



LEASING OF DESKTOPS AND LAPTOPS TO UGU DISTRICT MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS

CONTRACT NO: UGU-05-1581-2021

NAME OF BIDDER:

CONTACT PERSON:

TELEPHONE N° :

FAX N° /EMAIL ADD.:

ADDRESS :

BID SUM :

.....

.....

.....

.....

.....

.....

.....

.....

BID CLOSES: 12H00 ON FRIDAY, 02 JULY 2021

*Note: This bid document must NOT be separated;
Annexures are to be attached to the back of the document.*

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Bid Notice

LEASING OF DESKTOPS AND LAPTOPS TO UGU DISTRICT MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS

Contract Ugu-05-1581-2021

Bids are hereby invited from relevant service providers for the Leasing of Desktops and Laptops to Ugu District Municipality for a period of thirty-six (36) months.

Bid documents are obtainable from the Ugu District Municipality office in Port Shepstone at No. 28 Connor Street as from **Tuesday, 01 June 2021**, at a non-refundable payment of R250.00 (No cheques will be accepted). The bid will also be advertised on the municipality's website and documents can be downloaded from the website, free of charge.

Bids completed in accordance with the conditions indicated in documents, must be sealed and endorsed with the relevant contract number and be deposited in the official tender box at the foyer of Ugu District Municipality on 96 Marine Drive, Phase 2 Building, Oslo Beach not later than **12h00 on Friday, 02 July 2021**, at which time bids will be opened in public. Bids that are submitted late, incomplete, unsigned or by facsimile, electronically, couriered or not completed in black ink will be rejected and not accepted for further evaluation. Bids submitted must be valid for a period of **90 days**

There will be no briefing session.

All bid enquiries are to be directed to Manager: ICT, Ms N. Grobler on **(039) 688 3465** or emailed to Norma.Grobler@ugu.gov.za

Ugu District Municipality subscribes to the Preferential Procurement Regulations 2017, pertaining to the Preferential Procurement Policy Framework Act (PPFA) principles whereby a bidder's submission will be evaluated according to the sum of the award of points in respect of the tender value and the B-BBEE status of the contributor.

Price and Preference will be used for evaluation. The 80/20 preferential point system will be applicable, with 80 points for price and 20 points for B-BBEE Status Level, in terms of revised Preferential Procurement Regulation in effect from 01 April 2017, Gazette Notice No. 40553 dated 20 January 2017.

Points to be allocated as follows:

B-BBEE Status Level of Contributor	Number of Points Awarded
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-Compliant Contributor	0

The Council reserves the right not to accept the lowest bid or any bid and reserves the right to accept the whole or part of the bid, or to reject all bids and cancel the notice to tender.

Kindly note: Regulation 44 of Municipal Supply Chain Management Regulations states that the Municipality may not make any award to a person who is in the service of the state

S SITHOLE
ACTING MUNICIPAL MANAGER
UGU DISTRICT MUNICIPALITY

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF UGU DISTRICT MUNICIPALITY					
BID NUMBER:	UGU-05-1581-2021	CLOSING DATE:	02 July 2021	CLOSING TIME:	12H00
DESCRIPTION	LEASING OF DESKTOPS AND LAPTOPS TO UGU DISTRICT MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
 SITUATED AT (STREET ADDRESS)

UGU DISTRICT MUNICIPALITY					
93 MARINE DRIVE					
PHASE 2 BUILDING					
OSLO BEACH					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS ISERVICES IWORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS ISERVICES IWORKS OFFERED?	Yes	No
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE	R	
SIGNATURE OF BIDDER		DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT	SCM Unit		CONTACT PERSON	Ms N Grobler	
CONTACT PERSON	Mr T Mafungwa		TELEPHONE NUMBER	039-688 3465	
TELEPHONE NUMBER	039-688 5743		FACSIMILE NUMBER	039-682 4820	
FACSIMILE NUMBER	N/A		E-MAIL ADDRESS	Norma.Grobler@ugu.gov.za	
E-MAIL ADDRESS	Tarulethu.Mafungwa@ugu.gov.za				

PART B TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION. 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS AND ARE REQUIRED TO SUBMIT VALID TAX CLEARANCE CERTIFICATE. 2.2 IN BIDS WHERE CONSORTIA I JOINT VENTURES I SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

Please attach copies of the following documents. Failure to provide the following duly completed and up to date documents and certified where applicable will lead to automatic disqualification.

- **Company registration documents.**
- **Tax Reference Number and Pin**
- **All Declarations Forms**
- **ID Document (for sole proprietors)**
- **Joint Venture Agreement (where applicable)**
- **Proof of payment for Municipal Services**
- **Central Supplier Database Registration**
- **Form of Offer**
- **Pricing Schedule**

MBD 4

DECLARATION OF INTEREST

(In case of Joint Ventures, separate form must be completed by each partner of the Joint Venture)

1. No bid will be accepted from persons in the service of the state'.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their positioning relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

3.1 Full Name of bidder or his or her representative:

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee/shareholder"):

3.4 Company Registration Number:

3.5 Tax Reference Number:

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you or any Directors/trustees/shareholders/ members presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.
-

¹MSCM Regulations: "in the service of the state" means to be -

- (a) a member of -
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity; (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? _ _ _ **YES / NO**

3.9.1 If yes, furnish particulars. _ _ _ _ _

_ _ _ _ _

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? _ _ _ _ _ **YES / NO**

3.10.1 If yes, furnish particulars.

_ _ _ _ _
_ _ _ _ _

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

_ _ _ _ _
_ _ _ _ _

1. 3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

_ _ _ _ _
_ _ _ _ _

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

_ _ _ _ _
_ _ _ _ _

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

_ _ _ _ _
_ _ _ _ _

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	Are you employed by National Provincial Local Government? YES/NO	If YES, please give details

5. I duly confirm that the above information is correct until otherwise advised in writing and the company undertakes to immediately, in writing on same day of appointment, advise the Ugu District Municipality immediately if any of its directors/trustees/ members/shareholders assumes appointment as an employee in national, provincial and/or local government and the company will deregister from the Ugu District Municipality Supplier Database and cease forthwith from doing business with the Ugu District Municipality and the company shall be subject to a penalty of forfeiting all payments for services rendered or products delivered or installed if it fails to immediately disclose in writing the employment of any of its directors/trustees/ members/shareholders in national, provincial and/or local government.

Signature

Date

Capacity

Name of Bidder

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT
REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B- BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20** preference point system shall be applicable; or
- b) Either the 80/20 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for: (a)
 Price; and

(b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
Total points for Price and B-BBEE must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section

9(1) of the Broad-Based Black Economic Empowerment Act;

- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts; (h)

"proof of B-BBEE status level of contributor" means:

B-BBEE Status level certificate issued by an authorized body or person; A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice; Any other requirement prescribed in terms of the B-BBEE Act;

- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

- (j) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_t - P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_t - P_{\min}} \right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contribution = - - - (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

6.2 SUB-CONTRACTING

6.3 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

6.3.1 If yes, indicate:

i) What percentage of the contract will be subcontracted..... %

ii) The name of the sub-contractor - - - - -

iii) The B-BBEE status level of the sub-contractor.....

iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

vi)

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

7. DECLARATION WITH REGARD TO COMPANY/FIRM

7.1 Name of company/firm: _ _ _ _ _

7.2 VAT registration number: _ _ _ _ _

7.3 Company registration number: _ _ _ _ _

7.4 TYPE OF COMPANY/ FIRM

- Δ Partnership/Joint Venture / Consortium
 - Δ One person business/sole propriety
 - Δ Close corporation
 - Δ Company
 - Δ (Pty) Limited
- [TICK APPLICABLE BOX]

7.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

_ _ _ _ _
 _ _ _ _ _
 _ _ _ _ _
 _ _ _ _ _

7.6 COMPANY CLASSIFICATION

- Δ Manufacturer
 - Δ Supplier
 - Δ Professional service provider
 - Δ Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

7.7 MUNICIPAL INFORMATION

Municipality where business is situated:

Registered Account Number:

Stand Number: _ _ _ _ _

7.8 Total number of years the company/firm has been in business: _ _ _ _ _

7.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have -
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES
1. -----
2. -----

	SIGNATURE(S) OF BIDDERS(S)
DATE:	-----
ADDRESS	-----

	..

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution) _____ in accordance with the requirements and task directives I proposals specifications stipulated in Bid Number _____ at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of Bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract; (ii) General Conditions of Contract; and (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.

5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

6. I confirm that I am duly authorised to sign this contract.

NAME (PRINT) : _____

CAPACITY: _____

SIGNATURE : _____

NAME OF FIRM: _____

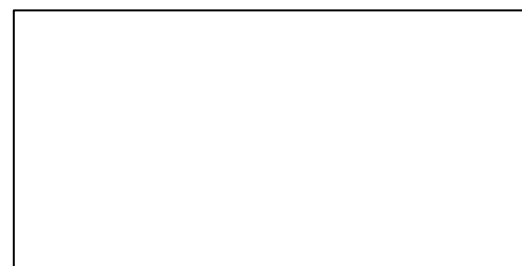
DATE: _____

WITNESSES

1 _____

2 _____

DATE: _____



CONTRACT FORM · RENDERING OF SERVICES

PART 2 (TO BE FILLED IN BY THE PURCHASER)

1. **■** - - - - - in my capacity I in my capacity as
accept your bid under reference
 number.....
 dated - - - - - for the rendering of services indicated hereunder
 and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and
 conditions of the contract, within 30 (thirty) days after receipt of an invoice.

DESCRIPTION OF SERVICE	PRICE (ALL APPLICABLE TAXES INCLUDED)	COMPLETION DATE	B-BBEE STATUS LEVEL OF CONTRIBUTION	MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)

4. I confirm that I am duly authorised to sign this contract.

SIGNED AT - - - - - ON - - - - -

NAME (PRINT) - - - - -

SIGNATURE - - - - -

OFFICIAL STAMP

WITNESSES

1 - - - - -

2 - - - - -

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.

ITEM	QUESTION	YES	NO
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's database as a company or person prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the audit alteram partem rule was applied).</p> <p>The database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Bid Defaulters in terms of section 29 of the Prevention and Combating of Corruption Activities Act (No 12 of 2004)?</p> <p>(The Register for Bid Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	<p>Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality municipal entity, or any other municipality municipal entity, that is in arrears for more than three months?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		
4.5	<p>Was any contract between the bidder and the municipality municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4.5.1 If so, furnish particulars:

1. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are to combat the abuse of the supply chain management system.

2. **The bid of any bidder may be rejected if the bidder, or any of its directors have:**
 - a) Abused the Municipality's Supply Chain Management System or committed any improper conduct in relation to such system:
 - b) Been convicted for fraud or corruption during the past five years:
 - c) Willfully neglected, reneged or failed to comply with any government, municipal or public sector contract during the past five years; or
 - d) Been listed in the Register for Bid Defaulters in terms of section 29 of the Prevention and Combating of Corruption Activities Act (No 12 of 2004).

3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TO BE TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature

Date

Position

Name of Bidder

Certificate of Independent Bid Determination

- 1 This Municipal Bidding Document (MBD) must form part of all bids' invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid- rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

1 Includes price quotations, advertised competitive bids, limited bids and proposals.

2 Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and 1 or services for purchasers who wish to acquire goods and 1 or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

3 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality I Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect: I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium" will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) geographical area where product or service will be rendered (market allocation)
 - c) methods, factors or formulas used to calculate prices;

- d) the intention or decision to submit or not to submit, a bid;
 - e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature

Date

Position

Name of Bidder

**CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES
DECLARATION IN TERMS OF CLAUSE 112(1) OF THE MUNICIPAL FINANCE MANAGEMENT ACT (NO.56**

OF 2003) - (To be signed in the presence of a Commissioner of Oaths)

****FAILURE TO SUBMIT ANY PROOF AS REQUIRED, WILL INVALIDATE THE TENDER***

I, _____, _____ (full name and ID no.), hereby acknowledge that according to SCM Regulation 38(1)(d)(i), the Municipality may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the Tenderer or any of its directors/members/partners to Ugu District Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.

I declare that I am duly authorised to act on behalf of _____ (name of the firm) and hereby declare, that to the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.

I further hereby certify that the information set out in this schedule and/or attachment(s) hereto is true and correct.

The Tenderer acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified.

Director / Shareholder / partner.....

Physical /residential address of the Director /shareholder / partner.....

Municipal Account number(s).....

Director / Shareholder / partner.....

Physical /residential address of the Director /shareholder / partner.....

Municipal Account number(s).....

Physical address of the Business.....

Municipal Account number(s).....

.....

Signature Position Date

NB: Bidders who reside/whose businesses are situated in the rural area and are not liable for any Municipal Payment for Services MUST submit an Affidavit (SAPS) in confirmation of their declaration.

NB: Bidders who are tenants and are not liable for any Municipal Payment for Services MUST submit a valid Lease Agreement

NB: Bidders who reside/operating their businesses in a property situated in an urban/ township area that they do not own or rent MUST submit the Municipal Account for the owner and an Affidavit from the owner confirming same.

COMMISSIONER OF OATHS

Signed and sworn to before me at....., on thisday of
.....2021

by the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience.

COMMISSIONER OF OATHS:-

**COMMISSIONER OF OATHS
STAMP**

Name & Surname.....

Signature.....

Position:

Address:.....

ATTACH COPY OF THE LATEST MUNICIPAL ACCOUNT OR AFFIDAVIT OR LEASE AGREEMENT

[Failure of a Bidder to submit this will invalidate the bid]

FORM OF OFFER AND ACCEPTANCE

A. OFFER

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works:

LEASING OF DESKTOPS AND LAPTOPS TO UGU DISTRICT MUNICIPALITY FOR A PERIOD OF THIRTY-SIX (36) MONTHS

Contract Number: UGU-05-1581-2021

The Bidder, identified in the Offer Signature block below, has examined the documents listed in the Specifications and addenda thereto as listed in the Tender Schedules, and by submitting this Offer has accepted the Conditions of Bid.

By the representative of the Bidder, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance, the Bidder offers to perform all of the obligations and liabilities of the Contractor under the Contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the Conditions of Contract identified in the Contract Data.

The offered total of the prices inclusive of Value Added Tax is:

In words (.....)

This Offer may be accepted by the Employer by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Tenderer before the end of the period of validity stated in the Tender Data, whereupon the Tenderer becomes the party named as the Contractor in the Conditions of Contract identified in the Contract Data.

Signature: *(of person authorized to sign the bidder)*:.....

Name: *(of signatory in capitals)*:.....

Capacity: *(of Signatory)*:.....

Name of Bidder: *(organisation)*:.....

Address:

Telephone number: **Fax number:**

Witness

Signature:

Name: *(in capitals)*:.....

Date:.....

[Failure of a Bidder to fully complete and sign this form will invalidate the bid]

B. ACCEPTANCE

By signing this part of the Form of Offer and Acceptance, the Employer identified below accepts the Tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the Conditions of Contract identified in the Contract Data. Acceptance of the Tenderer's Offer shall form an agreement between the Employer and the Tenderer upon the terms and conditions contained in this Agreement and in the Contract that is the subject of this Agreement.

The terms of the contract are contained in

Part 1 Agreement, and Specifications (Agreement to be finalised after award)

Part 2 Pricing Schedule

and the schedules, forms and documents or parts thereof, which may be incorporated by reference into Parts 1 to 4 above.

Deviations from and amendments to the documents listed in the Specifications and any addenda thereto listed in the Tender Schedules as well as any changes to the terms of the Offer agreed by the Tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Agreement. No amendments to or deviations from said documents are valid unless contained in this Schedule, which must be duly signed by the authorised representatives of both parties.

Notwithstanding anything contained herein, this Agreement comes into effect on the date when the Tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any). Unless the Tenderer (now Service Provider) within five days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this Agreement, this Agreement shall constitute a binding contract between the parties.

Signature:.....

Name: *(in capitals)*.....

Capacity:

Name of Employer *(organisation)*

Address:

Witness:

Signature:

Name:

Date:

● **TERMS OF REFERENCE**

1. INTRODUCTION:

Ugu District Municipality seeks to lease computer desktop and laptop equipment for a period of 36 months. This requirement is specific to the **LEASING** only of the hardware as per the specifications below.

The bidder needs to arrange the tentative finance and rates of this bid at time of bidding taking cognisance of the financial position of the Municipality, as these cannot be changed after tender award. The Municipality’s annual reports are available on the Municipal Website with the annual financial statements included therein.

A 0% ANNUAL ESCALATION is expected.

2. INFORMATION

Applicable equipment;

No.	Part Number	Description	Quantity
4.1	20W5S10N00	Notebook ThinkPad T15 Gen 2 20W5S10N00 R	40
4.2	20X4CTO1WW	Notebook ThinkPad L15 Gen 2 20X4CTO1WW R	213
4.3	20URS0A000	Notebook ThinkPad T15g Gen 1 20URS0A000	7
4.3.1	40ANY230SA	ThinkPad Thunderbolt 3 WorkStation Dock Gen 2 40ANY230SA	7
4.4	11DGS1NN00	Desktop TC M90q_Intel Q470_Tiny_ES_R 11DGS1NN00	180
4.4.1	61FCMAT6SA	ThinkVision T24v-20 23.8-inch FHD VoIP Monitor 61FCMAT6SA	180
4.5	30DES25R00	Desktop TS P340 TINY (BASE) R 30DES25R00	10
4.5.1	61FCMAT6SA	ThinkVision T24v-20 23.8-inch FHD VoIP Monitor 61FCMAT6SA	10
4.5.2	0A36537	Lenovo DisplayPort to DisplayPort cable	20
4.6	4X40Q26383	ThinkPad Professional 15.6-inch Backpack	300
4.7	4X30H56886	Lenovo Professional Wireless Laser Mouse	300
4.8	4L40K61551	LICENSEKEY Absolute DDSPRO-F-V1-36	260
4.9	4X20M26275	Lenovo 65W Standard AC Adapter (USB Type-C)- ZA	30
4.10	4X20S56720	ThinkPad 230W Slim Power Adapter – Slim Tip-SA	7
4.11	5WS0U26641	3Y Premier Support Upgrade from 3Y Onsite	40
4.12	5WS0T36152	3Y Premier Support Upgrade from 3Y Depot/CCI	213
4.13	5WS0V07092	3Y Premier Support Upgrade from 3Y Depot/CCI	7

No.	Part Number	Description	Quantity
4.14	5WS0V07841	3Y Premier Support Upgrade from 3Y Onsite	180
4.15	5WS0U26646	3Y Premier Support Upgrade from 3Y Onsite	10

3. DELIVERY and BRIEFING SESSION IMPORTANT INFORMATION

The Municipality requires a **STAGGERED DELIVERY OF THE DEVICES** above, therefore

No	Description	Qty	Delivery Date
4.1	Notebook ThinkPad T15 Gen 2 20W5S10N00 R	13	1 December 2021
	Notebook ThinkPad T15 Gen 2 20W5S10N00 R	27	1 June 2022
4.2	Notebook ThinkPad L15 Gen 2 20X4CTO1WW R	140	1 December 2021
	Notebook ThinkPad L15 Gen 2 20X4CTO1WW R	73	1 June 2022
4.3	Notebook ThinkPad T15g Gen 1 20URS0A000	7	1 June 2022
4.3.1	ThinkPad Thunderbolt 3 WorkStation Dock Gen 2 40ANY230SA	7	1 June 2022
4.4	Desktop TC M90q_Intel Q470_Tiny_ES_R 11DGS1NN00	180	1 December 2021
4.4.1	ThinkVision T24v-20 23.8-inch FHD VoIP Monitor 61FCMAT6SA	180	1 December 2021
4.5	Desktop TS P340 TINY (BASE) R 30DES25R00	10	1 June 2022
4.5.1	ThinkVision T24v-20 23.8-inch FHD VoIP Monitor 61FCMAT6SA	10	1 June 2022
4.5.2	Lenovo DisplayPort to DisplayPort cable	20	1 June 2022
4.6	ThinkPad Professional 15.6-inch Backpack	300	1 June 2022
4.7	Lenovo Professional Wireless Laser Mouse	300	1 June 2022
4.8	LICENSEKEY Absolute DDSPRO-F-V1-36	260	1 June 2022
4.9	Lenovo 65W Standard AC Adapter (USB Type-C)- ZA	30	1 June 2022
4.10	ThinkPad 230W Slim Power Adapter – Slim Tip-SA	7	1 June 2022
4.11	3Y Premier Support Upgrade from 3Y Onsite	40	1 June 2022
4.12	3Y Premier Support Upgrade from 3Y Depot/CCI	213	1 June 2022
4.13	3Y Premier Support Upgrade from 3Y Depot/CCI	7	1 June 2022
4.14	3Y Premier Support Upgrade from 3Y Onsite	180	1 June 2022
4.15	3Y Premier Support Upgrade from 3Y Onsite	10	1 June 2022

- A compulsory briefing session will not be held for this tender.
- All questions must be e-mailed to: Norma Grobler at Norma.Grobler@ugu.gov.za or faxed to 039 6824820.

4. SPECIFICATIONS

All hardware specified above must include the following in the pricing;

- Windows 10 Professional Operating system 64 bit
- The Municipality is in possession of a valid Microsoft Enterprise Agreement, therefore software should not be included in the pricing.
- Absolute DDS Professional Tracking software installed on each laptop device with a 3-year licence, software should do the following;
 - GEOTECHNOLOGY Track assets on a Google Map™, including recent and historical locations. Create geofences based on corporate policies. Investigate devices that are out of bounds or entering an unauthorized location.
 - RISK RESPONSE Remotely recover or delete data. Set policies to ensure offline devices are automatically protected. Freeze a device and communicate with the user to verify status. Produce an audit log to prove data on a compromised device was properly secured, not accessed, and safely deleted. Use certified data delete workflows to decommission a device
 - REPORTING & ANALYTICS Collect incredibly accurate information from each device, including historical data. Determine what's installed on a device. Identify events and activities that could be precursors to a security incident including changes to IP address, location, and user; non-compliant software/ hardware installations; and many more. Receive a notification if these activities occur
- Term of Leasing: 36 Months including an on-site warranty for the period

4.1 NOTEBOOK THINKPAD T15 GEN 2 20W5S10N00 R (QTY 40)

Characteristics	VALUES
Country/Region	South Africa
Warranty	3 Year On-site
Preload Type	Standard Image (Preload)
Preload OS	Windows 10 Pro 64
Processor	Intel Core i7-1165G7 Processor (2.80GHz, up to 4.70GHz with Turbo Boost, 4 Cores, 8 Threads, 12MB Ca
Security Chip Setting	Enabled Discrete TPM2.0
Color	Black
Display	15.6" FHD (1920 x 1080) IPS Anti-Glare 300nits Non-Touch
Graphics	Integrated UHD Graphics
Camera	720P HD Camera with Microphone
Fingerprint Reader	Fingerprint Reader
Total Memory	16GB (16GB Onboard+0 SoDIMM) DDR4 3200MHz Onboard
Onboard Memory	16GB DDR4 3200MHz Onboard
Storage Selection	512 GB SSD, M.2 2280, PCIe NVMe, OPAL, TLC
Wireless LAN	Intel Wi-Fi 6 AX201 2x2ax, Bluetooth Version 5.0 or above
WWAN Selection	WWAN
Wireless WAN	Quectel EM120R-GL 4G LTE CAT12
Battery	3 Cell Li-Polymer Internal Battery, 57Wh
Power Adapter	65W AC Adapter PCC (3pin)-ZAF (USB Type C)
Keyboard	Backlit Keyboard Black US International (EURO) with Number Pad
Publication	Publication - Polish/Portuguese/English
OS DPK	W10 Pro
Preload Language	Windows 10 Pro 64 English
System Unit	T15G2 i7-1165G7 IG+16G+AX201
Display Shell	15.6" FHD(1920x1080), IPS, 300nits, Anti-glare, Non-Touch, 720p HD Camera with ThinkShutter, Mic, WW
Pointing Device	Fingerprint Reader, Black
Package Box Type	Standard Packaging
Graphic Dongle	HDMI to VGA
Absolute BIOS Selection	BIOS Absolute Enabled
CO2 Neutral Label	CO2 Neutral Label
Premier Asset Tag	Premier Support Asset Tag
Services	
Part Number	Description
3Y Premier Support Upgrade from 3Y Onsite	
5WS0U26641	3Y Premier Support Upgrade from 3Y Onsite

4.2 NOTEBOOK THINKPAD L15 GEN 2 20X4CTO1WW R (QTY 213)

Characteristics	VALUES
Country/Region	South Africa
Warranty	3 Year Courier or Carry-in
OS DPK	W10 Pro
Preload Language	Windows 10 Pro 64 English
System Unit	L15G2 i7-1165G7 IG SSD
Processor	Intel Core i7-1165G7 Processor (2.80GHz, up to 4.70GHz with Turbo Boost, 4 Cores, 8 Threads, 12MB Ca
Security Chip Setting	Enabled Discrete TPM2.0
Display	15.6" FHD (1920 x 1080) IPS Anti-Glare 250nits Non-Touch
Integrated Graphics	Intel UHD Graphics
Graphic Dongle	HDMI to VGA
Camera	720P HD Camera with Microphone
DIMM Memory	16 GB DDR4 3200MHz SoDIMM
Storage Selection	512 GB SSD, M.2 2280, PCIe NVMe, OPAL, TLC
Wireless LAN	Realtek RTL8852AE Wifi 6 2x2 AX, Bluetooth Version 5.0 or above
WWAN Selection	WWAN
Wireless WAN	Fibocom L850-GL 4G LTE CAT12
Battery	3 Cell Li-Polymer Internal Battery, 45Wh
Power Adapter	65W AC Adapter PCC (3pin)-ZAF (USB Type C)
Keyboard	Backlit Keyboard Black US International (EURO) with Number Pad
Publication	Publication - Polish/Portuguese/English
Display Shell	15.6" FHD(1920x1080) IPS Anti-Glare 250nits Non-Touch, 720 HD Camera, WWAN
Pointing Device	ClickPad with MOC Fingerprint Reader, No NFC, SSD
Premier Asset Tag	Premier Support Asset Tag
Preload Type	Standard Image (Preload)
Preload OS	Windows 10 Pro 64
Absolute BIOS Selection	BIOS Absolute Enabled
CO2 Neutral Label	CO2 Neutral Label
Graphics	Integrated Graphics
Services	
Part Number	Description
3Y Premier Support Upgrade from 3Y Depot/CCI	
5WS0T36152	3Y Premier Support Upgrade from 3Y Depot/CCI

4.3 NOTEBOOK THINKPAD T15G GEN 1 20URS0A000 (TY 7)

Characteristics	VALUES
Country/Region	South Africa
System Unit	(6-cores) Intel Core i7-10750H
DIMM Memory	16 GB DDR4 3200MHz SoDIMM
Display Shell	15.6" FHD(1920x1080) IPS Anti-Glare 500nits Non-Touch, IR and HD Camera, Mic, WLAN, WWAN
Storage Selection	512 GB SSD, M.2 2280, PCIe NVMe, OPAL, TLC
OS DPK	W10 Pro
Preload Language	Windows 10 Pro 64 English
Warranty	3 Year Courier or Carry-in
WWAN Selection	WWAN
Wireless WAN	Fibocom L860-GL 4G LTE CAT16
Wireless LAN	Intel Wi-Fi 6 AX201 2x2 AX, Bluetooth Version 5.0 or above, vPro
Fingerprint Reader	Fingerprint Reader
Camera	IR and 720P HD Camera with Microphone
Keyboard	Backlit Keyboard Black US International (EURO) with Number Pad
Publication	Publication-English
Graphics	NVIDIA GeForce RTX 2070 Max-Q 8GB GDDR6 256bits
Graphic Dongle	HDMI to VGA
Processor	Intel Core i7-10750H Processor (2.60GHz, up to 5.00GHz with Turbo Boost, 6 Cores, 12MB Cache)
Security Chip Setting	Enabled Discrete TPM2.0
Display	15.6" FHD (1920 x 1080) IPS Anti-Glare 500nits Non-Touch
HDD Config	SSD
HDD Total Capacity	512 GB
Battery	6 Cell Li-Polymer Internal Battery, 94Wh
Power Adapter	230W AC Adapter Slim (3pin)-ZAF
Preload Type	Standard Image (Preload)
Preload OS	Windows 10 Pro 64
Pointing Device	Fingerprint
Premier Asset Tag	Premier Support Asset Tag
Absolute BIOS Selection	BIOS Absolute Enabled
CO2 Neutral Label	CO2 Neutral Label
Services	
Part Number	Description
3Y Premier Support Upgrade from 3Y Depot/CCI	
5WS0V07092	3Y Premier Support Upgrade from 3Y Depot/CCI

4.3.1 THINKPAD THUNDERBOLT 3 WORKSTATION DOCK GEN 2 – SA (40ANY230SA) (QTY 7)


A 230W Power Adapter That’s 30% Slimmer Saves You Desk Space Quickly Charge Your Mobile Workstation up to 170W or ThinkPad Classic Notebooks Up to 65W Supports All Workstations and ThinkPad Classic Notebooks Thanks to Split Docking Cable 2*DP, 2*HDMI, Up To Dual 4K@60Hz or UHD 5K@60Hz, or 3 * 4K@30Hz on nGFX Workstation 1* USB-C Downstream Port (TBT3) Provides Up To 40 Gbps Data, 5V, 3A Power For Mobile Charging 5 * USB3.1 Support Up To Gen2 10 Gbps With 5V/2.4A Power, 1*Always-on Charging Gigabit Ethernet, Support PXE Boot, WOL and MAC Address Pass-Through on Power Button Mirror, Control System Power ON/OFF

4.4 DESKTOP TC M90Q_INTEL Q470_TINY_ES_R (11DGS1NN00) (QTY 180)

Characteristics	VALUES
Country/Region	South Africa
Preload Type	Standard Image (Preload)
Preload OS	Windows 10 Pro 64
Preload Language	Windows 10 Pro 64 English
Platform	Tiny Q470
Processor	Intel Core i5-10400T Processor(12MB Cache, up to 3.60GHz with Turbo Boost)
DIMM Memory	16GB DDR4 2666MHz SoDIMM
Second Storage Selectio	512GB Solid State Drive, M.2 2242, PCIe-NVMe, TLC
Graphics	Integrated Graphics
Ethernet	Integrated Ethernet
Internal Speakers	Internal Speaker
External Adapter Cage	External 65W Adapter Cage
Keyboard	USB Traditional Keyboard Black English (EU)
Mouse	USB Calliope Mouse Black
Power Adapter	65W adapter
Default USB Port	1 Front USB-C Port, 1 Front USB Port, 4 Rear USB Ports
Rear Com Port	Serial Port Cable
Wireless LAN	REALTEK Wireless 8822CE 2x2 AC, Bluetooth Version 5.0
VESA Mount	VESA Mount
TUV Low Noise Certifica	Ultra Low Noise Label
Publication	Publication-English
Absolute BIOS Selection	BIOS Absolute Enabled
Warranty	D06 3Y Onsite
Premier Asset Tag	Premier Support Asset Tag
Cable Lock	Kingston Cable Lock
Modern Standby	Modern Standby Enabled
CO2 Neutral Label	CO2 Neutral Label
Standard Ports: Front:	1 x USB3.2, 1 x USB-C, 1 x Headphone/Microphone Jack
Standard Ports: Rear	4 x USB3.2, 1 x RJ45, 1 x HDMI, 1 x DP
Services	
Part Number	Description
3Y Premier Support Upgrade from 3Y Onsite	
5WS0V07841	3Y Premier Support Upgrade from 3Y Onsite

4.4.1 THINKVISION T24V-20 23.8- INCH FHD VOIP MONITOR (61FCMAT6SA) (QTY 180)

4.5 DESKTOP TS P340 TINY (BASE) R (30DES25R00) (QTY 10)

Configuration Summary		26-Apr-21	
Summary			
CTO	30DES25R00		
Country/Region	ZA		
Product Name	Workstation TS P340 Tiny(Base) R		
Product Configuration Details			
Characteristics	VALUES		
Country/Region	South Africa		
Preload Type	Standard Image (Preload)		
Preload OS	Windows 10 Pro 64		
Preload Language	Windows 10 Pro 64 English		
Platform	Tiny Q470		
Processor	Intel Core i7-10700T Processor vPro (16MB Cache, up to 4.40GHz with Turbo Boost)		
DIMM Memory	16GB DDR4 2933MHz SoDIMM		
Storage Selection	512GB Solid State Drive, M.2 2280, PCIe-NVMe, TLC, Opal 2.0		
Graphics	NVIDIA Quadro P620 2GB (4xMini DP) Tiny		
Ethernet	Integrated Ethernet		
Internal Speakers	Internal Speaker		
Cable Lock	Kingston Cable Lock		
Keyboard	USB Calliope Keyboard Black English (EU)		
Mouse	USB Calliope Mouse Black		
Power Adapter	170W adapter		
DP to DP Cable	4xMini DP to DP		
Wireless LAN	REALTEK Wireless 8822CE 2x2 AC, Bluetooth Version 5.0		
VESA Mount	VESA Mount		
Dust Shield	Dust Shield Tiny		
Publication	Publication-English		
Absolute BIOS Selectio	BIOS Absolute Enabled		
Warranty	3 Year On-site		
Premier Asset Tag	Premier Support Asset Tag		
CO2 Neutral Label	CO2 Neutral Label		
Standard Ports Front:	1 x USB3.2, 1 x USB-C, 1 x Headphone/Microphone Jack		
Standard Ports Rear:	4 x USB3.2, 1 x RJ45, 1 x HDMI, 1 x DP		
Services			
Part Number	Description		
5WS0U26646	3Y Premier Support Upgrade from 3Y Onsite		
Accessories			
Part Number	Description	Quantity	

4.5.1 THINKVISION T24V-20 23.8-INCH FHD VOIP MONITOR (61FCMAT6SA) (QTY 10)

4.5.2 LENOVO DISPLAYPORT TO DISPLAYPORT CABLE (3) (0A36537) (QTY 20)

5. DURATION OF CONTRACT:

36 MONTHS

6. NORM / QUALITY

- 6.1 The norm / quality of the security service to be rendered, must be in accordance with the acceptable standards of the trade concerned.
- 6.2 All possible steps must be taken by the Contractor to ensure that the correct intended execution of this agreement will take place. These steps include, inter alia, the following:
- 6.3 The protection of property of the Municipality at the intended site and the protection of the said property against theft, vandalism and any other unlawful act.
- 6.4 The protection of the Municipality's officials against unlawful acts, including offences referred to in schedule 1 of the Criminal Procedure Act, 1977 (Act 512 of 1977).

7. TERMINATION OF SERVICE

The stipulations of the Supply Chain Management Policies and Procedures and General Conditions of contract apply in particular to cases of any failure with any of the conditions of contract, or where an unsatisfactory service is rendered. The contracts are **NOT** automatically renewable upon the end of the 36-month period and should be considered **TERMINATED** at contract expiry.

There is an expectation that at the end of the contract period, that the devices on lease can be sold directly to Ugu employees at the cost of the equivalent of 3 months rental value per device.

NOTE: Any amendment(s) or waiving from the stipulations of this contract must occur in writing by mutual consent with the prior approval of the National Municipal Bid Committee.

8. INDEMINIFICATION

Ugu District Municipality accepts no responsibility for any loss or damage to the equipment and materials of the contractor and the contractor should ensure that insurance is in place.

9. INSURANCE

The Contractor must, inclusive in the cost quoted, ensure sufficient insurance against any claims, costs, loss and / or damage ensuing from his obligations and shall ensure that such insurance remains operative for the duration of this agreement. This includes "Acts of God" and any other potential claim related costs.

PLEASE NOTE:

A copy of such insurance contract must be handed to the Municipality's representative upon commencement of the lease

10. MINIMUM SPECIFICATIONS

These specifications are only minimum specifications. Any shortcomings in the specifications should be pointed out in the quote/bid and provided for in the price. Any additional costs incurred by the service provider because of shortcomings in the quote specifications will be for the service provider’s own account.

11. COMPLIANCE

Where necessary the service provider must attach explanatory information reference to a paragraph number. The service provider must fully describe how the required functionality will be achieved. Failure to provide sufficient information may disqualify the service provider. Any condition imposed by the service provider that is restrictive or contrary to any part of this tender will automatically disqualify the service provider.

12. BID PRICE

Please give all the prices, itemized as far as possible and as indicated in the attached spreadsheet format:

(to be completed on the Price Schedule)

13. BID FORMAT

1 (one) original bid must be submitted in the following format :-

- must be SIGNED IN INK by an authorized employee, agent or representative of the Bidder and all pages of the Bid must be initialled
- Bid response and supporting documents must be neatly bound in one file.
- The written delegation of authority to sign all documents must form part of the Bid.
- All documents as required MUST be included in the bid in order for the bid to be considered.

Ugu District Municipality reserves the right to investigate and verify all the information supplied by the bidder.

DOMICILIUM

The parties hereby choose as their domicilium citandi et executandi for the service of notices and legal document the following street addresses:

Bidder :

.....
.....
.....

Tel/Fax Number:-

Ugu District Municipality

The Municipal Manager

28 Connor Street

Port Shepstone

4240

CONTACT DETAILS

The following person may be contacted for more information:-

Ms Norma Grobler

E-mail : Norma.Grobler@ugu.gov.za

Tel: 039 688 3465

I/We hereby declare that all the information supplied is true and exact.

SIGNATURE OWNER / MANAGER DIRECTOR

DATE: _____

WITNESS: _____ (State occupation in company)

DATE: _____

If it is found that any of the above-mentioned information provided is false, the Municipality reserves the right to terminate this contract with immediate effect. The Municipality may VET the successful bidder.

CERTIFIED CK DOCUMENT OR ID DOCUMENT (FOR ONE MAN CONCERNS)

[Failure of a Bidder to submit this will invalidate the bid]

TAX REFERENCE NUMBER AND PIN

[Failure of a Bidder to submit this will invalidate the bid]

JOINT VENTURE AGREEMENT (WHERE APPLICABLE)

[Failure of a JOINT VENTURE Bidder to submit this will invalidate the bid]

CERTIFIED VALID BBBEE CERTIFICATE

[Bidder that does not submit this will not be awarded BBBEE points]

CENTRAL SUPPLIER DATABASE REGISTRATION

[Failure of a Bidder to submit this will invalidate the bid]

DETAILED PRICING SCHEDULE – AS PER SPECIFICATIONS

[PLEASE ATTACH PRICING SCHEDULE]

For the *Pricing Schedule*, please click on the link provided below and select *Categories* and then *Tender Attachments* from the list displayed.

<http://ugu.gov.za/Pages/Downloads.aspx>