

UGU DISTRICT MUNICIPALITY

MINUTES OF THE SPECIAL MEETING OF THE UGU DISTRICT MUNICIPAL COUNCIL HELD VIA MICROSOFT TEAMS VIDEO CONFERENCING, ON WEDNESDAY, 16 FEBRUARY 2023, AT 14H20.

PRESENT:

Cllr SR Ngcobo - Speaker

D Nciki (Exco Member), GD Henderson (Exco Member), NA Njenga (Exco Member), MP Shoji, SN Caluza, TT Hlophe, SE Khawula, X Nkasa, NY Mweshe, B Nyuswa, P Breedt, J Schmidt, IS Mqadi, SA Ngcece, SP Ntuli, N Ndovela, PC Shange, BN Shoji and LS Zungu,

IN ATTENDANCE:

Mr VO Mazibuko	-	Acting Municipal Manager
Mr S Mbewu	-	General Manager: Water Services
Mr K Audan	-	General Manager: Budget and Treasury Office
Ms D Rankin	-	General Manager: Economic Development and Environmental Services (EDES)
Ms M Gobhozi	-	Acting General Manager: Corporate Services
Mr F Zama	-	Senior Manager: Mayoralty and Communications
Ms F Mbili	-	Senior Manager: Corporate Strategy and Shared Services
Mr S Kati	-	Manager: Risk and Internal Audit
Ms N Mbambo	-	Manager: Legal Services
Mr A Mbhele	-	Manager: Administration and Auxiliary Services
Ms NP Gumbi	-	Manager: Human Resources
Ms N Surajbally	-	Administrative Officer: Secretariat Unit
Ms T Kikine	-	Committee Co-ordinator: Secretariat Unit
Ms A Mnisi	-	Committee Clerk

• **OPENING**

The Speaker extended a warm welcome to all present.

NOTICE OF MEETING

The notice of the meeting was taken as read.

It must be noted that network challenges were experienced due to the loadshedding.

At that stage of the proceedings, Cllr Schmidt pointed out that for a special meeting to be convened, notice must be given 48 hours before the meeting as per the Standing Rules and Order for Council and its Committees.

He said that one should request for a relaxation of the Standing Rules and Order for Council and its Committees since the notice given was less than 48 hours.

Concurring, the Speaker explained to members that what Cllr Schmidt alluded to was indeed correct. He pointed out that the Speaker could ask Council to either continue with the meeting or postpone same.

It must be noted that for this meeting, Council agreed to the relaxation of the Standing Rules and Order for Council and its Committees.

The Speaker then announced that the Exco meeting scheduled for 15 February 2023 did not sit and that the said meeting would now be held on Tuesday, 21 February 2023.

He reminded members that there was a scheduled Council meeting on 23 February 2023 and that given that most of the Council items emanated from the Exco meeting; the Main Council Agenda would be dispatched on Friday, 17 February 2023 and then an Addendum would be dispatched after the Exco meeting.

C 29/02/23 APPLICATIONS FOR LEAVE OF ABSENCE

It was noted that there were none.

C 30/02/23 DECLARATION OF INTEREST

It was noted that there were none.

C 31/02/23 CONFIRMATION OF AGENDA

The Speaker took members through the confirmation of the agenda.

Thereafter, Cllr Schmidt moved for the acceptance of the agenda and was seconded by Cllr Nciki.

Following which,

It was

RESOLVED:

That the agenda convening the Ugu District Municipal Council meeting be and is hereby **CONFIRMED**.

MATTERS FOR DISCUSSION

C32/02/23 Declaration of Vacancy: Late Cllr PH Mthiyane, PR Councillor of the Ugu District Municipal Council

The Speaker took members through the item.

Cllr Nciki moved for the acceptance of the recommendations and was seconded by Cllr Nkasa.

Following which,

It was

RESOLVED:

- (a) That the report regarding the Declaration of Vacancy: Late Cllr PH Mthiyane, a PR Councillor of the Ugu District Municipal Council be and is hereby **NOTED**.
- (b) That a vacancy for a PR Councillor be and is hereby **DECLARED**.

IN-COMMITTEE MATTERS

Ratification of the Acting Appointment of the Municipal Manager and Vacancy Declaration for the Position of the Municipal Manager

[At that stage of the proceedings, Cllr Henderson moved for the meeting to move in committee and was seconded by Cllr Caluza.]

It be noted that Management except the Manager: Human Resources and the Secretariat Unit had left the meeting.

It was further noted that in future, the Manager: Legal Services remain in all the In-Committee Sessions given that legal advice is required from time to time.]

The Speaker took members through the item.

Cllr Henderson moved for the acceptance of the recommendations and was seconded by Cllr Schmidt.

Following which,

It was

RESOLVED:

- (a) That the report on the Ratification of the Acting Appointment of the Municipal Manager and Vacancy Declaration for the Position of the Municipal Manager be and is hereby **NOTED**.
- (b) That the Acting Appointment of the Municipal Manager for the period effective from 14 January 2023 to 13 April 2023 be and is hereby **RATIFIED**.
- (c) That the position of the Municipal Manager be and is hereby declared vacant with effect from 14 January 2023.
- (d) That the Recruitment and Selection Process to start in March 2023 be and is hereby **APPROVED**.
- (e) That the Recruitment and Selection Panel for the position of the Municipal Manager be and is hereby **APPROVED** as follows:
 - Mayor: Ugu District Municipality;
 - A Mayor from a Local Municipality within the Ugu District; and

- A person who is not a Councillor or Staff Member of the Ugu District Municipality and has expertise or experience in the area of the advertised post.

(f) That in future, the Manager: Legal Services remain in all the In-Committee Sessions given that legal advice is required from time to time.

[At that stage of the proceedings, Cllr Nciki moved for the meeting to move out of committee and was seconded by Cllr Henderson.]

C 34/02/23

CLOSURE

There being no further items for discussion, the Speaker declared the meeting closed at 14h41.

CHAIRPERSON: ----- **DATE:** -----