211,000.00	222,000.00
11.4.	Backup Services	100,000.00	105,000.00	111,000.00
12.	Total Asset Management & Planning Services	3,400,000.00	3,583,000.00	3,780,000.00
12.1.	Insurance of Municipal Assets	2,900,000.00	3,057,000.00	3,225,000.00
12.2.	Scanners and GIS Tools	100,000.00	105,000.00	111,000.00
12.3.	Development Planning Shared Services	400,000.00	421,000.00	444,000.00
13.	Total Long Term Loans Repayments	28,000,000.00	28,000,000.00	28,000,000.00
13.1.	Development Bank of South Africa (DBSA)	5,400,000.00	5,400,000.00	5,400,000.00
13.2.	Development Bank of South Africa (DBSA)	2,700,000.00	2,700,000.00	2,700,000.00
13.3.	Development Bank of South Africa (DBSA)	2,700,000.00	2,700,000.00	2,700,000.00
13.4.	ABSA Bank	17,200,000.00	17,200,000.00	17,200,000.00
14.	Total Materials (i.e. Consumables or Inventory)	15,529,000.00	16,894,000.00	17,825,000.00
14.1.	Materials for Repairs & Maintenance of Infrastructure (i.e. Pipes, Couplings, Small Tools etc)	5,480,000.00	5,776,000.00	6,094,000.00
14.2.	Water Chemicals	2,586,000.00	2,726,000.00	2,876,000.00
14.3.	Protective Clothing for Staff in Water Services	2,114,000.00	2,228,000.00	2,351,000.00
14.4.	Cleansing Services for Staff in Water Services (e.g. Soap, Detergents etc)	349,000.00	367,000.00	388,000.00
14.5.	Water Meters	3,000,000.00	3,162,000.00	3,336,000.00
14.6.	Vacuuming of Rural VIP Toilets	2,500,000.00	2,635,000.00	2,780,000.00

3.1.1. OPERATING BUDGET FOR UGU DISTRICT MUNICIPALITY (CONT.....)

NO	OPERATING EXPENDITURE BUDGET DESCRIPTION	2018/2019	2019/2020	2020/2021
15.	TOTAL SPECIAL PROGRAMMES	12,609,000.00	13,290,000.00	13,680,000.00
15.1.	Youth Development Programmes	11,200,000.00	11,805,000.00	12,454,000.00
15.1.1.	Youth Development Initiatives	2,800,000.00	2,951,000.00	3,114,000.00
15.1.2.	SALGA Games	5,700,000.00	6,008,000.00	6,338,000.00
15.1.3.	Mayoral Cup	450,000.00	474,000.00	500,000.00
15.1.4.	Mayoral Bursaries	600,000.00	632,000.00	667,000.00
15.1.5.	Drug Substance Abuse	150,000.00	158,000.00	167,000.00
15.1.6.	Sporting Codes Development Programmes	1,500,000.00	1,581,000.00	1,668,000.00
15.2.	Rights of the Child	211,000.00	222,000.00	234,000.00
15.3.	Gender Development Programmes			
15.3.1.	Women Celebration	500,000.00	527,000.00	554,000.00
15.3.2.	Gender Development Initiatives	200,000.00	211,000.00	222,000.00
15.4.	Elderly Development Programmes	198,000.00	209,000.00	220,000.00
15.5.	People Living with Disability Development Programmes	450,000.00	474,000.00	500,000.00
15.6.	HIV/AIDS Development Programmes	550,000.00	580,000.00	612,000.00
16.	TOTAL LOCAL ECONOMIC DEVELOPMENT PROGRAMMES	4,050,000.00	4,269,000.00	4,504,000.00
16.1.	SMMEs Development Programmes	500,000.00	527,000.00	556,000.00
16.2.	Cooperatives Development Programmes	500,000.00	527,000.00	556,000.00
16.3.	Cultural & Heritage Development Programmes	400,000.00	422,000.00	445,000.00
16.4.	Arts Development Programmes	450,000.00	474,000.00	500,000.00
16.5.	Agricultural Development Programmes	550,000.00	580,000.00	612,000.00
16.6.	Mining Development Programmes	300,000.00	316,000.00	334,000.00
16.7.	Manufacturing Development Programmes	350,000.00	369,000.00	389,000.00
16.8.	Tourism Development Programmes	1,000,000.00	1,054,000.00	1,112,000.00
17.	POVERTY ALLEVIATION OR ERADICATION PROGRAMMES	14,845,000.00	15,647,000.00	16,508,000.00
17.1.	Cleansing of Infrastructure Services	4,632,000.00	4,882,000.00	5,151,000.00
17.2.	Cleansing of the Rivers, Alien Species, Wetlands and Springs	4,713,000.00	4,968,000.00	5,241,000.00
17.3.	Community Skills Development Programme	5,500,000.00	5,797,000.00	6,116,000.00

3.1.1. OPERATING BUDGET FOR UGU DISTRICT MUNICIPALITY (CONT.....)

NO	OPERATING EXPENDITURE BUDGET DESCRIPTION	2018/2019	2019/2020	2020/2021
18.	GRADUATE PROGRAMMES	1,130,000.00	1,191,000.00	1,257,000.00
18.1.	Unemployed Graduates Programme	420,000.00	443,000.00	467,000.00
18.2.	Financial Management Internship Programme	500,000.00	527,000.00	556,000.00
18.3.	Other Internship Programme	210,000.00	221,000.00	234,000.00
19.	FREE BASIC SERVICES	18,600,000.00	19,704,000.00	20,789,000.00
19.1.	Development & Review of Indigent Register	1,800,000.00	1,897,000.00	2,002,000.00
19.2.	Recovery of water costs from standpipes	6,900,000.00	7,273,000.00	7,673,000.00
19.3.	Water Tankering Costs	6,000,000.00	6,318,000.00	6,666,000.00
19.4.	Rural Emergency Water Relief Programme (i.e. Immediate Water Extension & Minor Repairs on Stand Pipes)	4,000,000.00	4,216,000.00	4,448,000.00
20.	MUNICIPAL HEALTH PROGRAMMES	1,180,000.00	1,243,000.00	1,311,000.00
20.1.	Municipal Health Programme	1,000,000.00	1,053,000.00	1,111,000.00
20.2.	Pauper Burial Support	180,000.00	190,000.00	200,000.00
21.	ENVIRONMENTAL MANAGEMENT PROGRAMMES	2,800,000.00	2,951,000.00	3,114,000.00
22.	DISASTER MANAGEMENT PROGRAMMES	6,300,000.00	6,640,000.00	7,005,000.00
22.1.	Fire & Rescue Services	2,100,000.00	2,213,000.00	2,335,000.00
22.2.	Response to Disaster	3,000,000.00	3,162,000.00	3,336,000.00
22.3.	Uniform & Protective Clothing and Others	200,000.00	211,000.00	222,000.00
22.4.	Disaster Education & Training	1,000,000.00	1,054,000.00	1,112,000.00
23.	REPAIRS & MAINTENANCE	78,500,000.00	82,739,000.00	87,297,000.00
23.1.	Water & Sewerage Infrastructure	65,000,000.00	68,510,000.00	72,278,000.00
23.2.	Municipal Fleet	9,000,000.00	9,486,000.00	10,008,000.00
23.3.	Municipal Buildings & Facilities	4,500,000.00	4,743,000.00	5,004,000.00
24.	OPERATING LEASES	2,960,000.00	3,120,000.00	3,291,000.00
24.1.	Municipal Office Buildings	1,360,000.00	1,433,000.00	1,512,000.00
24.2.	Computer & Office Equipment	1,400,000.00	1,476,000.00	1,557,000.00
24.3.	Ingonyama Trust Land	200,000.00	211,000.00	222,000.00
25.	CALL CENTRE SERVICES	1,400,000.00	1,476,000.00	1,557,000.00
25.1.	Assessment & Refurbishment of Call Centre System	1,400,000.00	1,476,000.00	1,557,000.00
26.	PUBLIC PARTICIPATION PROGRAMMES	3,122,000.00	3,291,000.00	3,469,000.00
26.1.	Community & Stakeholder Engagements	2,500,000.00	2,635,000.00	2,780,000.00
26.2.	News Letters	122,000.00	129,000.00	136,000.00
26.3.	Radio Slots	350,000.00	369,000.00	389,000.00

NO	OPERATING EXPENDITURE BUDGET DESCRIPTION	2018/2019	2019/2020	2020/2021
26.4.	Multi Civic Society	150,000.00	158,000.00	167,000.00
27.	COMMUNITY INITIATIVE SUPPORT DEVELOPMENT PROGRAMMES	600,000.00	632,000.00	667,000.00
27.1.	NGOs, NPOs & Other Community Development Organisations	100,000.00	105,000.00	111,000.00
27.2.	Other Community Initiative Support Programmes	500,000.00	527,000.00	556,000.00
28.	OCCUPATIONAL HEALTH & SAFETY PROGRAMMES	320,000.00	337,000.00	355,000.00
28.1.	Employee Wellness Programme	120,000.00	126,000.00	133,000.00
28.2.	Other OHS Programmes	200,000.00	211,000.00	222,000.00
29.	GENERAL EXPENSES			
29.1.	Advertising	480,000.00	506,000.00	534,000.00
29.2.	External Audit Fees	3,200,000.00	3,373,000.00	3,558,000.00
29.3.	Specialised Audit	650,000.00	685,000.00	723,000.00
29.4.	Bank Charges	780,000.00	822,000.00	867,000.00
29.5.	Telephone	4,200,000.00	4,427,000.00	4,670,000.00
29.6.	Electricity	52,000,000.00	54,808,000.00	57,822,000.00
29.7.	SALGA Subscriptions	4,500,000.00	4,743,000.00	5,004,000.00
29.8.	Travelling & Accommodation	1,800,000.00	1,897,000.00	2,002,000.00
29.9.	Printing & Stationery	2,200,000.00	2,319,000.00	2,446,000.00
29.10.	Postage & Currier services	1,900,000.00	2,003,000.00	2,113,000.00
29.11.	Legal Costs	1,350,000.00	1,423,000.00	1,501,000.00
29.12.	Meetings & Logistics	260,000.00	274,000.00	289,000.00
29.13.	Fuel & Oil	14,500,000.00	15,283,000.00	16,124,000.00
29.14.	Training & Development	3,000,000.00	3,162,000.00	3,336,000.00
29.15.	Computer Licenses	5,000,000.00	5,270,000.00	5,560,000.00
29.16.	Property Transfers	1,100,000.00	1,159,000.00	1,223,000.00
29.17.	Property Rates	1,500,000.00	1,581,000.00	1,668,000.00
29.18.	Vehicle Registrations & Licences	1,300,000.00	1,370,000.00	1,446,000.00
29.19.	Subscriptions & Membership Fees	60,000.00	63,000.00	67,000.00
29.20.	Worksmen Compensation Insurance	2,300,000.00	2,424,000.00	2,558,000.00
29.21.	Seminars & Conferences	420,000.00	443,000.00	467,000.00
29.22.	Vehicles Tracking	1,400,000.00	1,476,000.00	1,557,000.00
29.23.	Performance Management Systems (PMS)	80,000.00	84,000.00	89,000.00
29.24.	Political Parties Caucuses Expenses	300,000.00	316,000.00	334,000.00
29.25.	Labour Relations Costs	50,000.00	53,000.00	56,000.00
29.26.	Flags, Signage & Badges	50,000.00	53,000.00	53,000.00

3.1.2. CAPITAL BUDGET FOR UGU DISTRICT MUNICIPALITY

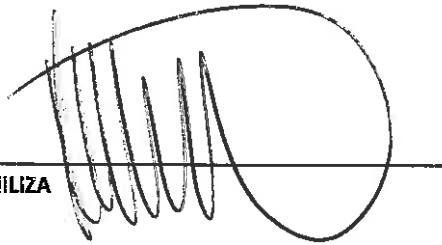
NO	CAPITAL EXPENDITURE BUDGET DESCRIPTION	2018/2019	2019/2020	2020/2021
1.	Internal Capital Budget	24,500,000.00	25,798,500.00	27,193,012.50
1.1.	Purchase of Municipal Fleet	10,000,000.00	10,540,000.00	11,120,000.00
1.2.	Construction of Offices in the Disaster Centre	7,000,000.00	7,378,000.00	7,784,000.00
1.3.	Construction of Offices in Oslo Municipal Building	7,000,000.00	7,378,000.00	7,784,000.00
1.4.	ICT Infrastructure (servers)	500,000.00	502,500.00	505,012.50
2.	MIG Capital Projects (i.e. Details of the Projects Attached)	230,889,000.00	243,357,000.00	256,742,000.00

N.B. The Operating and Capital Budget for the two entities are also attached.

Prepared by:

Mayor:

CLLR M CHILIZA





treasury

Department:

Treasury

PROVINCE OF KWAZULU-NATAL

OFFICE OF THE MEC FOR FINANCE

330 Langalibalele Street

2nd Floor, Natalia Building

Pietermaritzburg 3201

PO Box 3613, Pietermaritzburg 3200

Tel: 033 846 6800 - Fax: 033 846 6801

Our reference: M-3/2/1/43 Ugu District
 inkomba yethu :
 Ons verwysing:

Date: 19 June 2018
 Usuku:
 Datum:

Please quote our reference on all correspondence

THE MAYOR
 UGU DISTRICT MUNICIPALITY
 PO BOX 33
 PORT SHEPSTONE
 4240

Fax No: 039 682 1720

Dear Cllr. M.A. Chiliza

YOU DISTRICT
 RECEIVED BY THE OFFICE
 OF THE MUNICIPAL MANAGER

2018

HIGH LEVEL ASSESSMENT OF THE APPROVED BUDGET FOR THE 2018/19 FINANCIAL YEAR

Reference is made to your Approved Budget for the 2018/19 financial year that was submitted to Provincial Treasury in accordance with Section 24(3) of the Municipal Finance Management Act (MFMA), which states that *the accounting officer of a municipality must submit the approved annual budget to the National Treasury and the relevant Provincial Treasury.*

Provincial Treasury has conducted a high level assessment of your 2018/19 Approved Budget with a view of assessing whether the municipality has considered the comments and recommendations provided by Provincial Treasury on your 2018/19 Tabled Budget, as required by Section 23(1)(b) of the MFMA. Section 23(1) (b) states that *the municipal Council must consider any views of the National Treasury, the relevant Provincial Treasury and any provincial or national organs of state or municipalities which made submissions on the budget*

A Council resolution approving the 2018/19 Final Budget dated 24 May 2018 was received by Provincial Treasury.

A high level assessment conducted on your 2018/19 Approved Budget is set out in Tables 1 to 6 in Annexure B and should be read together with Provincial Treasury's assessment of the 2018/19 Tabled (Draft) Budget.

Based on the negative amount of **R58.9 million for the 2018/19 Cash/cash equivalents at the year-end** and recalculated in Table A7: *Budgeted cash flows* and the **Cash shortfall of R152.4 million** recalculated in Table A8: *Cash backed reserves/accumulated surplus reconciliation* your municipality's 2018/19 Approved Budget is **Unfunded** in terms of Section 18 of the MFMA read together with MFMA Circular No. 55, due to the following reasons amongst others:

- The 2018/19 budget for *Net increase/decrease in cash held* is a **negative R83.5 million** as per Table A7 and a **negative R111.2 million** as per the Provincial Treasury's recalculations,

indicating a decreasing trend in cash reserves. This indicates that the budgeted cash receipts for 2018/19 are not sufficient to cover the budgeted expenditure and as a result cash reserves from the prior years will be utilised. The municipality is advised to implement Cost containment measures and reduce expenditure in the 2018/19 budget year

- The budgeted 2018/19 *Cash/cash equivalents* at the year beginning of **R188.2 million** does not agree to the municipality's 2017/18 Adjustments Budget closing balance of **R141.6 million**. Furthermore, Provincial Treasury recalculated the opening cash balance to be **R52.4 million** based on the municipality's net cash position as at 31 May 2018. The municipality must correct this error to ensure that the budgeted cash flows are realistic.
- Provincial Treasury recalculated the budgeted amount for *Government grants - operating* using the 2018 DoRB, Provincial Gazette No. 1940 dated 5 April 2018 and Local Municipalities' individual budgets. The Provincial Treasury's recalculated amount for *Government grants - operating* was **R451.7 million** for the 2018/19 budget year, which does not agree to **R446.1 million** reflected in Table A7 for this line item. Therefore, the budget for *Government grants - operating* has been understated by **R5.6 million** and this should be corrected to reflect realistic revenue to be received

The budget in its current form will not be sustainable as your municipality will be reporting expenditure against an unfunded budget. This is a serious transgression that will impact the financial viability of the municipality as well as its ability to deliver services to the community

The following issues were noted relating to the sustainability of the municipality:

- The municipality budgeted **R75 million** for *Bulk purchases* in the 2018/19 budget year, which is a decrease of **R1 million** or **1.4 percent** from the 2017/18 Adjusted Budget amount of **R76 million**. This decrease does not appear reasonable when compared to the historic trend of **R77.8 million** audited outcome for 2016/17 and the budgeted increase of **R13.9 million** or **5.3 percent** for *Service charges - water revenue*, which will result in increased *Bulk purchases*. Furthermore, the municipality should also consider the annual increases by Bulk water suppliers. The municipality should revise the budget for this line item to ensure that the budget is realistic, credible and sustainable.
- The municipality has budgeted for an *Operating deficit* of **R49.7 million** in the 2018/19 financial year, **R65 million** in the 2019/20 financial year and **R53.2 million** in the 2020/21 financial year. This is not in line with MFMA Circular No. 72 which requires all municipalities to adopt a surplus position on the Statement of financial performance. Furthermore, it must be noted that if all the errors noted under *Transfers and subsidies*, *Depreciation & asset impairment* and *Debt impairment* are corrected, the municipality's *Deficit* position could worsen. Therefore, the municipality should consider the comments provided by Provincial Treasury and reassess its operating budget and ensure that it budgets for an *Operating surplus* as *Deficits* result in the erosion of cash reserves.
- Water losses represent the loss of potential revenue in kilolitres of water purchased or purified but not sold. The municipality indicated in the 2016/17 audited Annual Financial Statements (AFS) that the *Water losses* were approximately **69.04 percent** for the 2016/17 financial year

and 70.28 percent for the 2015/16 financial year, which is significantly above the norm of between 15 percent and 30 percent as per MFMA Circular No. 71. This could indicate ageing water infrastructure or poor asset management. The municipality should investigate the root cause for water losses and ensure that it is addressed.

- The municipality budgeted R133.8 million for *Repairs and maintenance* as per Table A9, which is approximately 3.4 percent of the 2016/17 *Property, plant and equipment*. The budgeted *Repairs and maintenance* are below the norm of 8 percent as required by MFMA Circular No. 55. This indicates that insufficient monies are being spent on *Repairs and maintenance* to the extent that it could increase the impairment of useful assets. The municipality is advised to ensure that sufficient monies are being spent on *Repairs and maintenance* in order to ensure the ongoing health of the municipality's infrastructure.

- As per Table A9, the municipality did not budget for *Renewals and Upgrading of existing assets in the 2018/19 MTREF*. This is not in line with MFMA Circular No. 55, which recommends that at least 40 percent of total *Capital expenditure* should be allocated to *Renewal of existing assets*. Furthermore, this indicates that no funds are being committed to asset renewal and this could also indicate that the overall budget is not credible and/or sustainable in the medium to long term because the revenue budget is not being protected. The municipality's minimal budget for *Repairs and maintenance* and *Renewals and Upgrading of existing assets* is concerning due to the significant water losses reported by the municipality. The municipality must revise the *Capital expenditure* budget or provide a detailed explanation and assurance in the Budget Document that the budgeted amount is adequate to secure the ongoing health of the municipality's infrastructure supported by reference to its Asset Management Plan as required by the MFMA Circular No. 55.

In its current form, Provincial Treasury does not support the 2018/19 Approved Budget of the municipality as it is Unfunded.

Your 2018/19 Approved Budget is hereby referred back to the municipality to re-table a funded budget.

It is noted that as per the engagement with the municipality on 12 June 2018 and subsequently in a letter from the Mayor, the municipality made a commitment that a funded 2018/19 MTREF Budget will be tabled at the Council meeting on 28 June 2018 for approval.

The municipality should reduce non-essential expenditure; implement cost containment measures as per MFMA Circular No.82. Your municipality is encouraged to re-table a Funded Budget in terms of Section 24(2) of the MFMA before the start of the 2018/19 financial year, failing which, your municipality should table a Funded Adjustments Budget in terms of Section 28 of the MFMA and Regulation 23(1) and (2) of the Municipal Budget and Reporting Regulations (MBRR). The municipality is strongly reminded that, when revising the budget to ensure that it is funded, there should be no adjustment to municipal tariffs.

Should the municipality not adhere to the above requirements, I will have no choice but to escalate the matter to National Treasury to recommend the stopping of the equitable share transfers to your municipality in terms of Section 38(1)(a) of the MFMA, which states that National Treasury may stop the transfer of funds due to a municipality as its share of the

local government's equitable share referred to in Section 214(1)(a) of the Constitution, but only if the municipality commits a serious or persistent breach of the measures established in terms of Section 216(1) of the Constitution which includes reporting obligations as set out in the MFMA and National Treasury's request for information in terms of Section 74 of the MFMA.

The municipality is requested to table in the next Council meeting, Provincial Treasury's comments on the high level assessment conducted on your Approved Budget for 2018/19 and provide us with the copies of the Council resolution and the minutes thereof

The municipality is reminded that the Mayor must approve the Service Delivery and Budget Implementation Plan (SDBIP) within 28 days of approval of the budget in terms of Section 53(1)(c)(iii) of the MFMA and that the Municipal Manager must submit an electronic and printed copy thereof to National and Provincial Treasuries within 10 working days after approval of the SDBIP in terms of Regulation 20(2)(b) of the MBRR.

As part of the National Treasury's Budget Verification exercise, National Treasury publishes a consolidated set of budget information for all municipalities annually. The municipality is thus reminded of their responsibility to ensure that all the submitted annual returns and mSCOA data strings are fully aligned to the 2018/19 Approved Budget (A Schedule).

Yours sincerely


MS B F SCOTT
MEC FOR FINANCE – KZN

cc. Municipal Manager
 Chief Financial Officer
 Jan Hattingh - National Treasury
 Head of Department – KZN Provincial Treasury
 Audit Committee Chairperson
 Business Executive – KZN Auditor General

UGU DISTRICT MUNICIPALITY

RESPONSE TO THE LETTER FROM PROVINCIAL TREASURY WITH REGARDS TO 2018/2019 ANNUAL BUDGET

1. BACKGROUND

The Council approved 2018/19 budget on 24 May 2018. Immediately the approved budget was submitted to Provincial Treasury in accordance with Section 24(3) of the MFMA, which states that the Accounting Officer must submit the approved annual budget to the National Treasury and the relevant Provincial Treasury.

The assessment was done by Provincial Treasury in the form of comments and recommendations as required by section 23(1)(b) of the MFMA.

The MSCOA Regulations requires that the municipality tables before Council MSCOA Data Strings together with an approved budget as the MSCOA became effective in the municipalities with effect from 01 July 2017.

The MEC for Finance – KZN, Ms BF Scott communicated her comments in the form of the letter to Mayor, Cllr MA Chiliza on our 2018/2019 approved budget and recommended that her comments be tabled before next Council and revised budget as the results of the incorporation of her comments.

It is the against this background that the written responses on Provincial Treasury's comments are presented informing the amendments of the 2018/19 budget to ensure that it is fully funded.

2. RESPONSES ON COMMENTS BY PROVINCIAL TREASURY

NO	SUMMARISED COMMENT BY PROVINCIAL TREASURY	RESPONSE TO COMMENT BY PROVINCIAL TREASURY
1.	The approved 2018/19 Budget is unfunded due to negative cash and cash equivalents per schedule A7 and A8 indicating a decreasing trend in cash reserves. This indicates that the budgeted receipts for 2018/19 are not sufficient to cover budgeted expenditure and as a result cash reserves from the prior years will be utilised. The municipality is advised to implement cost containment measures and reduce expenditure in the 2018/19 budget year.	The budgeted kilolitres of water to be sold were adjusted upwards a bit to ensure that our budget becomes funded which resulted in the slight increase of our water and sanitation income. Such increment resulted in a R2,5 million monthly increment of water income and R2 million monthly increment on sanitation income. It therefore changed our annual budgeted water income of R276,8 million to R306,8 million and sanitation income of R97,2 million to R122.2 million. These changes were effected in A4 Table. The A7 and A8 tables were amended accordingly to reflect positive Cash and Cash Equivalents of R5,3 million to eliminate anticipated cash overdrawn in our bank account. Our budget makes it very difficult to be funded because, our municipality is too financially pressured as a result but not limited to the following: • Over financial commitments on capital projects; • Many contracts of three years in almost all operations within the municipality which makes the municipality to be very under-pressure financially; • None containment of expenditure; • High employee related, operational and administration costs in the municipality; • Low revenue collection rates and minimal revenue streams etc. The municipality is committed on the implementation of cost containment measures in 2018/19 financial year.
2.	The budgeted Cash & Cash Equivalents equivalents at the beginning of the year of R188,2 million does not agree to municipality's 2017/18 Adjustment Budget balance of R141,6 million. The Provincial Treasury has recalculated opening cash balance to be R52,4 million based on the municipality's net cash position as at 31 May 2018. The municipality must correct this error to ensure realistic budgeted cash flows.	The error has been corrected in A7 table by ensuring that our cash and cash equivalents at the beginning of the year amounts to R52,4 million.

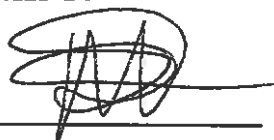
NO	SUMMARISED COMMENT BY PROVINCIAL TREASURY	RESPONSE TO COMMENT BY PROVINCIAL TREASURY
3.	The Provincial Treasury recalculated the budgeted amount for Government Grants – Operating using 2018 DORA to be R451,7 million for 2018/19 budget not R446,1 million reflected in A7 schedule. This should be corrected to reflect realistic revenue to be received.	The correction has been made to A7 table by correcting understatement of R5,6 million to reflect R451,7 million.
4.	The municipality budgeted R75 million for bulk purchases in the 2018/19 budget year compare to R76 million in 2017/18 budget. The municipality must consider an increase of the budget for bulk purchases looking at the historical trend of R77.8 million audited outcome for 2016/17 and tariffs increment of 5,3%.	The financial performance on Bulk Purchases budget will be analysed and reviewed during adjustment budget period, because if it can be increased now, our 2018/19 will be further more unfunded as a result of an expenditure. Therefore, this will be taken care of during adjustment budget if necessary when the actual expenditure is known.
5.	The municipality has budgeted for an Operating Deficit of R49,7 million in 2018/19, R65 million in 2019/20 and R53,2 million in 2020/21.	The budget has been amended to correct the operating deficit in A4 table to reflect the surplus of R9,6 million, R36,5 million, R54,3 million respectively.
6.	The municipality indicated in the 2016/17 audited annual financial statements (AFS) the Water losses of 69.04% and in 2015/16 audited AFS of 70.28% which is significantly above the norm of between 15% to 30%. This could indicate aging water infrastructure or poor asset management. The municipality should investigate the root cause for water losses and ensure that it is addressed.	The water losses are acknowledged. The root causes of the water losses include but not limited to the following: • Leaking pipes due to aging infrastructure; • No regular replacements of aging infrastructure emanating from Infrastructure replacement strategy (if any); • Illegal connections; etc. As part of intervention in dealing with the issue of water losses, the municipality has budgeted R37,9 million for Water Pipeline Replacements, Water Pipeline Replacement (i.e. South Coast Pipeline Phase 2B to Malangeni Link) for R14,1 million; Water Pipeline Replacements (i.e. uMdoni Reservoir, Sezela, Elysium & Mthwalume Link) for R20 million and R10 million for Margate Sewer Line Replacement in 2018/19 financial year. These budget allocations are included in our capital budget in SA36 table.

NO	SUMMARISED COMMENT BY PROVINCIAL TREASURY	RESPONSE TO COMMENT BY PROVINCIAL TREASURY
7.	The municipality budgeted R133.8 million for Repairs and Maintenance as per A9 Table, which is approximately 3,4% of the 2016/17 Property, Plant and Equipment. The Budgeted Repairs and Maintenance are below the norm of 8%.	The 2016/17 Property, Plant and Equipment as disclosed in 2016/17 audited AFS includes Work in Progress that does not need any repairs and maintenance until such projects get completed and handed over to the community, none infrastructural assets such as Office Equipment, Furniture, Motor Vehicles, Computer Equipment etc. However, with respect to Repairs and Maintenance of Infrastructural Assets the municipality need a minimum of R188 million which is not affording currently. It only afforded R133.8 million in its 2018/19 budget. The municipality will start working with R133.8 million that I can afford for now and then assess the actual implementation during the adjustment period. Should we increase Repairs and maintenance budget to R188 million from R133,8 million our 2018/19 budget will become unfunded even more further with is in contravention with Section 18 of the MFMA and MFMA Circular No. 55.
8.	As per A9 Table the municipality did not budget for Renewal and Upgrading of existing Infrastructure Assets in the 2018/19 MTREF which is in contravention of MFMA Circular No. 55 which recommends that at least 40% of the total Capital Expenditure should be allocated to Renewal of Existing Infrastructure.	The A9 Table has been updated for Renewal of Existing Infrastructure which amounts to R104 million. This is funded out of our MIG Capital Budget of R230 million in 2018/19 budget year, which represents 45% of the total MIG Capital Budget compared to MFMA Circular No. 55 recommendation of 40%. It means the municipality has exceeded the guideline of 40% by 5% more which is favourable. The details of the capital projects are tabulated in SA 36 Table.
9.	In the current form, Provincial Treasury does not support the 2018/19 Approved Budget of the municipality as it is unfunded. The 2018/19 Approved Budget is referred back to the municipality to re-table a funded budget.	The 2018/19 has been amended to ensure that it is funded in terms of section 18 of the MFMA. The amended 2018/19 budget was resubmitted to Provincial Treasury and a response was obtained from Provincial Treasury that our budget is now funded. The email confirmation from Provincial Treasury is attached for reference purposes while a formal response of the confirmation of our funded budget will be received. The funded budget will be tabled before Council on the 28 June 2018 for adoption.

NO	SUMMARISED COMMENT BY PROVINCIAL TREASURY	RESPONSE TO COMMENT BY PROVINCIAL TREASURY
10.	It is noted that as per the engagement with the municipality on 12 June 2018 and subsequently a letter from the Mayor was received for a commitment that a funded 2018/19 MTREF Budget will be tabled at the Council meeting on 28 June 2018 for Approval.	Yes, the engagement is acknowledged and the commitment was made by the Mayor to ensure a funded budget. The funded budget will be tabled before Council on the 28 June 2018.
11.	The municipality should reduce non-essential expenditure, implement costs cutting measures as per MFMA Circular No. 82. Your municipality is encouraged to re-table a Funded Budget in terms of section 24(2) of the MFMA before the start of the 2018/19 financial year. Failing which your municipality should table a Funded Adjustment Budget in terms of Section 28 of the MFMA and Regulation 23(1) and (2) of the Municipal Budget and Reporting Regulations (MBRR). The municipality is strongly reminded that that, when revising the budget to ensure the budget is funded, there should be no adjustments to the municipal tariffs. Should the municipality not adhere to the comments made, I shall have no choice but to escalate the matter to National Treasury to recommend the stopping of the Equitable Share transfers to your municipality in terms of Section 38(1)(a) of the MFMA, which states that National Treasury may stop the transfer of funds due to a municipality as its share of local government equitable share referred to in Section 214(1)(a) of the Constitution.	The municipality is committed to reduce non-essential expenditure and to implement costs containment measures. The funded budget will be tabled before Council on 28 June 2018. The municipality will amend and table the funded budget on 28 June 2018 immediately not wait for the Adjustment Budget which is due after six (6) months of 2018/19 financial year. The tariffs were not adjusted as a result of this amendment. The tariffs increment remains at 5,3% as initially agreed in line with CPI for 2018/19 financial year. The Provincial Treasury's Comments have been taken into account as a result, the 2018/19 budget was amended.
12.	The municipality is requested to table in the next Council Meeting, Provincial Treasury's comments and provide us with the copies of the Council Resolution and minutes thereof.	The Provincial Treasury's Comments will be tabled before Council. Copies of the Council Resolution and Minutes thereof will be submitted to Provincial Treasury.

NO	SUMMARISED COMMENT BY PROVINCIAL TREASURY	RESPONSE TO COMMENT BY PROVINCIAL TREASURY
13.	The municipality is reminded that the Mayor must approve Service Delivery and Budget Implementation Plan (SDBIP) within 28 days of the approval of the budget in terms of Section 53(1)(c)(iii) of the MFMA and that the Municipal Manager must submit the electronic and printed copy thereof to National and Provincial Treasury within 10 working days after the approval of the SDBIP in terms of Regulations 20 (2) (b') of the MBRR.	The Mayor will make sure that SDBIP of the municipality is approved within 28 Days after the approval of the Budget.
14.	As part of the National Treasury's Budget Verification exercise, National Treasury published a consolidated set of the budget information for all municipalities annually. The municipality is thus reminded of their responsibility to ensure that all the submitted annual returns and MSCOA Data Strings are fully aligned to the 2018/19 Approved Budget (i.e. A Schedule).	The MSCOA Data Strings for both uGu District and its two Entities will be tabled before Council on the 28 June 2018 together with amended budget.

COMPILED BY



MR MS DLAMINI
CHIEF FINANCIAL OFFICER
22 JUNE 2018

From: XOLANI MTHIMKHULU [<mailto:XOLANI.MTHIMKHULU@kzntreasury.gov.za>]
Sent: Friday, June 22, 2018 2:26 PM
To: Mkhululeni.Dlamini <Mkhululeni.Dlamini@ugu.gov.za>
Cc: NKOSINATHI RADEBE <NKOSINATHI.RADEBE@kzntreasury.gov.za>; LERUSHA JOSIAH <LERUSHA.JOSIAH@kzntreasury.gov.za>; Fano.Ngubane <Fano.Ngubane@ugu.gov.za>
Subject: Revised 2018/19 Budget

Dear CFO,

I had a look at your revised budget submitted today by your municipality. Based on the information submitted by your municipality, the 2018/19 budget appears funded with **major risks** as the surplus is very minimal and some of the concerns raised in the feedback letter dated 19 June 2018 are still not addressed i.e. Bulk purchases, Depreciation etc.

Regards,



treasury

Department:
Treasury
PROVINCE OF KWAZULU-NATAL

Xolani Mthimkhulu |
Municipal Finance Analyst |
033 897 4587 (w) | 033 342 4662 (f) |
xolani.mthimkhulu@kzntreasury.gov.za (email)

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UGU DISTRICT MUNICIPALITY

**EXTRACT FROM THE DRAFT MINUTES OF THE MEETING OF THE
UGU DISTRICT MUNICIPAL COUNCIL HELD ON 28 JUNE 2018**

10.2.3 Amended 2018/2019 Annual Budget as per Provincial Treasury's Comments

The Municipal Manager and the General Manager: Treasury respectively took members through the item.

Following which,

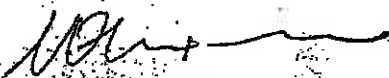
It was unanimously

RESOLVED:

- (a) That the report on the Amended 2018/2019 Annual Budget as per Provincial Treasury's Comments be and is hereby **NOTED**.
- (b) That the Amended Annual Budget of the Ugu District Municipality for the financial year 2018/2019 be and is hereby **ADOPTED**, as set out in the following schedules:
 - Table A1 – Budget Summary
 - Table A2 – Budget Financial Performance (standard classification)
 - Table A3 – Budget Financial Performance (revenue & expenditure by municipal vote)
 - Table A4 – Budget Financial Performance (revenue & expenditure)
 - Table A5 – Capital Budget by vote and funding
 - Table A6 – Budget Financial Position
 - Table A7 – Budget Cash Flow
 - Table A8 – Cash backed reserves / accumulated surplus reconciliation
 - Table A9 – Asset Management
 - Table A10 – Basic Service Delivery Measurement
 - Other Supporting Tables (Table SA1-SA37)
 - Detailed Capital Budget
- (c) That the proposed increase in the municipal tariffs for the 2018/2019 budget year, as per the Tariff of Charges Schedule be and is hereby **ADOPTED**.
- (d) That the following budget related as per policies for the budget year 2018/2019, be and is hereby **ADOPTED**:
 - Water and Sanitation Tariff Policy;
 - Basic Water Service Policy;
 - Credit Control and Debt Collection Policy;
 - Funding and Reserves Policy;
 - Borrowing Policy;
 - Cash Management and Investment Policy;

- Fixed Asset Management Policy & Asset Disposal Policy;
 - Supply Chain Management Policy;
 - Budget Policy; and
 - Virement Policy
- (e) That Management prepare and implement cost containment measures.
- (f) That all non-essential expenditure be reduced.
- (g) That the organogram be reviewed to reduce personnel costs.
- (h) That the provision for repairs and maintenance (water and sanitation) infrastructure be reviewed in the adjustment budget to give effect to the 8% guideline.
- (i) That a very serious effort be made to increase debt collection.
- (k) That the cash reserves be enhanced to increase cash liquidity.
- (l) That a strategy be implemented to reduce water losses.

CERTIFIED A TRUE COPY OF THE ORIGINAL



VO. MAZIBUKO

GENERAL MANAGER: CORPORATE SERVICES

Municipal annual budgets and MTREF & supporting tables

mSCOA Version 6.2

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national treasury

Department
National Treasury
REPUBLIC OF SOUTH AFRICA

Contact details:

Elsabé Rossouw

National Treasury

Tel (012) 315-5534

Electronic submissions:

lgdocuments@treasury.gov.za

or

For registered users using the LG Upload Portal

DC21 Ugu - Table A8 Consolidated Cash backed reserves/accumulated surplus reconciliation

2021/22 - Table A: Consolidated Cash Budget: Reserves/accumulated surplus reconciliation

Description	Ref	2014/15	2015/16	2016/17	Current Year 2017/18				2018/19 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousand											
Cash and investments available											
Cash/cash equivalents at the year end	1	246,549	276,261	188,185	69,758	144,620	144,620	144,620	5,396	7,987	28,678
Other current investments > 90 days		-	0	866	97,890	23,028	14,646	14,646	(851)	(996)	(943)
Non current assets - Investments	1	-	-	-	-	-	-	-	-	-	-
Cash and investments available:		246,549	276,261	189,051	167,648	167,648	159,265	159,265	4,546	7,092	27,735
Application of cash and investments											
Unspent conditional transfers		21,366	8,730	1,400	-	-	-	-	-	-	-
Unspent borrowing		-	-	-	-	-	-	-	-	-	-
Statutory requirements	2	-	-	-	-	-	-	-	-	-	-
Other working capital requirements	3	(4,433)	61,512	41,817	93,736	92,719	82,353	82,353	(1,000)	(2,653)	(2,375)
Other provisions		-	-	-	-	-	-	-	-	-	-
Long term investments committed	4	-	-	-	-	-	-	-	-	-	-
Reserves to be backed by cash/investments	5	-	-	-	-	-	-	-	-	-	-
Total Application of cash and investments:		16,933	70,242	43,217	93,736	92,719	82,353	82,353	(1,000)	(2,653)	(2,375)
Surplus(shortfall)		229,616	206,019	145,835	73,912	74,929	76,912	76,912	5,546	9,745	30,110

References

1. Must reconcile with Budgeted Cash Flows
2. For example: VAT, taxation
3. Council approval for policy required - include sufficient working capital (e.g. allowing for a % of current debtors > 90 days as uncollectable)
4. For example: sinking fund requirements for borrowing
5. Council approval required for each reserve created and basis of cash backing of reserves

Other working capital requirements

Debtors	153,881	115,744	131,177	113,584	114,601	114,601	114,601	119,638	124,202	130,539
Creditors due	149,448	177,266	172,994	207,320	207,320	196,954	196,954	118,638	121,549	128,164
Total	4,433	(61,512)	(41,817)	(93,736)	(92,719)	(82,353)	(82,353)	1,000	2,653	2,375

Debtors collection assumptions

Balance outstanding - debtors	147,521	117,138	142,072	161,617	161,617	153,536	153,536	149,802	157,531	165,880
Estimate of debtors collection rate	104.3%	98.8%	92.3%	70.3%	70.9%	74.6%	74.6%	80.0%	78.8%	78.7%

Long term investments committed

Balance (Insert description; eg sinking fund)

Reserves to be backed by cash/investments

Housing Development Fund

Capital replacement

Self-insurance

Other (list)

DC21 Ugu - Supporting Table SA4 Reconciliation of IDP strategic objectives and budget (revenue)

Strategic Objective	Goal	Goal Code	Ref	2014/15	2015/16	2016/17	Current Year 2017/18			2018/19 Medium Term Revenue & Expenditure Framework			
				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	
R thousand													
Good Governance	Financial Management			103,180	229,798	184,821	201,488	179,852	170,860	205,796	216,703	228,188	
Good Governance	Human Resources Management										-	-	
Good Governance	Support services			1,410	755	505	3,438	3,438	3,266	3,250	3,422	3,604	
Good Governance	Institutional Transformation			889			1,636				-	-	
Good Governance	Strategic Planning			278	250	400	400	400	400	400	421	444	
Economic Development	Agricultural Market			1,903	1,284	181	165	165	167	839	883	930	
Economic Development	Local Economic Development			13,174	4,736	5,970	20,678	53,383	50,714	23,444	24,686	25,995	
Environmental Protection	Environmental Services			8,863	10,206	17,392	18,827	18,827	17,886	1,801	1,896	1,997	
Community	Sports & Recreation			468	309	237	241	241	229	253	266	280	
Safety & Security	Fire Fighting			4,686		1,593	1,734	1,734	1,647	2,460	2,590	2,728	
Safety & Security	Disaster Management			14,679	7,277	10,321	6,700	6,700	6,365	5,580	5,876	6,187	
Sustainable Services	Sanitation			100,105	104,180	112,502	120,708	100,041	95,039	110,399	116,251	122,412	
Sustainable Services	Water			812,161	744,816	732,021	815,779	730,505	730,193	831,180	897,588	964,488	
Allocations to other priorities				2									
Total Revenue (excluding capital transfers and contributions)				1	1,061,794	1,103,611	1,065,944	1,191,795	1,095,287	1,076,756	1,185,402	1,270,583	1,357,252

References

1. Total revenue must reconcile to Table A4 Budgeted Financial Performance (revenue and expenditure)

2. Balance of allocations not directly linked to an IDP strategic objective

check op revenue balance

0

0

(0)

(0)

0

DC21 Ugu - Supporting Table SA6 Reconciliation of IDP strategic objectives and budget (capital expenditure)

Strategic Objective	Goal	Goal Code	Ref	2014/15	2015/16	2016/17	Current Year 2017/18			2018/19 Medium Term Revenue & Expenditure Framework		
				Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousand												
Good Governance	Support services	A		599		3,505	6,609	6,544	6,217	14,300	14,742	15,523
Good Governance	Human Resources Management	B				10,291	29,700	32,368	30,749	500	527	554
Good Governance	Vehicle Replacement Programme (Fleet Management)	C					15,750	16,167	15,359	10,000	10,530	11,086
Good Governance	Facilities Management / IA	D										
Good Governance	Legal Services	E										
Good Governance	Financial Management	F		11,766	10,849							
Good Governance	Strategy & shared services	G										
Good Governance	Executive & Council	H										
Institutional Transformation	Office centralisation	I					750	285	271	274	288	303
Infrastructure	Telecommunication	J										
Institutional Transformation	Workshops Refurbishment	K										
Infrastructure	Sports development	L										
Institutional Transformation	Special Programmes	M										
Safety & Security		N										
Safety & Security	Disaster Management	O			163							
Safety & Security	Fire Fighting	P										
Economic Development	Agricultural Market	Q										
Economic Development	Local Economic Development	R					285	650	618			
Environmental Protection	Environmental Services	S										
Sustainable Services	Leakage Management	T										
Sustainable Services	Water	U		289,821	348,608	268,726	227,751	241,634	229,552	227,389	239,125	251,789
Sustainable Services	Sanitation	V		23,600	4,631	33,616	81,500	48,547	46,120	49,300	51,913	54,664
Allocations to other priorities			3									
Total Capital Expenditure			1	325,786	384,251	316,139	362,325	348,195	328,885	301,163	317,124	333,932

References

1. Total capital expenditure must reconcile to Budgeted Capital Expenditure
2. Goal code must be used on Table SA36
3. Balance of allocations not directly linked to an IDP strategic objective check capital balance

Description	Ref	Provide description of tariff structure where appropriate	2014/15	2015/16	2016/17	Current Year 2017/18	2018/19 Medium Term Revenue & Expenditure Framework		
							Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Property rates (rate in the Rand)	1								
Residential properties									
Residential properties - vacant land									
Formal/informal settlements									
Small holdings									
Farm properties - used									
Farm properties - not used									
Industrial properties									
Business and commercial properties									
Communal land - residential									
Communal land - small holdings									
Communal land - farm property									
Communal land - business and commercial									
Communal land - other									
State-owned properties									
Municipal properties									
Public service infrastructure									
Privately owned towns serviced by the owner									
State trust land									
Resettlement and redistribution properties									
Protected areas									
National monuments properties									
Exemptions, reductions and rebates (Rands)									
Residential properties									
R15 000 threshold rebate			15,000	15,000	15,000	15,000	15,000	15,000	15,000
General residential rebate									
Indigent rebate or exemption									
Pensioners/social grants rebate or exemption									
Temporary relief rebate or exemption									
Bona fide farmers rebate or exemption									
Other rebates or exemptions	2								
Water tariffs									
Domestic									
Basic charge/flat fee (Rands/month)			130.19	138.65	140.60	150.44	156.42	166.34	174.65
Service point - vacant land (Rands/month)			1,562.28	1,663.83	1,763.66	1,867.11	1,967.13	2,066.49	2,150.61
Water usage - flat rate tariff (c/k)									
Water usage - life line tariff		(describe structure)	10.19	10.65	11.47	12.27	12.92	13.57	14.25
Water usage - Block 1 (c/k)		(fill in thresholds)	16.32	17.38	18.42	19.71	20.76	21.80	22.89
Water usage - Block 2 (c/k)		(fill in thresholds)	20.38	21.70	23.01	24.62	25.92	27.22	28.59
Water usage - Block 3 (c/k)		(fill in thresholds)							
Water usage - Block 4 (c/k)		(fill in thresholds)							
Other	2								
Waste water tariffs									
Domestic									
Basic charge/flat fee (Rands/month)			269.16	269.16	269.16	269.16	269.16	269.16	269.16
Service point - vacant land (Rands/month)									
Waste water - flat rate tariff (c/k)									
Volumetric charge - Block 1 (c/k)		(fill in structure)		3.38	3.59	3.63	4.03	4.23	4.45
Volumetric charge - Block 2 (c/k)		(fill in structure)							
Volumetric charge - Block 3 (c/k)		(fill in structure)							

DC21 Ugu - Supporting Table SA15 Investment particulars by type

Parent municipality investment particulars by type										
Investment type	Ref	2014/15	2015/16	2016/17	Current Year 2017/18			2018/19 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousand										
Parent municipality										
Securities - National Government										
Listed Corporate Bonds										
Deposits - Bank		222,080	215,203	173,750	140,224	140,224	133,213	5,396	7,987	28,678
Deposits - Public Investment Commissioners										
Deposits - Corporation for Public Deposits										
Bankers Acceptance Certificates										
Negotiable Certificates of Deposit - Banks										
Guaranteed Endowment Policies (sinking)										
Repurchase Agreements - Banks										
Municipal Bonds										
Municipality sub-total	1	222,080	215,203	173,750	140,224	140,224	133,213	5,396	7,987	28,678
Entities										
Securities - National Government										
Listed Corporate Bonds										
Deposits - Bank										
Deposits - Public Investment Commissioners										
Deposits - Corporation for Public Deposits										
Bankers Acceptance Certificates										
Negotiable Certificates of Deposit - Banks										
Guaranteed Endowment Policies (sinking)										
Repurchase Agreements - Banks										
Entities sub-total		-	-	-	-	-	-	-	-	-
Consolidated total:		222,080	215,203	173,750	140,224	140,224	133,213	5,396	7,987	28,678

References

1. Total investments must reconcile to Budgeted Financial Position ('current' call investment deposits plus 'non-current' investments)

DC21 Ugu - Supporting Table SA16 Investment particulars by maturity

Investments by Maturity	Ref	Period of Investment		Type of Investment	Capital Guarantee (Yes/No)	Variable or Fixed Interest rate	Interest Rate =	Commission Paid (Rands)	Commission Recipient	Expiry date of Investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
		Year	Month												
Parent municipality First National Bank ABSA Bank CALL Thala Bank Nedbank Standard Bank Investec Bank	1	Daily Call	3 Months	Nolisa Deposit	no	variable	9.45	0	n/a	Daily Call Account	28,045	3,365	(11,218)	9,339	29,551
				Nolisa Deposit	no	variable	8	0	n/a	Daily Call Account	21,034	2,524	(8,413)	7,004	22,148
				Nolisa Deposit	no	variable	9.5	0	n/a	Daily Call Account	-	-	-	-	-
				Nolisa Deposit	no	variable	7.87	1	n/a	Daily Call Account	35,056	4,207	(14,022)	11,874	39,914
				Nolisa Deposit	no	variable	7.75	2	n/a	Daily Call Account	42,087	5,048	(18,827)	14,008	44,297
				Nolisa Deposit	no	variable	8.99	0	n/a	Daily Call Account	14,022	1,883	(5,609)	4,889	14,766
Municipality sub-total											148,224		(58,090)	48,895	147,958
Entities South Coast Development Agency NPC Ugu South Coast Tourism (Pty) Ltd		n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	-	-	-	-	-
				n/a	n/a	n/a	n/a	n/a	n/a	n/a	-	-	-	-	-
Entities sub-total											-	-	-	-	-
TOTAL INVESTMENTS AND INTEREST	1										140,224		(56,090)	48,895	147,958

References

1. Total Investments must reconcile to all items in Table SA15 for the Current Year (30 June)
2. List Investments in expiry date order
3. If Variable is selected in column F, input interest rate range
4. Withdrawals to be entered as negative

check

DC21 Ugu - Supporting Table SA21 Transfers and grants made by the municipality

Description	Ref	2014/15	2015/16	2016/17	Current Year 2017/18				2018/19 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousand											
<u>Cash Transfers to other municipalities</u>	1										
Total Cash Transfers To Municipalities:		1,136	-	-	-	-	-	-	-	-	-
<u>Cash Transfers to Entities/Other External Mechanisms</u>	2			36,355	5,788	5,788	5,788	5,788	6,078	6,400	6,739
South Coast Development Agency					5,682	5,682	5,682	5,682	6,282	6,615	6,966
Tourism Development					6,840	6,840	6,840	6,840	7,853	8,289	8,707
Tourism Marketing											
Total Cash Transfers To Entities/Em's		26,342	20,327	36,355	18,310	18,310	18,310	18,310	20,213	21,284	22,412
<u>Cash Transfers to other Organs of State</u>	3										
Total Cash Transfers To Other Organs Of State:		-	-	-	-	-	-	-	-	-	-
<u>Cash Transfers to Organisations</u>	0										
Total Cash Transfers To Organisations		-	-	-	-	-	-	-	-	-	-
<u>Cash Transfers to Groups of Individuals</u>	0										
Total Cash Transfers To Groups Of Individuals:		-	-	-	-	-	-	-	-	-	-
TOTAL CASH TRANSFERS AND GRANTS	6	29,478	20,327	36,355	18,310	18,310	18,310	18,310	20,213	21,284	22,412
<u>Non-Cash Transfers to other municipalities</u>	1										
Insert description											
Total Non-Cash Transfers To Municipalities:		-	-	-	-	-	-	-	-	-	-
<u>Non-Cash Transfers to Entities/Other External Mechanisms</u>	2										
0											
Total Non-Cash Transfers To Entities/Em's		-	-	-	-	-	-	-	-	-	-
<u>Non-Cash Transfers to other Organs of State</u>	3										
0											
Total Non-Cash: Transfers To Other Organs Of State:		-	-	-	-	-	-	-	-	-	-
<u>Non-Cash Grants to Organisations</u>	4										
0											
Total Non-Cash Grants To Organisations		-	-	-	-	-	-	-	-	-	-
<u>Groups of Individuals</u>	5										
0											
Total Non-Cash Grants To Groups Of Individuals:		-	-	-	-	-	-	-	-	-	-
TOTAL NON-CASH TRANSFERS AND GRANTS		-	-	-	-	-	-	-	-	-	-
TOTAL TRANSFERS AND GRANTS	6	29,478	20,327	36,355	18,310	18,310	18,310	18,310	20,213	21,284	22,412

References

1. Insert description listed by municipal name and demarcation code of recipient
2. Insert description of each entity or external mechanism (an external mechanism may be provided with resources to ensure a minimum level of service)
3. Insert description of each Organ of State (e.g. transfer to electricity provider to compensate for FBS provided)
4. Insert description of each other organisation (e.g. charity)
5. Insert description of each other organisation (e.g. the aged, child-headed households)
6. All descriptions should separate transfers for 'capital purposes' and 'operating purposes'

DC21 Ugu - Supporting Table SA24 Summary of personnel numbers

Summary of Personnel Numbers		Ref	2016/17			Current Year 2017/18			Budget Year 2018/19			
Number		1,2	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees	
Municipal Council and Boards of Municipal Entities												
Councillors (Political Office Bearers plus Other Councillors)					35			35	35		35	
Board Members of municipal entities		4			8			8	8		8	
Municipal employees												
Municipal Manager and Senior Managers		5										
Other Managers		3	5	–	5	5	–	5	5		5	
Professionals		7	28	28	–	28	28	–	32	31	1	
Finance			617	501	20	617	501	20	32	30	2	
Spatial/town planning			18	12	6	18	12	6	4	3	1	
Information Technology												
Roads			13	8	1	13	8	1	1	–	1	
Electricity												
Water			586	481	13	586	481	13	7	7	–	
Sanitation												
Refuse												
Other									20	20		
Technicians			61	61	3	61	61	3	71	71	–	
Finance									25	25		
Spatial/town planning			61	61	3	61	61	3				
Information Technology									1	1		
Roads												
Electricity												
Water									11	11		
Sanitation												
Refuse												
Other									34	34		
Clerks (Clerical and administrative)			173	173	10	173	173	10	195	195		
Service and sales workers									117	117		
Skilled agricultural and fishery workers									72	55	17	
Craft and related trades												
Plant and Machine Operators												
Elementary Occupations									385	385		
TOTAL PERSONNEL NUMBERS			9	884	763	81	884	763	81	952	884	68
% Increase						–	–	–	7.7%	15.9%	(16.0%)	
Total municipal employees headcount			6, 10									
Finance personnel headcount			8, 10	112	110	2	112	110	2			
Human Resources personnel headcount			6, 10	21	20	1	21	20	1			

References

1. Positions must be funded and aligned to the municipality's current organisational structure
2. Full Time Equivalent (FTE). E.g. One full time person = 1FTE. A person working half time (say 4 hours out of 8) = 0.5FTE.
3. s57 of the Systems Act
4. Include only in Consolidated Statements
5. Include municipal entity employees in Consolidated Statements
6. Include headcount (number of persons, Not FTE) of managers and staff only (exclude councillors)
7. Managers who provide the direction of a critical technical function
8. Total number of employees working on these functions

DC21 Ugu - Supporting Table SA26 Consolidated budgeted monthly revenue and expenditure (municipal vote)

R thousand	Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
			July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
Revenue by Vote																	
	Vote 1 - EXECUTIVE & COUNCIL		2,105		2,887			2,649			2,589				10,250	10,793	11,365
	Vote 2 - FINANCE & ADMINISTRATION		1,008		1,080			1,058			1,254				4,400	4,633	4,879
	Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT		3,690	4,590	4,599	3,587	3,979	3,699	3,876	3,587	3,585	3,588	3,478	14,518	56,773	59,782	62,951
	Vote 4 - WATER		77,659	78,562	75,329	75,972	79,578	80,124	75,040	81,780	79,925	73,445	81,067	117,960	976,441	1,050,547	1,125,554
	Vote 5 - WASTE WATER MANAGEMENT		8,575	9,378	9,378	9,275	10,275	9,506	11,322	9,099	8,566	8,659	7,605	8,769	110,399	116,251	122,412
	Vote 6 - PUBLIC SAFETY		2,459	568	762		1,880			148	259	298	1,590	77	8,040	8,466	8,915
	Vote 7 - ENVIRONMENTAL PROTECTION		1,590	1,988	1,596	1,567	1,879	1,649	1,580	1,659	1,124	1,257	1,366	1,162	18,007	18,961	19,966
	Vote 8 - OTHER: MARKET		72	72	72	72	72	72	72	72	72	72	72	49	839	883	930
	Vote 9 - SPORTS & RECREATION		21	21	21	21	21	21	21	21	21	21	21	21	253	266	280
	Vote 10 - [NAME OF VOTE 10]																
	Vote 11 - [NAME OF VOTE 11]																
	Vote 12 - [NAME OF VOTE 12]																
	Vote 13 - [NAME OF VOTE 13]																
	Vote 14 - [NAME OF VOTE 14]																
	Vote 15 - [NAME OF VOTE 15]																
Total Revenue by Vote			97,179	94,779	95,724	90,495	97,684	98,777	91,910	96,366	97,404	87,339	95,199	142,547	1,185,402	1,270,583	1,357,252
Expenditure by Vote to be appropriated																	
	Vote 1 - EXECUTIVE & COUNCIL		6,713	7,048	7,189	6,261	6,898	6,622	6,887	6,887	7,231	6,797	6,885	5,152	80,550	81,543	86,027
	Vote 2 - FINANCE & ADMINISTRATION		14,312	28,625	12,734	12,940	12,332	12,435	12,957	12,505	12,080	13,684	13,318	13,928	171,750	173,866	183,429
	Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT		6,312	12,623	6,438	6,760	7,098	7,453	7,602	3,801	3,877	3,954	4,152	5,671	75,740	76,673	80,980
	Vote 4 - WATER		38,092	76,184	39,596	31,196	31,608	32,440	40,318	31,125	39,068	37,115	29,979	(25,021)	402,101	409,331	431,776
	Vote 5 - WASTE WATER MANAGEMENT		10,429	20,858	10,951	10,195	9,685	9,266	9,958	10,058	9,555	10,033	7,180	6,980	126,691	126,691	133,659
	Vote 6 - PUBLIC SAFETY		525	551	584	519	570	504	525	520	570	542	416	474	6,300	6,378	6,728
	Vote 7 - ENVIRONMENTAL PROTECTION		1,940	3,879	1,685	1,538	1,573	2,225	2,287	1,144	2,201	2,129	1,196	1,479	23,274	23,561	24,856
	Vote 8 - OTHER: MARKET																
	Vote 9 - SPORTS & RECREATION																
	Vote 10 - [NAME OF VOTE 10]																
	Vote 11 - [NAME OF VOTE 11]																
	Vote 12 - [NAME OF VOTE 12]																
	Vote 13 - [NAME OF VOTE 13]																
	Vote 14 - [NAME OF VOTE 14]																
	Vote 15 - [NAME OF VOTE 15]																
Total Expenditure by Vote			78,322	149,769	79,578	69,309	69,764	70,945	80,535	66,039	74,583	74,254	63,107	8,662	884,865	898,042	947,366
Surplus/(Deficit) before assoc.			18,857	(54,989)	16,147	21,186	27,920	27,831	11,375	30,327	22,821	13,085	32,092	133,884	300,537	372,541	409,886
	Taxation																
	Attributable to minorities																
	Share of surplus/ (deficit) of associate																
Surplus/(Deficit)			18,857	(54,989)	16,147	21,186	27,920	27,831	11,375	30,327	22,821	13,085	32,092	133,884	300,537	372,541	409,886
			1														

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

DC21 Ugu - Supporting Table SA27 Consolidated budgeted monthly revenue and expenditure (functional classification)

Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	
R thousand																	
Revenue - Functional																	
Governance and administration		3,113	-	3,977	-	-	3,707	-	-	3,853	-	-	-	0	14,650	15,427	16,244
Executive and council		2,105		2,897			2,649			2,599				0	10,250	10,793	11,365
Finance and administration		1,008		1,080			1,058			1,264				-	4,400	4,633	4,879
Internal audit														-			
Community and public safety		2,480	589	783	21	1,901	21	169	21	280	319	1,611	98	8,293	8,732	9,195	
Community and social services														-			
Sport and recreation		21	21	21	21	21	21	21	21	21	21	21	21	266	266	280	
Public safety		2,459	568	762		1,880		146		259	298	1,590	77	8,040	8,466	8,915	
Housing														-			
Health														-			
Economic and environmental services		5,280	6,178	6,185	5,154	5,858	5,348	5,246	5,455	4,708	4,845	4,843	15,680	74,780	78,743	82,917	
Planning and development		3,690	4,590	4,599	3,587	3,979	3,698	3,587	3,876	3,585	3,588	3,478	14,518	56,773	59,782	62,951	
Road transport																	
Environmental protection		1,590	1,588	1,586	1,567	1,879	1,649	1,659	1,580	1,124	1,257	1,366	1,162	18,007	18,981	19,966	
Trading services		86,234	87,941	84,707	85,248	89,853	89,630	90,879	86,362	88,490	82,103	88,672	126,719	1,086,840	1,166,797	1,247,966	
Energy sources																	
Water management		77,659	78,562	75,329	75,972	79,578	80,124	81,780	75,040	79,925	73,445	81,067	117,960	976,441	1,050,547	1,125,554	
Waste water management		8,575	9,378	9,378	9,275	10,275	9,506	9,099	11,322	8,566	8,659	7,605	8,759	110,399	116,251	122,412	
Waste management																	
Other		72	72	72	72	72	72	72	72	72	72	72	49	839	883	930	
Total Revenue - Functional		97,179	94,779	95,724	90,495	97,684	98,777	96,366	91,910	97,404	87,339	95,199	142,547	1,165,402	1,270,583	1,357,252	
Expenditure - Functional																	
Governance and administration																	
Executive and council		21,025	35,673	19,924	19,101	19,230	19,057	19,392	19,844	19,311	20,481	20,184	19,079	252,301	255,409	268,466	
Finance and administration		6,713	7,048	7,189	6,261	6,898	6,622	6,887	6,887	7,231	6,787	6,865	5,152	80,550	81,543	86,027	
Internal audit		14,312	28,625	12,734	12,840	12,332	12,435	12,505	12,957	12,080	13,684	13,318	13,928	171,750	173,866	183,429	
Community and public safety		525	551	584	519	570	504	520	525	570	542	416	474	6,300	6,378	6,728	
Community and social services																	
Sport and recreation																	
Public safety		525	551	584	519	570	504	520	525	570	542	416	474	6,300	6,378	6,728	
Housing																	
Health																	
Economic and environmental services		8,251	16,502	8,123	8,297	8,671	9,677	4,944	9,889	6,078	6,083	5,348	7,149	99,014	100,233	105,746	
Planning and development		6,312	12,623	6,438	6,760	7,098	7,453	3,801	7,602	3,877	3,954	4,152	5,671	75,740	76,673	80,890	
Road transport																	
Environmental protection		1,940	3,879	1,685	1,538	1,573	2,225	1,144	2,287	2,201	2,129	1,196	1,479	23,274	23,561	24,856	
Trading services		48,521	97,042	50,947	41,391	41,293	41,707	41,183	50,277	48,524	47,148	37,159	(18,040)	527,251	536,022	585,435	
Energy sources		10,429	20,858	10,951	10,195	9,685	9,268	10,058	9,958	9,555	10,033	7,180	(118,169)				
Water management		38,092	76,184	39,996	31,186	31,608	32,440	40,318	40,318	39,068	37,115	29,979	(25,021)	402,101	409,331	431,776	
Waste water management														125,150	126,691	133,659	
Waste management																	
Other																	
Total Expenditure - Functional		78,322	148,769	79,578	69,309	68,764	70,945	66,039	80,535	74,583	74,254	63,107	8,662	894,865	896,042	947,366	
Surplus/(Deficit) before assoc.		18,857	(54,989)	16,147	21,186	27,920	27,831	30,327	11,375	22,821	13,085	32,092	133,884	300,537	372,541	409,886	
Share of surplus/(deficit) of associate																	
Surplus/(Deficit)	1	18,857	(54,989)	16,147	21,186	27,920	27,831	30,327	11,375	22,821	13,085	32,092	133,884	300,537	372,541	409,886	

References

1. Surplus (Deficit) must reconcile with Budgeted Financial Performance

DC21 Ugu - Supporting Table SA28 Consolidated budgeted monthly capital expenditure (municipal vote)

R thousand	Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework		
			July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
1	Multi-year expenditure to be appropriated																
	Vote 1 - EXECUTIVE & COUNCIL																
	Vote 2 - FINANCE & ADMINISTRATION																
	Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT																
	Vote 4 - WATER																
	Vote 5 - WASTE WATER MANAGEMENT																
	Vote 6 - PUBLIC SAFETY																
	Vote 7 - ENVIRONMENTAL PROTECTION																
	Vote 8 - OTHER: MARKET																
	Vote 9 - SPORTS & RECREATION																
	Vote 10 - [NAME OF VOTE 10]																
	Vote 11 - [NAME OF VOTE 11]																
	Vote 12 - [NAME OF VOTE 12]																
	Vote 13 - [NAME OF VOTE 13]																
	Vote 14 - [NAME OF VOTE 14]																
	Vote 15 - [NAME OF VOTE 15]																
Capital multi-year expenditure sub-total																	
2	Single-year expenditure to be appropriated																
	Vote 1 - EXECUTIVE & COUNCIL																
	Vote 2 - FINANCE & ADMINISTRATION																
	Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT																
	Vote 4 - WATER		23	23	23	23	23	23	23	23	23	23	23	23	24,500	25,183	26,518
	Vote 5 - WASTE WATER MANAGEMENT		18,924	18,924	18,924	18,924	18,924	18,924	18,924	18,924	18,924	18,924	18,924	18,924	227,089	239,125	251,799
	Vote 6 - PUBLIC SAFETY		4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	49,300	51,913	54,664
	Vote 7 - ENVIRONMENTAL PROTECTION																
	Vote 8 - OTHER: MARKET															615	648
	Vote 9 - SPORTS & RECREATION																
	Vote 10 - [NAME OF VOTE 10]																
	Vote 11 - [NAME OF VOTE 11]																
	Vote 12 - [NAME OF VOTE 12]																
	Vote 13 - [NAME OF VOTE 13]																
	Vote 14 - [NAME OF VOTE 14]																
	Vote 15 - [NAME OF VOTE 15]																
Capital single-year expenditure sub-total			23	23,055	23,055	23,055	23,055	23,055	23,055	23,055	23,055	23,055	23,055	23,055	301,163	317,124	333,932
Total Capital Expenditure			2	23,055	23,055	23,055	23,055	23,055	23,055	23,055	23,055	23,055	23,055	23,055	301,163	317,124	333,932

References

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates
2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

DC21 Ugu - Supporting Table SA29 Consolidated budgeted monthly capital expenditure (functional classification)

Description	Ref	Budget Year 2018/19												Medium Term Revenue and Expenditure Framework			
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	
R thousand																	
Capital Expenditure - Functional	1																
Governance and administration																	
Executive and council		1,559	1,559	1,559	1,559	1,559	1,559	1,559	1,559	1,559	1,559	1,559	7,349	24,500	25,799	27,166	
Finance and administration		125	125	125	125	125	125	125	125	125	125	125	(1,375)	-	-	-	
Internal audit		1,434	1,434	1,434	1,434	1,434	1,434	1,434	1,434	1,434	1,434	1,434	8,724	24,500	25,799	27,166	
Community and public safety																	
Community and social services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sport and recreation																	
Public safety																	
Housing																	
Health																	
Economic and environmental services																	
Planning and development		23	23	23	23	23	23	23	23	23	23	23	22	274	288	303	
Road transport		23	23	23	23	23	23	23	23	23	23	23	22	274	288	303	
Environmental protection																	
Trading services																	
Energy sources		23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	276,389	291,038	306,463	
Water management		18,924	18,924	18,924	18,924	18,924	18,924	18,924	18,924	18,924	18,924	18,924	18,924	227,089	238,125	251,799	
Waste water management		4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	4,108	49,300	51,913	54,664	
Waste management																	
Other																	
Total Capital Expenditure - Functional	2	24,614	24,614	24,614	24,614	24,614	24,614	24,614	24,614	24,614	24,614	24,614	30,404	301,163	317,124	333,932	
Funded by:																	
National Government		23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	23,032	276,389	291,038	306,463	
Provincial Government																	
District Municipality																	
Other transfers and grants																	
Transfers recognised - capital																	
Public contributions & donations																	
Borrowing																	
Internally generated funds		1,582	1,582	1,582	1,582	1,582	1,582	1,582	1,582	1,582	1,582	1,582	7,372	24,774	26,087	27,469	
Total Capital Funding		24,614	24,614	24,614	24,614	24,614	24,614	24,614	24,614	24,614	24,614	24,614	30,404	301,163	317,124	333,932	

References

1. Table should be completed as either Multi-Year expenditure appropriation or Budget Year and Forward Year estimates

2. Total Capital Expenditure must reconcile to Budgeted Capital Expenditure

check

DC21 Ugu - Supporting Table SA30 Consolidated budgeted monthly cash flow

MONTHLY CASH FLOWS											
R thousand	Budget Year 2018/19										
	July	August	Sept.	October	November	December	January	February	March	April	May
Medium Term Revenue and Expenditure Framework											
	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21								
Cash Receipts By Source											
Property rates											
Service charges - electricity revenue	15,398	17,285	20,701	18,405	20,431	18,548	21,885	20,870	17,017	16,338	17,139
Service charges - water revenue	6,860	6,703	7,503	6,620	7,420	6,805	6,658	7,279	5,253	5,284	6,284
Service charges - sanitation revenue											
Service charges - refuse revenue											
Service charges - other	85	92	81	90	82	97	96	96	99	97	97
Rental of facilities and equipment											
Interest earned - external investments	111	140	374	163	120	178	354	270	179	334	134
Interest earned - outstanding debtors	508										
Dividends received											
Fines, penalties and forfeits											
Licences and permits											
Agency services											
Transfer receipts - operational	79,987	-	80,473	-	-	88,151	-	-	104,592	111,452	-
Other revenue											
Cash Receipts by Source	102,951	24,219	109,132	25,308	28,054	95,778	28,993	28,515	127,540	133,507	22,854
Other Cash Flows by Source											
Transfer receipts - capital	90,888	-	-	-	-	100,000	-	-	45,000	-	-
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfers and subsidies - capital (in-kind - all)											
Proceeds on disposal of PPE											
Short term loans											
Borrowing long term/remaining											
Increase (decrease) in consumer deposits	470			484			518			544	
Decrease (increase) in non-current debtors	391		391	391	391	391	391	391	391	391	391
Decrease (increase) other non-current receivables											
Decrease (increase) in non-current investments											
Total Cash Receipts by Source	194,700	24,910	109,522	26,093	28,445	195,778	29,392	28,906	172,540	134,441	23,045
Cash Payments by Type											
Employee related costs	26,716	53,432	26,716	26,716	26,716	26,716	26,716	26,716	26,716	26,716	26,716
Remuneration of councillors	1,094	1,094	1,094	1,094	1,094	1,094	1,094	1,094	1,094	1,094	1,094
Finance charges	3,333	3,450	3,322	3,206	2,485	1,991	1,931	1,873	1,779	1,880	1,606
Bulk purchases - Electricity	4,904	4,904	4,904	4,904	4,904	4,904	4,904	4,904	4,904	4,904	4,904
Bulk purchases - Water & Sewer											
Other materials	1,050	1,022	1,082	1,059	1,040	1,133	1,182	1,087	987	911	1,198
Contracted services	2,055	2,113	2,262	2,417	2,581	2,751	2,932	3,121	3,320	3,403	3,516
Transfers and grants - other municipalities	5,053	-	-	-	-	5,053	-	-	5,053	-	-
Transfers and grants - other											
Other expenditure	23,921	25,117	26,373	26,301	25,467	26,557	25,710	26,275	25,728	23,921	22,973
Cash Payments by Type	68,128	91,131	65,782	68,286	64,296	75,162	64,467	65,070	69,591	62,640	62,704
Other Cash Flows/Payments by Type											
Capital assets											
Repayment of borrowing											
Other Cash Flows/Payments											
Total Cash Payments by Type	68,128	91,131	146,016	68,286	64,296	155,426	64,467	65,070	146,555	62,640	142,968
NET INCREASE/DECREASE IN CASH HELD	126,572	(66,221)	(36,493)	(40,003)	(35,851)	48,743	(34,953)	(36,164)	23,076	71,802	(118,922)
Cash/cash equivalents at the month/year begin:	52,353	178,338	172,416	75,923	35,820	(31)	40,711	6,146	(30,018)	(6,942)	64,860
Cash/cash equivalents at the month/year end:	178,938	112,416	75,923	35,920	(31)	40,711	6,146	(30,018)	(6,942)	64,860	(50,062)
References											

1. Note that this section of Table SA 30 is deliberately not linked to Table A4 because timing differences between the invoicing of clients and receiving the cash means that the cashflow will differ from budgeted revenue, and similarly for budgeted expenditures. However for the MTRCF it is now directly linked to A7.

DC21 Ugu - Supporting Table SA31 Aggregated entity budget

Description	Ref	2014/15	2015/16	2016/17	Current Year 2017/18			2018/19 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R million										
Financial Performance										
Property rates										
Service charges										
Investment revenue		1	1					1	1	1
Transfers recognised - operational		21	22					38	40	42
Other own revenue		1	1					2	3	3
Contributions recognised - capital & contributed assets										
Total Revenue (excluding capital transfers and contributions)		22	23	-	-	-	-	41	43	46
Employee costs		8	8					13	13	14
Remuneration of Board Members		0	1					2	2	2
Depreciation & asset impairment		0	0					0	0	0
Finance charges		0	0					0	0	0
Materials and bulk purchases										
Transfers and grants										
Other expenditure		11	11					26	28	29
Total Expenditure		19	20	-	-	-	-	41	43	46
Surplus/(Deficit)		3	4	-	-	-	-	0	0	0
Capital expenditure & funds sources										
Capital expenditure										
Transfers recognised - operational			1						-	-
Public contributions & donations									-	-
Borrowing									-	-
Internally generated funds		0							-	-
Total sources		0	1	-	-	-	-	-	-	-
Financial position										
Total current assets		17	20						-	-
Total non current assets		1	1						-	-
Total current liabilities		2	2						-	-
Total non current liabilities									-	-
Equity		16	20						-	-
Cash flows										
Net cash from (used) operating		1	1						-	-
Net cash from (used) investing		(0)	(0)						-	-
Net cash from (used) financing									-	-
Cash/cash equivalents at the year end		1	1						-	-

DC21 Ugu - Supporting Table SA32 List of external mechanisms

External mechanism Name of organisation	Yrs/ Mths	Period of agreement 1.	Service provided	Expiry date of service delivery agreement or contract	Monetary value of agreement 2.
		Number			R thousand

References

1. Total agreement period from commencement until end
2. Annual value

DC21 Ugu - Supporting Table SA33 Contracts having future budgetary implications

Description	Ref	Preceding Years	Current Year 2017/18	2018/19 Medium Term Revenue & Expenditure Framework			Forecast 2021/22	Forecast 2022/23	Forecast 2023/24	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Forecast 2027/28	Total Contract Value
				Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21								
R thousand	1,3	Total	Original Budget				Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Parent Municipality:														
<u>Revenue Obligation By Contract</u>	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Operating Revenue Implication														
<u>Expenditure Obligation By Contract</u>	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Operating Expenditure Implication														
<u>Capital Expenditure Obligation By Contract</u>	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Capital Expenditure Implication														
Total Parent Expenditure Implication														
Entities:														
<u>Revenue Obligation By Contract</u>	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Operating Revenue Implication														
<u>Expenditure Obligation By Contract</u>	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Operating Expenditure Implication														
<u>Capital Expenditure Obligation By Contract</u>	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Capital Expenditure Implication														
Total Entity Expenditure Implication														

References:

1. Total Implication for all preceding years to be summed and total stated in 'Preceding Years' column
2. List all contracts with future financial obligations beyond the three years covered by the MTRF (M3M s33)
3. For municipalities with approved total revenue not exceeding R250 m - all contracts with an annual cost greater than R500 000. For municipalities with approved total revenue greater than R250 m - all contracts with an annual cost greater than R1 million. For municipalities with approved total revenue greater than R500 m - all contracts with an annual cost greater than R0 million

DC21 Ugu - Supporting Table SA34b Consolidated capital expenditure on the renewal of existing assets by asset class

2021/22 Supporting Table SA3-4b Consolidated Capital Expenditure on the renewal or existing assets by asset class										
Description	Ref	2014/15	2015/16	2016/17	Current Year 2017/18			2018/19 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21
R thousand	1									
Capital expenditure on renewal of existing assets by Asset Class/Sub-class										
Infrastructure		1,060	-	-	278,851	278,851	264,908	104,033	109,547	115,353
Roads Infrastructure		-	-	-	-	-	-	-	-	-
Roads		-	-	-	-	-	-	-	-	-
Road Structures		-	-	-	-	-	-	-	-	-
Road Furniture		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		-	-	-	-	-	-	-	-	-
Power Plants		-	-	-	-	-	-	-	-	-
HV Substations		-	-	-	-	-	-	-	-	-
HV Switching Station		-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-
MV Networks		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	217,351	217,351	206,483	95,123	100,165	106,473
Dams and Weirs		-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	217,351	217,351	206,483	95,123	100,165	106,473
Bulk Mains		-	-	-	-	-	-	-	-	-
Distribution		-	-	-	-	-	-	-	-	-
Distribution Points		-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		1,060	-	-	61,500	61,500	58,425	8,910	9,382	9,879
Pump Station		-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		1,060	-	-	61,500	61,500	58,425	8,910	9,382	9,879
Outfall Sewers		-	-	-	-	-	-	-	-	-
Toilet Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-
Waste Separation Facilities		-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-</				

Workshops	13,755	18,502		1,742	1,742	1,855	1,915	2,018	2,129
Yards									
Stores									
Laboratories									
Training Centres									
Manufacturing Plant									
Depots									
Capital Spaces									
Housing	-	-	-	-	-	-	-	-	-
Staff Housing									
Social Housing									
Capital Spaces									
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets									
Intangible Assets	1,000	1,200	-	1,098	1,098	1,043	1,208	1,271	1,341
Services									
Licences and Rights	1,000	1,200	-	1,098	1,098	1,043	1,208	1,271	1,341
Water Rights									
Effluent Licences									
Solid Waste Licences									
Computer Software and Applications	1,000	1,200		1,098	1,098	1,043	1,208	1,271	1,341
Local Settlement Software Applications									
Unspecified									
Computer Equipment	58	70	657	203	203	193	224	236	249
Computer Equipment	58	70	657	203	203	193	224	236	249
Furniture and Office Equipment	-	-	-	101	101	96	388	420	443
Furniture and Office Equipment				101	101	96	388	420	443
Machinery and Equipment	14,852	17,838	10,422	11,577	11,577	10,888	12,723	13,410	14,147
Machinery and Equipment	14,852	17,838	10,422	11,577	11,577	10,888	12,723	13,410	14,147
Transport Assets	-	-	11,527	15,140	15,140	17,233	16,638	17,537	18,502
Transport Assets			11,527	15,140	15,140	17,233	16,638	17,537	18,502
Libraries	-	-	-	-	-	-	-	-	-
Libraries									
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals									
Total Repairs and Maintenance Expenditure	1	52,638	63,151	65,881	66,839	66,347	76,788	83,042	87,613
R&M as a % of PPE		1.5%	1.6%	1.7%	1.7%	1.7%	2.1%	2.0%	2.0%
R&M as % Operating Expenditure		5.8%	6.8%	8.4%	7.3%	7.6%	8.3%	9.4%	9.8%

References
1. Total Repairs and Maintenance Expenditure by Asset Category must reconcile to total repairs and maintenance expenditure on Table SA1

check balance

0

(0)

(0)

(0)

DC21 Ugu - Supporting Table SA34d Consolidated Depreciation by asset class

DC21 Ugu - Supporting Table SA34a Consolidated capital expenditure on the upgrading of existing assets by asset class

DC21 Ugu - Supporting Table SA35 Consolidated future financial implications of the capital budget

Vote Description		Ref	2018/19 Medium Term Revenue & Expenditure Framework			Forecasts			
R thousand			Budget Year 2018/19	Budget Year +1 2019/20	Budget Year +2 2020/21	Forecast 2021/22	Forecast 2022/23	Forecast 2023/24	Present value
Capital expenditure		1							
Vote 1 - EXECUTIVE & COUNCIL			-	-	-				
Vote 2 - FINANCE & ADMINISTRATION			24,500	25,183	26,518				
Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT			274	288	303				
Vote 4 - WATER			227,089	239,125	251,799				
Vote 5 - WASTE WATER MANAGEMENT			49,300	51,913	54,664				
Vote 6 - PUBLIC SAFETY			-	-	-				
Vote 7 - ENVIRONMENTAL PROTECTION			-	615	648				
Vote 8 - OTHER: MARKET			-	-	-				
Vote 9 - SPORTS & RECREATION			-	-	-				
Vote 10 - [NAME OF VOTE 10]			-	-	-				
Vote 11 - [NAME OF VOTE 11]			-	-	-				
Vote 12 - [NAME OF VOTE 12]			-	-	-				
Vote 13 - [NAME OF VOTE 13]			-	-	-				
Vote 14 - [NAME OF VOTE 14]			-	-	-				
Vote 15 - [NAME OF VOTE 15]			-	-	-				
List entity summary if applicable									
Total Capital Expenditure			301,163	317,124	333,932	-	-	-	-
Future operational costs by vote		2							
Vote 1 - EXECUTIVE & COUNCIL									
Vote 2 - FINANCE & ADMINISTRATION									
Vote 3 - INFRASTRUCTURE & ECONOMIC DEVELOPMENT									
Vote 4 - WATER									
Vote 5 - WASTE WATER MANAGEMENT									
Vote 6 - PUBLIC SAFETY									
Vote 7 - ENVIRONMENTAL PROTECTION									
Vote 8 - OTHER: MARKET									
Vote 9 - SPORTS & RECREATION									
Vote 10 - [NAME OF VOTE 10]									
Vote 11 - [NAME OF VOTE 11]									
Vote 12 - [NAME OF VOTE 12]									
Vote 13 - [NAME OF VOTE 13]									
Vote 14 - [NAME OF VOTE 14]									
Vote 15 - [NAME OF VOTE 15]									
List entity summary if applicable									
Total future operational costs			-	-	-	-	-	-	-
Future revenue by source		3							
Property rates									
Service charges - electricity revenue									
Service charges - water revenue									
Service charges - sanitation revenue									
Service charges - refuse revenue									
Service charges - other									
Rental of facilities and equipment									
List other revenues sources if applicable									
List entity summary if applicable									
Total future revenue			-	-	-	-	-	-	-
Net Financial Implications			301,163	317,124	333,932	-	-	-	-

References

1. Summarise the total capital cost until capital project is operational (MFMA s19(2)(a))
2. Summary of future operational costs from when projects operational (present value until the end of each asset's useful life) (MFMA s19(2)(b))
3. Summarise the future revenue from when projects are operational, including municipal tax and tariff implications, (present value until the end of asset's useful life)

[illegible]

OTHER DEPTS DRAFT CAPITAL BUDGET 2018-2019

SDBIP CODE	SDBIP NAME	Activities	Breakdown 2018/2019	Source of Funding	Total budget 2018/2019	Total Budget 2019/2020	Total Budget 2019/2020
CS011A	Motor Vehicles - Fleet replacement plan (60)	Double cabs C0007-8	5,000,000.00	Internal	10,000,000.00	10,050,000.00	10,100,250.00
		Bakkies C0007-10	4,500,000.00				
		Sedans C0007-9	500,000.00				
		LDV's					
CS023a	Long term office accomodation plan - Disaster Management Building phase 3		7,000,000.00	Internal	7,000,000.00	7,035,000.00	7,070,175.00
CS023a	Long term office accomodation plan - Oslo Beach Phase 3		7,000,000.00	Internal	7,000,000.00	7,035,000.00	7,070,175.00
CS025a	ICT Infrastructure Servers		500,000.00	Internal	500,000.00	502,500.00	505,012.50

WATER SERVICES DRAFT CAPITAL BUDGET 2018-2019

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SDBIP CODE	SDBIP NAME	Activities	Total Budget 2018/2019	Source of Funding	Local Municipality	New / Old Projects
WS/PMU4	Kwaxolo Water Supply - Bulk Supply (AFA) MIS 229750	Construction C0058-21	10,000,000.00	MIG	Ray Nkonyeni	NEW
WS/PMU6	Umtamvuna Water Treatment Works Extension	Construction C0066-16	8,000,000.00	MIG	Ray Nkonyeni	OLD
WS/PMU18	Kwanyiswa Water Scheme - Phase 3 (AFA) MIS 194753	Construction C0066-9 C0058-22	6,000,000.00	MIG	Ray Nkonyeni	NEW
WS/PMU9	Umkimkhulu Bulk Water Augmentation Scheme Stage One (AFA) MIS 257184	Construction C0066-10	5,000,000.00	MIG	Ray Nkonyeni	OLD
WS/PMU11	Miskaba and Surrounds Water Supply Scheme	Construction C0066-11	4,000,000.00	MIG	Ray Nkonyeni	NEW
WS/PMU13	Water Pipeline Replacements	Construction C0141-15	37,984,000.00	MIG	Ray Nkonyeni	OLD
WS/PMU14	Mistake Farm Supply Scheme	Construction C0058-24 C0058-21	1,800,000.00	MIG	Umdoni	NEW
WS/PMU15	Vulamehlo Cross-Border Water Scheme	Planning C0066-12	1,970,000.00	MIG	Umdoni	NEW
WS/PMU17	Kwalembe Water Supply Scheme Extension	Planning C0066-12	680,000.00	MIG	Umdoni	NEW
	Upgrade of Nkonka Pumpstation, Dududu and Surrounding Infills	Planning C0061-22	4,016,000.00	MIG	Umdoni	NEW
WS/PMU7	Harding Weza Regional Bulk Water Supply Planning (AFA) MIS 207998	Construction C0066-14	26,500,000.00	MIG	Umuizwabantu	NEW

WS/PMU5	Mhlabatshane Regional Water Supply Scheme	Construction	7,000,000.00 C0061-24	MIG	Umzumbe	NEW
WS/PMU 32	Mabheleni East Water Project	Planning	10,000,000.00 C0066-15 C0061-23	MIG	Umzumbe 5,000,000.00 5,000,000.00	NEW
	Water Pipeline Replacements (South Coast Pipeline Phase 2B to Malangeni Link)	Planning	14,139,161.86 C0141-16	MIG	Umzumbe	OLD
	Water Pipeline Replacements (Umdoni Reservoir to Sezela, Elysium, Mthwalume Link)	Planning	20,000,000.00 C0141-17	MIG	Umzumbe	OLD
	Assisi to Morrison Infill Bulk Main and Reticulation	Planning Construction	5,000,000.00 C0141-18	MIG	Umzumbe	NEW
	Kwahlongwa WTW upgrade	Construction	10,000,000.00 C0141-19	MIG	Umzumbe	OLD
WS/PMU1	Gamaiahke Water Supply		2,500,000.00 C0064-8	WSIG		NEW
WS/PMU2	Maphumulo Water Scheme		2,500,000.00 C0065-4	WSIG		NEW
WS/WAT/CAP/5	Scada and telemetry upgrade project		30,000,000.00 C0026-1	WSIG		OLD
WS/WAT/CAP/7	Nonrevenue water reduction		20,000,000.00	WSIG		OLD

227,089,161.86

SANITATION DRAFT CAPITAL BUDGET 2018-2019

SDBIP CODE	SDBIP NAME	Activities	Total Budget 2018/2019	Source of Funding	Local Municipality	New/Old Projects	Total budget 2018/2019
WS/PMU24	Margate Sewer Pipeline Replacement	Construction	10,000,000.00	MIG	Ray Nkonyeni	NEW	
WS/PMU26	Bhobhoyi / Mkholombe Sanitation	Planning	500,000.00	MIG	Ray Nkonyeni	NEW	
WS/PMU25	Masinenge/uVongo Sanitation Project (AFA) MIS 221952	Construction	3,000,000.00	MIG	Ray Nkonyeni	NEW	
WS/PMU28	Kwalatshoda Water & Sanitation Project	Planning	550,000.00	MIG	Ray Nkonyeni	NEW	
WS/PMU21	Umntinto Waste Water Treatment Works and Outfall Sewers Upgrade and Rehabilitation	Construction	8,910,000.00	MIG	Umdoni	OLD	
WS/PMU22	Pennington Waterborne Sanitation Project-Provision of Bulk Sewer & Reticulation Infrastructure	Construction	12,400,000.00	MIG	Umdoni	NEW	
WS/PMU19	Malangeni Low Cost Housing Project	Construction	11,900,000.00	MIG	Umdoni		
WS/PMU12	Umntinto Slum Clearance: Farm Isontl Low cost Housing Water and Sanitation Scheme	Planning	500,000.00	MIG	Umdoni	NEW	

WS/PMU31	Harding Sanitation scheme phase 3	Close out	1,539,838.14	MIG	Umuziwabantu	NEW	
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49,299,838.14

UGU BUDGET	300,889,000.00
TOURISM	173,595.00
DEVELOPMENT AGENCY	100,000.00
TOTAL	301,162,595.00

221,389,000.00 Capex MIG
55,000,000.00 WSIG
276,389,000.00 Total Grants

UGU DISTRICT MUNICIPALITY
MUNICIPAL INFRASTRUCTURE GRANT 2018/2019 ALLOCATION

DETAILS	2016/2017 Revised	2017/2018	2018/2019	% Increase
National MIG Allocation	233,873,000	245,479,000	235,889,000	-3.91%
Vat Recovered MIG				
Less : Allocated Expenditure				
	233,873,000	245,479,000	235,889,000	-3.91%
<i>Capital – Sanitation</i>				
Infrastructure Projects	46,906,419	53,269,420	58,799,838	10.38%
<i>Capital – Water</i>				
Infrastructure Projects	193,252,618	189,800,000	162,589,162	-14.34%
	193,252,618	189,800,000	162,589,162	-14.34%
<i>Operational – Grants</i>				
Vulamehlo VIP's	5,029,963	6,246,580	14,000,000	124.13%
Umzumbe VIP's		0		0%
Ezingqoleni VIP's	5,029,963	0		0%
uMuziwabantu VIP's		0		0%
Hibiscus Coast VIP's		0		0%
General Operational Expenditure (Prog. Mgt Costs)		5,000,000	14,000,000	180.00%
		1,246,580	0	-100.00%
AVAILABLE	0	0	0	0.00%

UGU DISTRICT MUNICIPALITY
EQUITABLE SHARE 2018/2019 ALLOCATION

105% 106%

DETAILS	Revised 2015	Draft 2015/2016	Revised 2016/2017	Draft 2017/2018	Draft 2018/2019	% Increase
National Equitable Share Allocation	-264,748,000	-303,885,000	-320,856,000	-342,776,000	-435,877,000	27.2%
Less : Allocated Expenditure	264,748,000	303,327,949	320,855,998	344,620,999	435,877,000	26.5%
Cost of Supplying Free Basic Metered Water						
Free Basic Water – Standpipes	19,346,765	22,206,747	23,317,084	24,716,109	45,388,261	89.7%
Equitable Share 2018/2019 – Water	36,693,849	42,118,204	42,840,965	42,840,965	78,627,928	79.0%
Water Tariff Subsidization	86,768,879	98,464,552	105,887,779	110,980,918	209,835,153	89.1%
Indigent Support	60,495,229	69,438,080	72,909,984	77,284,583	146,616,054	89.7%
Drought Relief and Emergency Water Supply	22,273,650	24,435,163	25,656,921	27,196,336	51,593,983	89.7%
Water	4,000,000	4,591,309	7,320,875	6,499,999	11,633,118	79.0%
Equitable Share 2018/2019 – Sanitation						
Sanitation Service Subsidization	5,412,357	6,212,451	6,523,073	6,914,458	13,117,371	89.7%
Equitable Share 2018/2019 – Grants						
Tourism Marketing – Single Tourism Body	116,526,150	134,325,995	142,287,096	159,168,549	89,354,785	-43.9%
Tourism Development	6,135,413	6,442,183	6,764,292	7,457,632	7,852,887	5.3%
Development Agency	4,908,330	5,153,747	5,411,434	5,966,106	6,282,309	5.3%
Disaster Management	5,000,000	5,250,000	5,512,500	6,077,531	6,399,640	5.3%
Fire Fighting	2,020,620	3,761,856	5,463,947	5,791,785	5,580,000	-3.7%
Environmental Services	3,870,384	3,000,000	1,636,000	1,734,160	2,460,000	41.9%
Local Economic Development Projects	14,345,933	16,466,655	17,289,987	19,243,756	18,006,637	-6.4%
Other Operational Expenditure	1,000,000	1,671,155	1,754,713	2,104,949	23,443,930	1013.8%
Councillors Remuneration	79,245,471	92,580,400	98,454,223	110,792,630	12,729,381	-88.5%
Water Tankers					6,600,000	
AVAILABLE	0	-557,051	-2	1,844,999	-0	-100%

UGU DISTRICT MUNICIPALITY

TARIFF OF CHARGES 2018/2019 WITH EFFECT FROM 1 JULY 2018 (EXCLUDING VAT)

1. COUNCIL'S CHARGES FOR WATER SUPPLIED TO CONSUMERS

- (a) All consumers with a private water connection will be liable for the payment of a basic cost irrespective if water is supplied or not. The basic cost shall be calculated by multiplying the quota of a consumer by the amount of the basic cost.
- (b) Charges for water supplied shall be calculated by multiplying the consumption of the consumer by the applicable tariff code, by category of consumer.
- (c) The following tariff and basic costs will be implemented on all accounts submitted on or after **1 July 2018** based on the quota as allocated to the meter.

CONSUMPTION CHARGE

1. Properties zoned as Special and General Residential -Category A AND E

	2018/2019	2017/2018	
0 to 6 Kl	Free	Free	
0 – 39kl	12.92	12.27	5.3%
39 – 51kl	20.60	19.57	5.3%
>51kl	23.21	22.05	5.3%

2. Multi unit residential - Estates AND OTHER bulk users

Total Monthly Quota as per Service Level Agreement- Category B

	2018/2019	2017/2018	
For water consumption	9.15	8.69	5.3%
For water drawn in excess of quota	23.27	22.10	5.3%

3. Commercial, Industrial or other- Category C

For water consumption up to quota	12.92	12.27	5.3%
For water drawn in excess of quota	25.81	24.52	5.3%

4. Special Category - Category D

Basic to be determined as per Service Level Agreement
Water Consumption determined as per Service Level Agreement

BASIC CHARGE**Category A to D**

- (d) A monthly basic charge per kilolitre quota (or part thereof) per day which cost shall be paid at Council's option by the consumer and/or legal owner of the property serviced by the meter – **R165.11 (R156.81 (2017/2018))**

Consumers residing in areas currently categorised as rural areas by the municipality will receive a 75% rebate on the basic charge.

Category E

- (e) A monthly basic charge per kilolitre quota of **0.71 kilolitres** per day, which cost shall be paid at Council's option by the consumers residing in areas currently categorised as sub-economic by the municipality – **R110.99 (R105.41 (2017/2018:))**

- (f) **Water and Sanitation Basic Charges- other**

Category	Adjusted billing to
Schools	One Basic per meter + Charge per Kilolitre
Religious institutions & non-profit organisations	One Basic per meter + Charge per Kilolitre
Industrial	Calculated Quota
Category E	Sub-economic
Category F	Indigent

2. **COUNCIL'S CHARGE FOR A NEW WATER AND SANITATION CONNECTION**

2.1 WATER

SIZE	2018/2019	2017/2018	% Increase
15 mm [Other]	3170.85	3,011.26	5.3%
20 mm	5743.80	5,454.71	5.3%
25 mm	7448.84	7,073.93	5.3%
40 mm	11,651.08	11,064.66	5.3%
SIZE		Deposit Required	
50mm	Cost plus 10%	12000.00	
75mm	Cost plus 10%	13000.00	
100mm	Cost plus 10%	14000.00	
50mm combination	Cost plus 10%	16000.00	

2.2 SANITATION

SIZE	2018/2019	2017/2018	% Increase
110mm standard connection, 6m from the boundary of the property to be connected	2,020.99	1,919.27	5.3%
160mm Standard connection 6m from the boundary of the property to be connected	2,599.58	2,468.74	5.3%
SIZE	2018/2019	2017/2018	
110mm under gravel, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
160mm under gravel, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
110mm under tarmac road, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	
160mm under tarmac road, situated more than 6m from boundary of the property to be connected	Cost plus 10%	Cost plus 10%	

3. COUNCIL'S CHARGES FOR MISCELLANEOUS SERVICES

	SERVICE	2018/2019	2017/2018	% INCREASE
1.	Testing water meters 15 mm and 20 mm	1,303.38	1,237.79	5.3%
2.	Reconnection/Requested Disconnection of supply	275.07	261.23	5.3%
3.	Reconnection of supply outside working hours	1,199.68	1,139.30	5.3%
4.	Restriction (Credit control)	281.77	267.59	5.3%
5.	Disconnection (Credit control)	657.46	624.37	5.3%
6.	Special meter readings	939.20	891.93	5.3%
7.	Inspection of leaks in terms of Section 23(c)	1,253.65	1,190.56	5.3%
8.	Any other service			
9.	For water drawn from an unmetered point of supply per hour or part thereof	958.00	909.79	5.3%
10.	For water drawn from a hydrant standpipe	12.92	12.27/kl	5.3%
11.	Availability charge per fire hydrant standpipe	98.99	94.01 per month per fire hydrant	5.3%

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12.	Water supplied by tanker less/equal to 6kl	1,354.80	1,286.61	5.3%
13.	Plan approval fee	298.06	283.06	5.3%
14.	Inspection Fee per visit	606.61	576.08	5.3%
15.	Clearance Certificates	313.27	297.51	5.3%
16.	Drainage Certificate Fee	246.32	233.93	5.3%
17.	Application in terms of New Planning Act	3,063.70	2,909.50	5.3%
18.	Town Planning Applications	298.06	283.06	5.3%
19.	Miscellaneous charges		Cost + 10%	
20.	Administration fee/ Town Planning related matters	241.29	229.15	5.3%
21.	Administration fee/ Town Planning related matters	606.61	576.08	5.3%

4. **WATER AVAILABILITY CHARGE** for the year 2018/2019 raised in terms of Section 10G(7) of the Local Government Transitional Act, and the regulations framed in terms of Section 47 of the Ordinance 27/63, the Council levy a uniform **WATER RATE** as set out hereunder, on all land subject to such rate, within local authority areas and townships within the defined areas of the former Lower South Coast and Umzinto Regional Water Services Corporations, for the financial year ending **30 June 2018**:

A UNIFORM CHARGE OF R1,981.51 (2017/2018: R1,881.78) PER YEAR PER RATED LOT IRRESPECTIVE OF AREA

The final date for payment of such charge shall be **30 NOVEMBER 2018**.

5. **COUNCIL'S CHARGES FOR SANITATION SERVICES**

		2018/2019	2017/2018	% INCREASE (DECREASE)
5.1	Waterborne Sanitation (All Areas)			
	Residential			
	Basic Charge (per unit / per property)	269.16	269.16	0.00%
	Charge per kilolitre (water consumption)	4.02	3.82	5.3%
	Conservancy with a Main line facility to Pay 2 x basic fee	538.30	538.30	0.00%
	Industrial/Commercial			
	Basic Charge (per quota)	269.16	269.16	0.00%
	Charge per kilolitre	4.02	3.82	5.3%
	For any sewage effluent delivered to the sewerage works for processing, per kilolitre or part thereof	30.18	28.67	5.3%
5.3	Conservancy Tank Clearances (All Ugu)			
	Residential			
	Basic Charge (per unit/ per property)	269.16	269.16	0.00%
	Charge per kilolitre (water consumption)	4.02	3.82	5.3%
	SINGLE RESIDENTIAL UNITS			
	▪ FIRST LOAD 100% OF APPROVED TARIFF -	419.60	398.49	5.3%

		2018/2019	2017/2018	% INCREASE (DECREASE)
	- SECOND LOAD 70% OF APPROVED TARIFF- - THIRD LOAD AND MORE 50% OF APPROVED ON CONDITION THAT THERE IS A SPLIT OF GREY AND BLACK WATER As approved by a municipal inspector Industrial/Commercial Basic Charge(per quota) Charge per kilolitre <i>Conservancy tank customers will receive one load per month included in the basic charge tariff</i>	293.72 209.79 269.16 4.02	278.94 199.24 269.16 3.82	5.3% 5.3% 5.3%
5.4	Adhoc Vacuum tanker services (All Ugu) For each draw requested	572.60	543.78	5.3%
5.5	Removal of conservancy tank effluent: - - For the removal of conservancy effluent per load or part thereof after normal office hours (Monday to Friday). An applicant for the supply of a conservancy service shall pay a deposit equivalent to the rand value of the number of estimated additional monthly draws anticipated.	2,374.15	2,254.65	5.3%
5.6	1) Conservancy tank additional draws are performed on a cash basis, unless there is a consumer account reflecting an appropriate deposit. 2) Conservancy tank draws shall be performed within 48 hours of request and/or confirmation of receipt of monies. 3) It is the responsibility of the person requesting a draw to get a reference number for follow-up queries.	572.13 402.70 287.65	543.34 382.44 273.18	5.3% 5.3% 5.3%
5.7	Septic Tank Charge: - Umdoni Municipality - Per Draw Provided: i) The septic tank must be located and exposed by the owner. ii) The effluent in the septic tank must be liquefied by the owner. iii) The septic tank must be accessible for removal. This service is performed on a cash basis only.	1,509.08	1,433.12	5.3%

		2018/2019	2017/2018	% INCREASE (DECREASE)
5.8	Leachate Removal Charge: - Umdoni Municipality - Per Draw	270.89	257.26	5.3%

6. Tariff of charges for GIS Copies of Maps – all prices excl vat

Size	Colour Copy		Black and White Copy		Standard photo Copy		% Increase / (Decrease)
	2018/2019	2017/2018	2018/2019	2017/2018	2018/2019	2017/2018	
A0	307.80	292.31	153.89	146.15		-	5.3%
A1	230.84	219.23	115.41	109.61		-	5.3%
A2	153.89	146.15	71.90	68.29		-	5.3%
A3	91.46	86.86	46.16	43.84	7.68	7.30	5.3%
A4	76.94	73.07	38.46	36.53	3.07	2.92	5.3%
Electronic Soft copy on CD	76.94	73.07				-	5.3%
Images (per MB)	62.82	59.66	38.46	36.53			5.3%

7. 1 CAPITAL CONTRIBUTIONS FOR 2018/2019

Capital contribution shall be based on the actual demand and actual current cost that each development requires as calculated by a registered Civil Engineer and agreed to by Ugu Water Services Authority. The design shall be in terms of the Guidelines for Engineering Services and the National Building Regulations (SANS 0400). Failing to submit an Engineers report the following will apply:

SANITATION

COST PER QUOTA

OUTFALL SEWER/PUMPING MAIN		R 7 884.00
WASTE WATER TREATMENT WORKS		R 7 489.80
TOTAL		R 15 373.80
ONE QUOTA = 1000 LITERS		
WATER		COST PER QUOTA
NETWORK		
DAM		R 2 299.50
SUPPLY PIPELINE		R 2 089.26
PUMPSATION		R 2 969.64
RESERVOIR		R 2 233.80
WATER PURIFICATION WORKS		R 2 759.40
TOTAL		R 12 351.60
ONE QUOTA = 1000 LITERS		

CONTRIBUTIONS		WATER QUOTA		SANITATION QUOTA
RESIDENTIAL 1				
SUB ECONOMIC (250 TO 400)		0.25		0.20
LOW (401 TO 700M ²)		0.60		0.50
MIDDLE (701 TO 900 M ²)		0.80		0.65
HIGH (901 TO 2000)		1.00		1.00
GRANNY FLAT		0.50		0.40
RESIDENTIAL 2 AND 3				
LOW (30 TO 60 M ²)		0.60		0.50
MIDDLE (61 TO 200 M ²)		0.80		0.65
HIGH (201 TO 500)		1.00		1.00
RESIDENTIAL 4 (HIGH RISE)		1.00		1.00
LOW (30 TO 50 M ²)		0.45		0.40
MIDDLE (51 TO 80 M ²)		0.60		0.50
HIGH (81 TO 200 M ²)		0.75		0.70
OFFICE /100M²		0.40		0.40
SHOPS/100M²		0.40		0.40
		WATER QUOTA		SANITATION QUOTA
CLINIC/BED		0.25		0.25
RETIREMENT VILLAGE/PERSON				
FRAIL CARE/PERSON		0.25		0.25
BEDSITTER/PERSON		0.25		0.25
UNITS/UNIT		0.50		0.50
HOSTELS/PUPIL		0.15		0.15
CRECHE/PUPIL		0.02		0.02
SCHOOLS/PUPIL		0.02		0.02
HOSPITAL/BED		0.25		0.25
RESTAURANT/SEAT		0.09		0.09
WAREHOUSE/ VEHICLE SHOWROOM(EXCL. OFFICE) /100 M²		0.20		0.20
INDUSTRIAL(EXCL.OFFICE) /100M²		0.40		0.40
CARAVAN PARK/SITE		0.60		0.5
CONFERENCE CENTRE/HALL / PER SEAT		0.09		0.09
GOLF ESTATE /HECTARE		5.00		0.00
SERVICE STATION/WORKSHOP/100M²		0.40		0.40
B&B AND GUESTHOUSE/LODGE/ROOM		0.60		0.50
HOTEL/ROOM		0.60		0.60
CHURCH/RELIGIOUS INSTITUTIONS		1.00		1.00
HALLS AND CLUB HOUSES		1.00		1.00
CAR WASH		7.68		7.68

QUOTA		
	WATER QUOTA	SANITATION QUOTA
RESIDENTIAL 1		
SUB ECONOMIC (250 TO 400)	0.20	0.20
LOW (401 TO 700M ²)	0.5	0.40
MIDDLE (701 TO 900 M ²)	0.7	0.6
HIGH (901 TO 2000)	1.0	1.0
GRANNY FLAT	0.5	0.4
RESIDENTIAL 2 AND 3		
LOW (30 TO 60 M ²)	0.6	0.50
MIDDLE (61 TO 200 M ²)	0.8	0.6
HIGH (201 TO 500)	1.00	1.00
RESIDENTIAL 4 (HIGH RISE)		
LOW (30 TO 50 M ²)	0.4	0.40
MIDDLE (51 TO 80 M ²)	0.6	0.50
HIGH (81 TO 200 M ²)	0.80	0.70
OFFICE /100M²	0.4	0.40
SHOPS/100M²	0.4	0.40
		SANITATION QUOTA
CLINIC/BED	0.2	0.2
RETIREMENT VILLAGE/PERSON		
FRAIL CARE/PERSON	0.2	0.2
BEDSITTER/PERSON	0.2	0.2
UNITS/UNIT	0.5	0.50
HOSTELS/PUPIL	0.16	0.15
CRECHE/PUPIL	0.02	0.02
SCHOOLS/PUPIL	0.02	0.02
HOSPITAL/ BED	0.2	0.2
RESTAURANT/SEAT	0.10	0.09
WAREHOUSE (EXCL. OFFICE) /100 M²	0.1	0.10
INDUSTRIAL(EXCL.OFFICE) /100M²	0.3	0.20
CARAVAN PARK/SITE	0.4	0.4
CONFERENCE CENTRE/SEAT	0.10	0.09
GOLF ESTATE /HECTARE	5.35	0.00
SERVICE STATION/WORKSHOP/100M²	0.2	0.2
B&B AND GUESTHOUSE/LODGE/ROOM	0.5	0.4
HOTEL/ROOM	0.5	0.4
CHURCH/RELIGIOUS INSTITUTIONS	1.0	1.00

HALLS AND CLUB HOUSES	1.0	1.00
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7.2 QUOTA

Quota can be bought at the rate (tariff) applicable when the development was constructed.

7.3 NUMBER OF BASIC CHARGES

Number of Basic charges shall be based on the actual number of units for each property. The number of basic charges shall be calculated as per the Guidelines for Engineering Services and based on the number of units, unit size and consumption per unit.

8. INDUSTRIAL EFFLUENT CHARGES

- The charges payable by the owner or occupier, as the case may be, of the manufacturing premises for the use of the Council's sewers in respect of the discharge and conveyance therein of trade effluent from the manufacturing premises, including the use of the Council's sewage purification works for purification of the trade effluent, shall be determined in accordance with the provisions of this by-law. Accounts will be rendered as soon as possible after each period of six months ending on 31st December, or 30th June of each year and shall apply to such periods. Where during any such six monthly period there has been a change of ownership or occupancy necessitating an apportionment of the amount due to the Council, the Council will apportion the amount between the parties concerned in a manner proportionate to the quantity of trade effluent discharged during the relevant respective periods of ownership or occupancy. Nothing herein shall be construed as preventing the Council from submitting accounts on a monthly basis should such practice be considered more expedient by the Council.

The General Manager: Water Services may base the trade effluent charge as described in paragraph (p) section (a), on the highest COD of one, or more samples collected from the trade effluent sampling point.

The charge to be levied by the General Manager: Water Services in respect to trade effluent discharged into its sewers from manufacturing premises shall be assessed in accordance with the following formula: -

$$R = A + ((\text{COD}/1000) \times B)$$

WHERE

- R is the rate in cents per kilolitre due to the Council.
- A is the basic carriage tariff expressed in cents per kilolitre, determined annually in advance by the Council. The value of A is R 6.37 (5.3%)
- B is the basic treatment tariff expressed in cents per kilogram of COD, determined annually in advance by the Council. The value of B is R0.60 (5.3%)
- COD is the chemical oxygen demand value expressed in milligram of COD per litre of effluent recorded in snap samples of effluent collected as and when deemed fit by the General Manager: Water Services.

The charges payable by the owner or occupier will also include any other charges as may be applicable.

- A copy of the methods of chemical analysis and testing procedures used to determine the COD for the purpose of calculating the charge equation described above shall be kept available by the General Manager: Water Services for inspection by the owner or occupier of any premises concerned. The method of chemical

analysis will in all respects follow the STANDARD METHODS FOR WATER ANALYSES published by the SOUTH AFRICAN BUREAU OF STANDARDS being SABS METHOD 1048 – CHEMICAL OXYGEN DEMAND OF WATER.

- In the absence of any direct measurement, the quality of trade effluent discharged into the Council's sewers from any manufacturing premises during any period shall be estimated and determined by the General Manager: Water Services by reference to the quantity of water consumed on such premises during such period. The quantity of water consumed on such premises shall be determined by reference to the Council's water meters in the case of water obtained from the Council and by meter or by calculation in the case of water obtained from any other source, including water emerging from material processed on the premises. In determining the quantity of trade effluent so discharged, due allowance shall be made for the quality of water which it is estimated is used for domestic purposes including gardening on such premises or any other purpose not resulting in the discharge of trade effluent and for water lost by reaction or evaporation during any processes on the manufacturing premises concerned and for water present in the final products or materials produced on such premises and, generally, the District Municipality shall take into consideration such matters as will enable it to estimate for the purpose of the by-laws the quantity of trade effluent discharged as aforesaid during any given period.

Industries linked to water borne sewer will be liable for the sanitation basic fee and charges per kilolitre as per charges set, over and above the industrial effluent charge, based on the calculated quota.

9. **ACCEPTANCE OF SEWAGE DELIVERED BY ROAD HAULAGE**

Description	2018/2019	2017/2018
	R	R
The charges for any sewage delivered for disposal to any Council facilities shall be assessed by an authorised officer in accordance with the prescribed tariff of charges:		
(a) Disposal of trade effluent from within the Council's area of jurisdiction delivered by private road tanker to Council facilities		
Per tanker load	663.40	R630.01
(b) Disposal of trade effluent from without the Council's area of jurisdiction delivered by private road tanker to Council facilities		
Per tanker load	1,190.21	R1,130.31
(c) Disposal of domestic effluent from within or without the Council's area of jurisdiction to Council facilities		
(i) delivered by private road tanker per kilolitre, measured as the nominal carrying capacity, of the tanker	198.36	R188.38
(ii) delivered by private road haulage in drums per drum of capacity not exceeding 150 litres	39.66	R37.67

10. **TARIFFS FOR INSTALLATION OF BASE TELECOMMUNICATION STATIONS**

The MONTHLY tariffs for the new installation and the renewal of existing leases of base telecommunication stations on municipal property shall be as per the below mentioned tariff of charges:

- R6,359.41 (R6,039.33) on property with an existing structure.
Tower erected on Municipal land (a Greenfield site)
- R3,179.70 (R3,019.66) for Co-Locators (Sub-leases)

Billed to the main lessee, applicable to new leases signed or renewed after 1 July 2012

-R1,271.88 (R1,207.87) for antennae's with no base stations

Dependant on technical criteria, frequency emissions and site size being no greater than 5m2

It should be noted that for a single installation, a lease agreement will be entered into with one service provider. In the event of co-use of telecommunications masts by cellular network providers, the primary service provider with whom the municipality entered into lease agreement will be responsible for the account.

11. **OFFENCES AND PENALTIES**

Any offences and/or penalties raised by the municipality shall be affected as per Part 7 (General Provisions), clause 34, of the Gazetted Water Services Bylaws, as adopted in terms of Section 21 of the Water Services Act, Act No. 108 of 1997.

12. **SPORTFIELDS AND MULTI – COURTS TARIFFS 2018/2019**

The municipal has leased out the Ugu Sports and Leisure Centre to Cyassound Holdings for a period of 5 years ending 28 February 2020. The tariffs for the use of the facility will be determined by the lessor until the expiry of the lease contract.

13. **PROMOTION OF ACCESS TO INFORMATION ACT (PAIA) SCHEDULE OF FEES**

(Act No. 2 of 2000) [Regulation 6]

A request for access to a record, as contemplated in Section 18(1) of the Act, must be made in the form of Form A – PAIA REQUEST FOR ACCESS TO RECORD.

1. **FEE STRUCTURE**

Fees chargeable for the records of Ugu District Municipality;

A.	REPRODUCTION FEES	
1.	For every photocopy of an A4 Size page or part thereof	R0.92
2.	For every printed copy of an A4 size page or part thereof held on a computer in electronic or machine readable form	R0.65
3.	For a copy in a computer readable form on;	
3.1	Compact Disc (CD)	R61.00
3.2	Digital Video Disk (DVD)	R61.00
4.		
4.1	For transcription of visual images for an A4 size page or part thereof	R33.54
4.2	For a copy of visual images	R96.56
5.		
5.1	For a transcription of an audio record, for an A4 size page or part thereof	R19.30
5.2	For a copy of an audio record	R25.92
6.	The request fee payable by every requested, other than a personal requestor referred to in	R53.34

	section 22(1) of the Act	
B.	ACCESS FEES	
	Access fees payable by a requester referred to in section 22(7) of the Act, unless exempted under section 22(8) of the Act	
1.	For every photocopy of an A4 Size page or part thereof	R0.92
2.	For every printed copy of an A4 size page or part thereof held on a computer in electronic or machine readable form	R0.68
3.	For a copy in a computer readable form on;	
3.1	Compact Disc (CD)	R61.00
3.2	Digital Video Disk (DVD)	R61.00
4.		
4.1	For transcription of visual images for an A4 size page or part thereof	R33.54
4.2	For a copy of visual images	R91.47
5.		
5.1	For a transcription of an audio record, for an A4 size page or part thereof	R18.30
5.2	For a copy of an audio record	R25.92
6.	To search for the record for disclosure, excluding the first hour, reasonably required time for such a search.	R22.86 per hour or part of an hour

COUNCIL'S TARIFF OF CHARGES FOR ATMOSPHERIC EMISSIONS LICENCE PROCESSING

- (a) All activities listed in terms of section 21 of the NEM-Air Quality Management Act (Act no. 39 of 2004) and Section 6 of Ugu District Municipality Air Quality Management by-law will be subject to the payment of an AEL processing fee.
- (b) The cost shall be calculated by using the AEL processing fee calculator which is prescribed by Ugu District Municipality with due consideration given to a myriad of factors.
- (c) The fee shall be implemented on all AEL applications submitted to the Air Quality Officer (AQO) for scrutiny and approval.

EXISTING AEL FEE BANDS

APPLICATION BANDS	BAND SIZE		FEE SCHEDULE (R)/YEAR
Band 1	0	13	5063.77
Band 2	14	21	12,659.42
Band 3	22	40	20,255.08
Band 4	41	60	27,850.75
Band 5	61	80	75,956.59
Band 6	81	100	101,275.45

UGU DISTRICT MUNICIPALITY
NEW ATMOSPHERIC EMISSIONS LICENCE (AEL) FEES 2017/18 FOR POST 2013 (NEW) AELS

Number of 21 listed activities	New application	Review	Renewal	Transfer	Service fee (consideration of annual reports)	Penalty for late submission of annual report
1 unit of listed activities	20 000	10 000	10 000	10 000	5 000	10% of the outstanding amount
2 to 5 units of listed activities	50 000	25 000	10 000	10 000	12,500	10% of the outstanding amount
6 to 10 units of listed activities	100 000	50 000	10 000	10 000	25 000	10% of the outstanding amount
11 and more units of listed activities	400 000	200 000	10 000	10 000	200 000	10% of the outstanding amount

UGU DISTRICT MUNICIPALITY

“The Municipality”



DRAFT BUDGET POLICY

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1. **DEFINITIONS**

In this Policy, unless the context otherwise indicates, a word or expression to which a meaning has been assigned in the Act, has the same meaning as in that Act.

“Accounting Officer” means the Municipal Manager of Ugu Municipality;

“Allocation” means –

- i) a municipality's share of the local government's equitable share referred to in Section 214(l) (a) of the Constitution;
- ii) an allocation of money to a municipality in terms of Section 214(1) (c) of the Constitution;
- iii) an allocation of money to a municipality in terms of a provincial budget; or
- iv) any other allocation of money to a municipality by an organ of state, including by another municipality, otherwise than in compliance with a commercial or other business transaction.

“Annual Division of Revenue Act” means the Act of Parliament, which must be enacted annually in terms of Section 214(1) of the Constitution;

“Approved budget” means an annual budget -

- a) approved by a municipal Council, or
- b) includes such an annual budget as revised by an adjustments budget in terms of section 28 of the MFMA.

“Budget-related policy” means a policy of a municipality affecting or affected by the annual budget of the Municipality, including -

- a) the tariffs policy, which the Municipality must adopt in terms of Section 74 of the Municipal Systems Act;
- b) the rates policy which the Municipality must adopt in terms of Section 3 of the Municipal Property Rates Act;
- c) the credit control and debt collection policy, which the Municipality must adopt in terms of Section 96 of the Municipal Systems Act;

“Budget year” means the financial year of the Municipality for which an annual budget is to be approved in terms of Section 16(1) of the MFMA;

"Chief Financial Officer" means the Chief Financial Officer of Ugu Municipality;

"Council" means the Council of Ugu Municipality;

"Current year" means the financial year, which has already commenced, but not yet ended;

"Delegation" in relation to a duty, includes an instruction or request to perform or to assist in performing the duty;

"Financial Statements" means statements consisting of at least –

- a) a statement of financial position;
- b) a statement of financial performance;
- c) a cash-flow statement;
- d) any other statements that may be prescribed; and
- e) any notes to these statements;

"Financial year" means a twelve months period commencing on 1 July and ending on 30 June each year;

"Fruitless and wasteful expenditure" means expenditure that was made in vain and would have been avoided had reasonable care been exercised;

"Irregular expenditure", means –

- a) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the MFMA Act, and which has not been condoned in terms of Section 170 of the MFMA;
- b) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the Municipal Systems Act, and which has not been condoned in terms of that Act;
- c) expenditure incurred by a municipality in contravention of, or that is not in accordance with, a requirement of the Public Office-Bearers Act, 1998 (Act 20 of 1998); or

- d) expenditure incurred by a municipality or municipal entity in contravention of, or that is not in accordance with, a requirement of the supply chain management policy of the municipality or entity or any of the municipality's by-laws giving effect to such policy, and which has not been condoned in terms of such policy or by-law, but excludes expenditure by a municipality which falls within the definition of "unauthorised expenditure";

"Investment" in relation to funds of a municipality, means -

- a) the placing on deposit of funds of a municipality with a financial institution; or
- b) the acquisition of assets with funds of a municipality not immediately required, with the primary aim of preserving those funds;

"long-term debt" means debt repayable over a period exceeding one year;

"Mayor" means the Mayor of Ugu Municipality;

"Municipality" refers to Ugu District Municipality

"National Treasury" means the National Treasury established by Section 5 of the Public Finance Management Act;

"Official" means -

- a) an employee of a municipality or municipal entity;
- b) a person seconded to a municipality or municipal entity to work as a member of the staff of the municipality or municipal entity; or
- c) a person contracted by a municipality or municipal entity to work as a member of the staff of the municipality or municipal entity otherwise than as an employee;

"Overspending" means -

- a) causing the operational or capital expenditure incurred by the Municipality during a financial year to exceed the total amount appropriated in that year's budget for its operational or capital expenditure, as the case may be;
- b) in relation to a vote, means causing expenditure under the vote to exceed the amount appropriated for that vote; or

- c) in relation to expenditure under Section 26 of the MFMA, means causing expenditure under that section to exceed the limits allowed in subsection (5) of this section;

“Quarter” means any of the following periods in a financial year:

- a) 1 July to 30 September;
- b) 1 October to 31 December;
- c) 1 January to 31 March; or
- d) 1 April to 30 June.

“Service Delivery and Budget Implementation Plan” means a detailed plan approved by the Mayor of a municipality in terms of Section 53 (l) (c) (ii) of the MFMA for implementing the Municipality's delivery of municipal services and its annual budget, and which must indicate:

- a) projections for each month of:
 - i) revenue to be collected, by source and vote; and
 - ii) operational and capital expenditure, by vote;
- b) service delivery targets and performance indicators for each quarter; and
- c) any other matters that may be prescribed, and includes any revisions of such plan by the Mayor in terms of Section 54(l)(c) of the MFMA;

“Unauthorised expenditure” means any expenditure incurred by a municipality otherwise than in accordance with section 15 or 11(3) of the MFMA, and includes –

- a) overspending of the total amount appropriated in the Municipality's approved budget;
- b) overspending of the total amount appropriated for a vote in the approved budget;
- c) expenditure from a vote unrelated to the department or functional area covered by the vote;
- d) expenditure of money appropriated for a specific purpose, otherwise than for that specific purpose;
- e) spending of an allocation referred to in paragraph (b), (c) or (d) of the definition of "allocation" otherwise than in accordance with any conditions of the allocation; or
- f) a grant by the Municipality otherwise than in accordance with the MFMA;

"Virement" means transfer of funds between functions / votes

"Vote" means

- a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and
- b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned.

2. PRINCIPLES

- 2.1 Section 215 (1) of the Constitution of the Republic of South Africa states that National, provincial and municipal budgets and budgetary processes must promote transparency, accountability and the effective financial management of the economy, debt and the public sector. It also states in S215 (3), that Budgets in each sphere of government must contain;
- a. Estimates of revenue and expenditure, differentiating between capital and current expenditure;
 - b. Proposals for financing any anticipated deficit for the period to which they apply; and
 - c. An indication of intentions regarding borrowing and other forms of public liability that will increase public debt during the ensuing year.
- 2.2 Section 26(h) of the Municipal Systems Act (Act 32 of 2000) requires a municipality's Integrated Development Plan to reflect a financial plan, which must include a budget projection for at least the next three years (Medium Term Expenditure Framework);
- 2.3 Section 21 of the Municipal Finance Management Act (Act 56 of 2003) prescribes the function of the Mayor who must coordinate the processes for preparing the annual budget and for the reviewing of the municipality's Integrated Development Plan and budget related policies and to ensure that any revisions are mutually consistent and credible;
- 2.4 Section 16 of the Municipal Finance Management Act, requires the municipal council to approve an annual budget for the municipality before the start of the financial year;
- 2.5 The Minister with the concurrence of the Minister for Provincial and Local Government, has in terms of S168 of the Municipal Finance Management Act issued the Municipal Budget and Reporting Regulations which aim to secure sound and sustainable management of the budgeting and the reporting practices of the municipalities by establishing uniform norms and standards and other requirements for ensuring transparency, accountability and appropriate lines of responsibility in the budgeting and reporting processes; Now therefore, the Council of Ugu District Municipality adopts the Budget Policy as set out in this document.

3. OBJECTIVES OF THE POLICY

To set a broad framework within which Budget related decisions of the Municipality will be taken and implemented to ensure efficient and transparent financial planning that will promote sound and sustainable financial management, essential for the achievement of the Municipality's developmental priorities as contained in its Integrated Development Plan.

4. SCOPE AND INTENDED AUDIENCE

- 4.1 This Policy will serve as a guideline for the effective management of the Municipal budgetary processes, in order to attain the strategic objectives of the Municipality within the ambit of the applicable legislation, and shall apply to all departments within the Municipality.
- 4.2 Council has considered the guidelines distributed by National Treasury to local government which detail the processes and formats to be followed when preparing the budget policy.
- 4.3 The Municipality shall comply with the provisions of this Policy in the compilation of each of its budgets.

5. REGULATORY FRAMEWORK

In the process of preparing the Municipal budget, The Mayor, political office bearers (Councillors), Accounting Officer, Chief Financial Officer and other officials shall comply with all relevant legal requirements, including:-

- a) The provisions of Chapter 4 of the Municipal Finance Management Act, 2003, ('the MFMA'), as well as Sections 42, 43, 53, 54, 55, 68, 69, 70, 71, 72, 75, 80, 81, and 83 thereof; and
- b) The Municipal Budget and Reporting Regulations published in terms of Section 168 of the MFMA.
- c) All relevant budget related Circulars and notices issued by the National Treasury.

6. ROLES AND RESPONSIBILITIES**6.1 Role of Council**

- a) Must provide political leadership and direction

- b) Play an oversight role by approving budget related policies, and ensuring that the priorities are reflected in the budget. (Council may not delegate approval of budgets and policies)
- c) Approve the Integrated Development Plan, the Annual Budgets and the Service Delivery Budget Implementation Plan.
- d) Monitor the outcomes of the implementation of the policies and budgets.

6.2 Role of the Mayor

- a) Provide general political guidance over the budget process and the priorities that must guide the preparation of the budget. (S53, MFMA)
- b) Prepare and table a schedule of key deadlines for the preparation, tabling and approval of the budget, annual review of the IDP and the consultative process. (S21, MFMA)
- c) Take all reasonable steps to ensure that the Municipality approves its annual budget before the start of the financial year and report to the Municipal Council and the MEC for finance in the province any delays in the tabling of the annual budget. (S53, MFMA)
- d) Must establish a Budget Steering Committee to provide technical assistance to the Mayor in discharging the responsibilities set out in S53, MFMA

6.3 Role of the Accounting Officer

- a) Assist the Mayor in performing budgetary functions assigned to him/her in terms of Chapter 4 & 7 of the MFMA and to provide administrative support, resources and information necessary for the performance of those functions. (S68, MFMA)
- b) Is responsible for the implementation of the approved budget and must take all reasonable steps to ensure that the spending of funds is in accordance with the budget and is reduced as necessary when the revenue is anticipated to be less than the projected in the budget.
- c) Ensure that revenue and expenditure are properly monitored.
- d) Must prepare an adjustments budget and submit it to the Mayor for consideration and tabling in the Municipal Council when necessary.
- e) Report to the Municipal Council any shortfalls in budget revenue, overspending and necessary steps taken to prevent shortfalls and overspending.
- f) Submit to the Mayor actual revenue, borrowings, expenditure and where necessary report variances on projected revenue and the budget.

6.4 **Role of the Chief Financial Officer (CFO)**

- a) Without derogating in any way from the legal responsibilities of the Accounting Officer as Accounting Officer, the Chief Financial Officer shall be responsible for preparing the draft annual capital and operating budgets (including the budget components required for the ensuing financial years), any required adjustments budgets, the projections of revenues and expenses for the service delivery and budget implementation plan (including the alignment of such projections with the cash management programme prepared in terms of the banking, cash management and investments policy), and shall be accountable to the Accounting Officer in regard to the performance of these functions.
- b) Must advise the Accounting Officer on the exercise of powers and duties assigned to him in terms of the MFMA.
- c) Must assist the Accounting Officer in the preparation and implementation of the Municipality's budget.
- d) The Chief Financial Officer shall draft the budget timetable for the ensuing financial year for the Council's approval, and shall indicate in such timetable the target dates for the draft revision of the annual budget and the preparation of the annual budget for the ensuing financial year, which target dates shall follow the prescriptions of the Municipal Finance Management Act, and target dates for the submission of all the budget-related documentation to the Management Committee, Finance Portfolio, Executive Committee and Council.
- e) Except where the Chief Financial Officer, with the consent of the Mayor and Accounting Officer, decides otherwise, the sequence in which each annual budget and adjustments budget shall be prepared, shall be: first, the capital component, and second, the operating component. The operating component shall duly reflect the impact of the capital component on:
 - i) depreciation charges;
 - ii) repairs and maintenance expenses;
 - iii) interest payable on external borrowings; and
 - iv) other operating expenses.
- f) In preparing the operating budget, the Chief Financial Officer shall determine the number and type of votes to be used and the line-items to be shown under each

vote, provided that in so doing the Chief Financial Officer shall properly and adequately reflect the organisational structure of the Municipality, and further in so doing shall comply – in so far as the organisational structure permits – also with the prescribed budget format of National Treasury

- g) Must perform all budgeting and other duties as delegated by the Accounting Officer in terms of S79, MFMA.
- h) The Chief Financial Officer shall determine the depreciation expenses to be charged to each vote, the apportionment of interest payable to the appropriate votes, the estimates of withdrawals from (claims) and contributions to (premiums) the self-insurance reserve, and the contributions to the provisions for debt impairment, accrued leave entitlements and obsolescence of stocks
- i) The Chief Financial Officer shall further, with the approval of the Mayor and the Accounting Officer, determine the recommended contribution to the asset financing reserve and any special contributions to the self-insurance reserve.
- j) The Chief Financial Officer shall also, again with the approval of the Mayor and the Accounting Officer, and having regard to the Municipality's current financial performance, determines the recommended aggregate growth factor(s) according to which the budgets for the various votes shall be drafted.
- k) The Chief Financial Officer shall compile monthly budget reports, with recommendations, comparing actual results with budgeted projections, and the heads of departments shall timeously and adequately furnish the Chief Financial Officer with all explanations required for deviations from the budget. The Chief Financial Officer shall submit these monthly reports to the Mayor, Finance Portfolio and Executive Committee, and all other prescribed parties, in accordance with the prescriptions of the Municipal Finance Management Act.
- l) The Chief Financial Officer shall provide technical and administrative support to the Mayor in the preparation and approval of the annual and adjustment budgets, as well as in the consultative processes, which must precede the approval of such budget.
- m) The Chief Financial Officer shall ensure that the annual and adjustments budgets comply with the requirements of the National Treasury, reflect the budget priorities

determined by the Mayor, are aligned with the IDP, and comply with all budget-related policies, and shall make recommendations to the Mayor on the revision of the IDP and the budget-related policies where these are indicated.

- n) The Chief Financial Officer shall make recommendations on the financing of the draft capital budget for the ensuing and future financial years, indicating the impact of viable alternative financing scenarios on future expenses, and specifically commenting on the relative financial merits of internal and external financing options.
- o) The Chief Financial Officer shall determine the basis for allocating overhead expenses not directly chargeable to votes. The expenses associated with the democratic process shall be allocated to a separate vote, and shall not be charged out as an overhead.
- p) The Chief Financial Officer shall ensure that the cost of indigent relief is separately reflected in the appropriate votes.
- q) The Chief Financial Officer shall ensure that the allocations from other organs of state are properly reflected in the annual and adjustments budget, and that the estimated expenses against such allocations (other than the equitable share) are appropriately recorded.

6.5 Role of Senior Managers & Other Officials

- a) Each Senior Manager and each Municipal official exercising financial management responsibilities must take all reasonable steps within his/her area of responsibility to ensure that the financial resources of the Municipality are utilised effectively, efficiently, economically and transparently.
- b) Must prevent unauthorised, irregular and fruitless or wasteful expenditure and other losses within his/her Department.
- c) Must ensure that all revenue due to the Municipality is collected.
- d) Must ensure that all information required by the Accounting Officer for compliance with the provisions of the Acts is timeously submitted.

6.6 Role of the Budgeting Steering Committee

6.6.1 The Municipal Budget and Reporting regulations (Government Gazette 32141) chapter 2 requires the Mayor to establish a Budget steering comprising of the following members:-

- a) The Mayor – Chairperson
- b) The Speaker
- c) The Whips of Political Parties
- d) The Accounting Officer (Municipal Manager)
- e) The Chief Financial Officer
- f) The IDP Manager
- g) The Manager Budget Office and,
- h) Members of Senior Management (Top Management)

6.6.2 The role of the Committee shall be:-

- a) To assist the Mayor in carrying out his/her statutory roles and responsibilities in accordance with S52 and S53 of the MFMA.
- b) To provide technical assistance to the Municipal political office bearers during policy formulation and to assist priority determination.
- c) To interrogate and make recommendations on the adoption of the Annual Budget, the Service Delivery and Budget Implementation Plan (SDBIP), S71 monthly budget statements and S72 Midyear budget and performance report and the Adjustments Budget.
- d) To evaluate the progress report of the Accounting Officer with regard to the financial year end closure and compilation of the Municipal audit file.
- e) To evaluate progress report on the statutory audit by the office of the Auditor General.
- f) To exercise oversight in the compilation of the Annual Report.
- g) To evaluate action plans from the Accounting Officer on corrective measures to be taken on issues raised by the Auditor General.
- h) To evaluate and recommend payment of Annual Performance Bonuses to the Accounting Officer and Senior Management after the annual report has been adopted by Council on 31 January each year.

6.6.3 Council may adopt its existing Finance Portfolio Committee as its Budget and Steering Committee.